

## Glossary of Acronyms

<b>AB 32</b>	Global Warming Solutions Act	<b>FAS</b>	Federal Aid Secondary
<b>ABAG</b>	Association of Bay Area Governments	<b>FAST</b>	Fixing America's Surface Transportation Act
<b>ACFR</b>	Annual Comprehensive Financial Report	<b>FHWA</b>	Federal Highway Administration
<b>ADA</b>	American with Disabilities Act	<b>FTA</b>	Federal Transit Administration
<b>APA</b>	American Planning Association	<b>FY</b>	Fiscal Year
<b>ATAC</b>	Active Transportation Advisory Committee	<b>GHG</b>	Greenhouse Gas
<b>ATP</b>	Active Transportation Program	<b>GGRF</b>	Greenhouse Gas Reduction Fund
<b>BAAQMD</b>	Bay Area Air Quality Management District	<b>GTFS</b>	General Transit Feed Specification
<b>BAB</b>	Build America Bureau	<b>HBP</b>	Highway Bridge Program
<b>BART</b>	Bay Area Rapid Transit District	<b>HBRR</b>	Highway Bridge Replacement and Rehabilitation Program
<b>BATA</b>	Bay Area Toll Authority	<b>HIP</b>	Housing Incentive Program
<b>BIL</b>	Bipartisan Infrastructure Law (IIJA)	<b>HOT</b>	High Occupancy Toll
<b>BRT</b>	Bus Rapid Transit	<b>HOV</b>	High Occupancy Vehicle
<b>CAC</b>	Citizen Advisory Committee	<b>HR3</b>	High Risk Rural Roads
<b>CAP</b>	Climate Action Plan	<b>HSIP</b>	Highway Safety Improvement Program
<b>CAPTI</b>	Climate Action Plan for Transportation Infrastructure	<b>HTF</b>	Highway Trust Fund
<b>Caltrans</b>	California Department of Transportation	<b>HUTA</b>	Highway Users Tax Account
<b>CASA</b>	Committee to House the Bay Area	<b>HVIP</b>	Hybrid & Zero-Emission Truck and Bus Voucher Incentive Program
<b>CBTP</b>	Community Based Transportation Plan	<b>IFB</b>	Invitation for Bid
<b>CEQA</b>	California Environmental Quality Act	<b>ITIP</b>	State Interregional Transportation Improvement Program
<b>CIP</b>	Capital Investment Program	<b>ITOC</b>	Independent Taxpayer Oversight Committee
<b>CMA</b>	Congestion Management Agency	<b>IS/MND</b>	Initial Study/Mitigated Negative Declaration
<b>CMAQ</b>	Congestion Mitigation and Air Quality Improvement Program	<b>JARC</b>	Job Access and Reverse Commute
<b>CMP</b>	Congestion Management Program	<b>LCTOP</b>	Low Carbon Transit Operations Program
<b>CalSTA</b>	California State Transportation Agency	<b>LIFT</b>	Low-Income Flexible Transportation
<b>CTA</b>	California Transit Association	<b>LOS</b>	Level of Service
<b>CTP</b>	Countywide Transportation Plan	<b>LS&amp;R</b>	Local Streets & Roads
<b>CTC</b>	California Transportation Commission	<b>LTF</b>	Local Transportation Fund
<b>CY</b>	Calendar Year	<b>MaaS</b>	Mobility as a Service
<b>DAA</b>	Design Alternative Analyst	<b>MAP 21</b>	Moving Ahead for Progress in the 21 <sup>st</sup> Century Act
<b>DBB</b>	Design-Bid-Build	<b>MPO</b>	Metropolitan Planning Organization
<b>DBE</b>	Disadvantaged Business Enterprise	<b>MTC</b>	Metropolitan Transportation Commission
<b>DBF</b>	Design-Build-Finance	<b>MTS</b>	Metropolitan Transportation System
<b>DBFOM</b>	Design-Build-Finance-Operate-Maintain	<b>ND</b>	Negative Declaration
<b>DED</b>	Draft Environmental Document	<b>NEPA</b>	National Environmental Policy Act
<b>EIR</b>	Environmental Impact Report	<b>NOAH</b>	Natural Occurring Affordable Housing
<b>EJ</b>	Environmental Justice	<b>NOC</b>	Notice of Completion
<b>EPC</b>	Equity Priority Communities	<b>NOD</b>	Notice of Determination
<b>ETID</b>	Electronic Transit Information Displays		

