

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes - Final Paratransit Coordinating Council (PCC)

Thursday, January 5, 2023

10:00 AM

REFER TO COVID-19 SPECIAL NOTICE

1. Call To Order

Vice Chair Collette called the meeting to order at 10:02 a.m.

2. Roll Call

Present: 4 - Doug Weir
Tom Collette
Ellen Sweigert
Jeannie Smith
Absent: 2 - Lisa DeRose-Hernandez
Betty Rhodes

3. Public Comment

Tobias Weare, State Council on Developmental Disabilities (SCDD), announced SCDD is accepting applications for the SCDD as well as regional and local advisory committees.

4. Committee Member Comments

None

5. Staff Comments

Rebecca Schenck reported that the power was out at the bus maintenance yard and dispatch center from 7 pm last night and was restored shortly before 10 am. The power outage impacted communications with drivers and impacted VineGo and on-demand service.

6. CONSENT AGENDA

6.1 Meeting Minutes of September 1, 2022 Paratransit Coordinating Council Meeting (Kathy Alexander) (Pages 8-9)

MOTION by MEMBER WEIR, **SECOND** by SWEIGERT to **APPROVE** the September 1, 2022 PCC Meeting Minutes as presented. Motion carried with the following roll call vote:

Aye: 4 - Member Weir, Chairperson Collette, Vice Chair Sweigert, and Member Smith

Absent: 2 - Member DeRose-Hernandez, and Member Rhodes

6.2 Meeting Notes of the November 3, 2022 Paratransit Coordinating Council (PCC) Meeting (Kathy Alexander) (Pages 10-11)

This item was received and filed.

7. REGULAR AGENDA ITEMS

7.1 Nomination and Election of Chairperson and Vice Chairperson of the Paratransit Coordinating Council (PCC), and a Representative to the NVTA Board for the 2023 Calendar Year (Rebecca Schenck) (Pages 12)

Weir nominated Collette to serve as Chair.

Sweigert nominated Smith to serve as Vice Chair, Smith respectfully declined.

Smith nominated Sweigert to serve as Vice Chair.

Collette volunteered to serve as the PCC representative to the NVTA Board, Sweigert volunteered to serve as alternate. Smith volunteered to serve as second alternate.

MOTION by WEIR, SECOND by COLLETTE to APPOINT Collette as PCC Chair, Sweigert as PCC Vice Chair, Collette as the PCC representative to the NVTA Board, Sweigert as alternate and Smith as second alternate. Motion carried by the following roll call vote:

Aye: 4 - Member Weir, Chairperson Collette, Vice Chair Sweigert, and Member Smith

Absent: 2 - Member DeRose-Hernandez, and Member Rhodes

7.2 Draft 2023 Paratransit Coordinating Council (PCC) Work Plan and 2023 Meeting Calendar (Rebecca Schenck) (Pages 13-15)

The PCC reviewed the 2023 Work Plan and 2023 Meeting calendar, and discussed changing the July meeting date to July 13, 2023.

MOTION by COLLETTE, SECOND by WEIR to APPROVE the PCC 2023 Work Plan and the 2023 Meeting Calendar with the amended July 13 meeting date. Motion carried with the following roll call vote:

Aye: 4 - Member Weir, Chairperson Collette, Vice Chair Sweigert, and Member Smith

Absent: 2 - Member DeRose-Hernandez, and Member Rhodes

7.3 Countywide Accessible Transportation Needs Assessment (Diana Meehan) (Pages 16-18)

Information Only/No Action Taken

7.4 Paratransit Application Review (Libby Payan) (Pages 19-31)

Libby Payan reviewed the revised paratransit application for Vine Services and requested comments from the PCC.

The PCC did not have comments.

Public Comment received from Tobias Weare regarding accessibility compliance.

Art Hulscher of ADA Ride confirmed the application is accessible for people with vision or hearing difficulties.

MOTION by WEIR, SECOND by COLLETTE to APPROVE the revised paratransit application for Vine Services as presented. Motion carried by the following roll call vote:

Aye: 4 - Member Weir, Chairperson Collette, Vice Chair Sweigert, and Member Smith

Absent: 2 - Member DeRose-Hernandez, and Member Rhodes

7.5 Brown Act Updates and Future PCC Meetings* (Kathy Alexander)

Information Only/No Action Taken

8. FUTURE AGENDA ITEMS

None

10. ADJOURNMENT

10.1 The next regularly scheduled meeting for the Napa Valley Transportation Authority Paratransit Coordinating Council is March 2, 2023 at 10:00 a.m.

The next PCC meeting will be in-person at NVTVA, 625 Burnell Street in Napa on Thursday, March 2 at 10 a.m..

Meeting adjourned at 10:45 a.m.

Kathy Alexander, Deputy Board Secretary