

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes - Draft Active Transportation Advisory Committee (ATAC)

Monday, March 24, 2025

5:30 PM

JoAnn Busenbark Board Room

1. Call To Order

Chair Rabinowitz called the meeting to order at 5:30 p.m.

2. Roll Call

Present: 6 - Michael Rabinowitz

Majel Arnold
Barry Christian
Jason Dominici
Aaron Heth
Glenn Smith

Absent: 2 - Caitlin Ochoa-Llamas
Jonathan Schellin (excused)

3. Public Comment

Public comment received from TC Hulseley.

4. Committee Member Comments

Member Christian reported that the Vine Trail Vallejo to American Canyon segment ribbon cutting went very well. He also noted that the City of Napa is holding its Earth Day celebration on Saturday, April 12 at the Oxbow Commons.

5. Staff Comments

Patrick Band noted NVTA will have a booth at the Earth Day event and will focus on transit programs and active transportation. Additionally, NVTA will have a booth at BikeFest on May 3rd and will lead an infrastructure ride as part of the event.

Diana Meehan noted that the Accessible Transportation Needs Assessment draft plan is online, and NVTA is accepting public comments through April 11, 2025. The final draft will be presented to the NVTA Board for approval at its May meeting.

6. STANDING AGENDA ITEMS

Item 7.1, City of St. Helena Projects Update was taken at this time.

Eric Janzen, Assistant Public Works Director for the City of St. Helena reported on pavement and sidewalk improvements/restoration, re-striping, curb ramp replacements, pedestrian crossing improvements, curb extensions, rapid flashing beacon projects that have been completed. Upcoming projects include pavement maintenance, infrastructure improvements to the potential Vine Trail route through the City, sidewalk replacement, and traffic calming measures.

Chair Rabinowitz, and Member Christian asked for clarification on the Oak Street project.

Public comment was received from TC Hulsey.

6.1 Executive Director's Report (Kate Miller) *(Pages 8-9)*

Patrick Band encouraged the ATAC to read the Executive Director's report included in the packet, noting that Executive Director Miller is retiring in June and recruitment efforts are underway.

6.2 Safe Routes to School (SRTS) Update (Kara Vernor) *(Page 10)*

Patrick Band provided the Safe Routes to School update that included May Bike Month activities.

6.3 Napa Valley Vine Trail Update

Barry Christian noted that the Napa Valley Vine Trail Coalition's biggest fundraiser, Locomotion, will also be held in May and encouraged the ATAC members to participate.

6.4 Active Transportation Legislative Updates (Patrick Band) *(Pages 11-17)*

Patrick Band provided an overview of proposed legislation related to active transportation.

Member Christian had questions regarding AB 1014.

Member Dominici asked a question related to AB 1268.

6.5 Caltrans Report *(Pages 18-22)*

Patrick Band reviewed the highlighted changes on the Caltrans Report.

7. PRESENTATIONS

7.1 City of St. Helena Projects Update (Eric Janzen)

Presentation was provided after Item 5, Staff Comments.

8. CONSENT AGENDA

MOTION by DOMINICI, SECOND by HETH to APPROVE Consent Agenda Items 8.1 and 8.2.
Motion passed unanimously.

8.1 Meeting Minutes of the November 18, 2024 Active Transportation Advisory Committee (ATAC) Meeting (Laura Sanderlin) *(Pages 23-25)*

****Amended Agenda Items - 8.2 & 9.2****

- 8.2 Meeting Minutes (No quorum) of January 27, 2025 Active Transportation Advisory Committee Meeting (Laura Sanderlin) (Pages 26-28)**

9. REGULAR AGENDA ITEMS

- 9.1 Nomination of Committee Member to the Napa Valley Vine Trail Coalition (NVVTC) Board of Directors (Patrick Band) (Page 29)**

Diana Meehan provided an overview on the ATAC representative to the Napa Valley Vine Trail Coalition, and invited nominations or volunteers.

Jason Dominici volunteered to serve as the ATAC representative.

Chair Rabinowitz called for any additional volunteers or nominations. There being none, Chair Rabinowitz made the motion.

MOTION by Rabinowitz, SECOND by Christian to appoint Dominici as the ATAC representative to the Napa Valley Vine Trail Coalition. Motion passed unanimously.

- 9.2 Active Transportation Plan - Progress Update and Discussion Items (Patrick Band) (Pages 30-74)**

Patrick Band provided an overview of the planned process for developing a Vision Statement, as well as Goals, Objectives and specific policies for the Active Transportation Plan.

Chair Rabinowitz assisted in facilitating a brainstorming session soliciting input, direction, and feedback on key topics of interest for the ATAC. This brainstorming session included review of several options for how the Vision, Goals, Objectives, and Policies could be structured.

Diana Meehan assisted by taking notes, which will be shared with consultants from Circlepoint and Toole Design, who are assisting with development of the Plan.

10. FUTURE AGENDA ITEMS

- 10.1 2025 ATAC Work Plan Review (Patrick Band) (Pages 75-76)**

Patrick Band reviewed the ATAC Work Plan and noted the following items will be on the May agenda:

- Transportation Development Act Article 3 (TDA 3) - Complete Streets Checklists for projects
- City of Napa Active Transportation Projects updates

11. ADJOURNMENT

- 11.1 The next regularly scheduled meeting for the NVTA Active Transportation Advisory Committee is Monday, May 19, 2025 at 5:30 p.m.**

Meeting adjourned at 7:06 pm.

Kathy Alexander

Kathy Alexander, Deputy Board Secretary