## Glossary of Acronyms

<b>NOP</b>	Notice of Preparation	<b>SHA</b>	State Highway Account
<b>NVTA</b>	Napa Valley Transportation Authority	<b>SHOPP</b>	State Highway Operation and Protection Program
<b>NVTA-TA</b>	Napa Valley Transportation Authority-Tax Agency	<b>SNTDM</b>	Solano Napa Travel Demand Model
<b>OBAG</b>	One Bay Area Grant	<b>SR</b>	State Route
<b>PA&amp;ED</b>	Project Approval Environmental Document	<b>SRTS</b>	Safe Routes to School
<b>P3 or PPP</b>	Public-Private Partnership	<b>SOV</b>	Single-Occupant Vehicle
<b>PCC</b>	Paratransit Coordination Council	<b>STA</b>	State Transit Assistance
<b>PCI</b>	Pavement Condition Index	<b>STIC</b>	Small Transit Intensive Cities
<b>PCA</b>	Priority Conservation Area	<b>STIP</b>	State Transportation Improvement Program
<b>PDA</b>	Priority Development Areas	<b>STP</b>	Surface Transportation Program
<b>PID</b>	Project Initiation Document	<b>TAC</b>	Technical Advisory Committee
<b>PIR</b>	Project Initiation Report	<b>TCM</b>	Transportation Control Measure
<b>PMS</b>	Pavement Management System	<b>TCRP</b>	Traffic Congestion Relief Program
<b>Prop. 42</b>	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	<b>TDA</b>	Transportation Development Act
<b>PSE</b>	Plans, Specifications and Estimates	<b>TDM</b>	Transportation Demand Management Transportation Demand Model
<b>PSR</b>	Project Study Report	<b>TE</b>	Transportation Enhancement
<b>PTA</b>	Public Transportation Account	<b>TEA</b>	Transportation Enhancement Activities
<b>RACC</b>	Regional Agency Coordinating Committee	<b>TEA 21</b>	Transportation Equity Act for the 21 <sup>st</sup> Century
<b>RAISE</b>	Rebuilding American Infrastructure with Sustainability and Equity	<b>TFCA</b>	Transportation Fund for Clean Air
<b>RFP</b>	Request for Proposal	<b>TIP</b>	Transportation Improvement Program
<b>RFQ</b>	Request for Qualifications	<b>TIFIA</b>	Transportation Infrastructure Finance and Innovation Act
<b>RHNA</b>	Regional Housing Needs Allocation	<b>TIRCP</b>	Transit and Intercity Rail Capital Program
<b>RM 2</b>	Regional Measure 2 Bridge Toll	<b>TLC</b>	Transportation for Livable Communities
<b>RM 3</b>	Regional Measure 3 Bridge Toll	<b>TLU</b>	Transportation and Land Use
<b>RMRP</b>	Road Maintenance and Rehabilitation Program	<b>TMP</b>	Traffic Management Plan
<b>ROW (R/W)</b>	Right of Way	<b>TMS</b>	Transportation Management System
<b>RTEP</b>	Regional Transit Expansion Program	<b>TNC</b>	Transportation Network Companies
<b>RTIP</b>	Regional Transportation Improvement Program	<b>TOAH</b>	Transit Oriented Affordable Housing
<b>RTP</b>	Regional Transportation Plan	<b>TOC</b>	Transit Oriented Communities
<b>SAFE</b>	Service Authority for Freeways and Expressways	<b>TOD</b>	Transit-Oriented Development
<b>SAFETEA-LU</b>	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	<b>TOS</b>	Transportation Operations Systems
<b>SB 375</b>	Sustainable Communities and Climate Protection Act 2008	<b>TPA</b>	Transit Priority Area
<b>SB 1</b>	The Road Repair and Accountability Act of 2017	<b>TPI</b>	Transit Performance Initiative
<b>SCS</b>	Sustainable Community Strategy	<b>TPP</b>	Transit Priority Project Areas
		<b>VHD</b>	Vehicle Hours of Delay
		<b>VMT</b>	Vehicle Miles Traveled

# **Napa Valley Transportation Authority**

625 Burnell Street  
Napa, CA 94559

## **Meeting Minutes - Draft Technical Advisory Committee (TAC)**

JoAnn Busenbark Boardroom

Thursday, February 6, 2025

2:00 PM

### **1. Call To Order**

Chair Rayner called the meeting to order at 2:01 pm.

### **2. Roll Call**

Erica Ahmann Smithies participated as non voting via Zoom.

Farid Javandel was also present, however, he did not vote as both City of Napa delegates were present.

**Present:** 7 - Vice Chair Rayner

Clark  
Lowe  
Hecock  
Janzen  
Ramirez  
Meligy

**Absent:** 3 - Cooper

Leach  
Kaplan

### **3. Public Comment**

None

### **4. Committee Member Comments**

None

### **5. Staff Comments**

Patrick Band noted that last year the Active Transportation Advisory Committee requested updates on completed active transportation projects from each

jurisdiction, and requested the updates continue. Mr. Band provided the following tentative schedule: March 24 - City of St. Helena, May 19 - City of Napa, July 28 - City of Calistoga, and Town of Yountville and City of American will be scheduled for Fall.

## **6. STANDING AGENDA ITEMS**

### **6.1 County Transportation Agency Report (Danielle Schmitz)**

Diana Meehan reported on the items covered at the January 31 Bay Area County Transportation Agency (BACTA) meeting.

The Metropolitan Transportation Commission (MTC) provided an update on the New Administration Executive Orders and Memos:

- Federal Highway Administration/Federal Transit Administration (FHWA/FTA) – Processing formula funds; business as usual.
- Discretionary funding agreements are being paused, but reimbursements on non-discretionary grants are being processed.
- The Department of Transportation (DOT) provided a memo on January 29 stating future discretionary awards will be focused in states with higher marriage and birth rates than the national average.
- EPA informed MTC they are not allowed to attend air conformity meetings at this time, which could affect the Transportation Improvement Program (TIP) amendments and projects moving forward.

Additional updates from MTC included:

- Sue Noack is the new MTC Chair (Contra Costa) and Stephanie Moulton-Peters (Marin) the Vice Chair.
- MTC is conducting polling for a future regional measure.
- Regional Measure 3 Bay Trail/ Safe Route to Transit first round of call for projects will be released in February.
- MTC is beginning to work on the OBAG 4 program guidelines and is meeting with CTAs; NVTa had an initial meeting with MTC and advocated for flexibility in the program, as it relates to ties to housing and land-use types.
- MTC has also released a map of new Priority Conservation Area (PCA) types which staff will circulate.
- Plan Bay Area final blueprint was approved by MTC in January.

Caltrans provided an update on the Directors Policy on Transit, the focus areas are: planning, projects, data and technology, and CHP/Safety.

In addition, District 4 is completing the first ever Transit Plan and NVTa staff has been involved in providing feedback on the Plan.

### **6.2 Project Monitoring Funding Programs (Addrell Coleman)**

No report this month.

### **6.3 Caltrans' Report (Amani Meligy)**

Amani Meligy reviewed the updates to the Caltrans Report.

### **6.4 Vine Trail Update (Eric Janzen)**

Eric Janzen provided the following updates on the Vine Trail:

- County of Napa officially accepted the improvements for the Calistoga to St. Helena Vine Trail segment, so that portion is now moved to the maintenance phase.
- The recent storms caused damage to some of the park tread segments; repairs will be covered by the warranty.
- Environmental Impact Report continues on the Yountville segment, Caltrans has given tacit approval to use local standards in the design.
- Efforts to secure rights-of-way continue on the Yountville to St. Helena segment.

### **6.5 Measure T Update (Addrell Coleman)**

Addrell Coleman thanked the jurisdictions for submitting their maintenance of effort and equivalent fund certifications before the January 31 deadline.

The semiannual reports for the period of July 1-December 31, 2024, must be submitted on the Measure T database by March 1. Contact Mr. Coleman if you experience any log in issues.

The next Independent Taxpayer Oversight Committee (ITOC) is March 5, the City of Calistoga, City of St. Helena and Town of Yountville are scheduled to provide a presentation on their Measure T projects. Presentation materials must be sent to NVTa by Monday, March 3.

NVTa is presenting a resolution at the February 19 NVTa-Tax Agency meeting to reinstate the current Measure T ITOC members as Measure U ITOC. On July 1, the ITOC's role will transition to overseeing Measure U, while continuing to oversee Measure T until all Measure T funds are expended and reporting requirements satisfied.

## **7. PRESENTATIONS**

### **7.1 NVTa Project Update (Grant Bailey)**

Grant Bailey provided the TAC with updates on the following projects:

- Redwood Park and Ride Improvements
- Napa Valley Forward - Oakville Crossroad
- SR 29/12/Airport Interchange
- SR 29 American Canyon Corridor
- Resilient SR 37, including the Planning and Environmental Linkages Study (PEL) and Sears Point to Mare Island Improvements

Information Only/No Action Taken

## **8. CONSENT AGENDA**

### **8.1 Meeting Minutes of the November 7, 2024 Technical Advisory Committee (TAC) Meeting (Kathy Alexander) *(Pages 8-11)***

Motion by Hecock, Second by Clark to approve the November 7, 2024 TAC Meeting Minutes as presented. Motion passed unanimously.

## **9. REGULAR AGENDA ITEMS**

### **9.1 Countywide Transportation Plan and Supporting Documents Update (NVTA Staff) *(Pages 12-16)***

- a. Countywide Transportation Plan**
- b. Travel Behavior Study**
- c. Community Based Transportation Plan**
- d. Active Transportation Plan**

Diana Meehan reported that NVTA held the kickoff meeting with Fehr & Peers, the consultant for the Countywide Transportation Plan, and provided an overview of the process and the timeline, noting that the first public workshop will be incorporated in the April 16 Board Retreat.

Libby Payan reported staff is working with the Community Based Transportation Plan consultant, MIG, to identify areas in the County to focus on during the outreach efforts.

Patrick Band provided flyers announcing NVTA's open house for the Active Transportation Plan on Wednesday, February 26, from 5:30 - 7:30 pm at the Napa Valley College Performing Arts Center.

Addrell Coleman reported that the Travel Behavior Study survey is live, 450 responses have been received to date and he encouraged the TAC to complete the survey. Additionally, traffic counts were conducted in November at key gateways, and the plan consultant, RSG is analyzing data from other sources such as Replica and Streetlight.

Information Only/No Action Taken

### **9.2 Vine Transit Update (Libby Payan) *(Pages 17-22)***

Libby Payan provided updates on Vine operations for the second quarter of Fiscal Year 24/25 that included recent schedule changes, outreach efforts and events, ridership and solar panel update.

Information Only/No Action Taken

**9.3 Transportation Fund for Clean Air Expenditure Plan Review (Addrell Coleman) (Pages 23-25)**

Addrell Coleman provided an overview of the Transportation Fund for Clean Air (TFCA) Expenditure Plan for the fiscal year ending in 2026. New this year - the Air District is requiring that they review all Expenditure Plans before they are presented to the jurisdictions' technical advisory committees and boards. Mr. Coleman received the Air District's comments shortly before the TAC meeting and is waiting on details of minor changes that resulted in a \$329 discrepancy. He will update the TAC when the details are provided.

Mr. Coleman reported that Napa County has \$208,270 in TFCA funds for Fiscal Year 2026, however, \$104,000 has been programmed to the City of American Canyon, and \$75,000 to the City of St. Helena for charging station projects. NVTa staff is recommending programming the additional \$29,970 to the City of St. Helena's charging station project, contingent on all project criteria being met.

Mr. Coleman invited comments or suggestions for alternatives, there being none, Chair Rayner called for a motion.

Motion by Janzen, Second by Rayner to recommend the NVTa Board approve the TFCA 40% Fund Draft Expenditure Plan for Fiscal Year Ending 2026. Motion passed unanimously.

**9.4 Legislative Update\* (Kate Miller)**

Kate Miller provided the Legislative Update.

Information Only/No Action Taken

**9.5 February 19, 2025 NVTa-TA Board Meeting and NVTa Board Meeting Draft Agendas\* (Kate Miller)**

Kate Miller reviewed the Draft February 19, 2025 NVTa and NVTa-TA Board meeting agendas.

Information Only/No Action Taken

**10. FUTURE AGENDA ITEMS**

None

**11. ADJOURNMENT**

**11.1 The next regularly scheduled meeting for the NVTa Technical Advisory Committee is Thursday, March 6, 2025 at 2:00 p.m.**

**Meeting adjourned at 3:10 p.m.**

Kathy Alexander

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Kathy Alexander, Deputy Board Secretary