

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes NVTA Board of Directors

Wednesday, October 16, 2024

1:00 PM

JoAnn Busenbark Board Room

1. Call to Order

Chair Joseph called the meeting to order at 1:01pm.

2. Pledge of Allegiance

Chair Joseph recited the Pledge of Allegiance.

3. Approval of Board Member Remote Participation

None

4. Roll Call

Alfredo Pedroza
Paul Dohring
Mark Joseph
Liz Alessio
Scott Sedgley
Donald Williams
Kevin Eisenberg
Ryan Gregory
Robin McKee-Cant
Non Voting:
Devereaux Smith
Absent:
Leon Garcia
Margie Mohler
Anna Chouteau

5. Adoption of the Agenda

Motion MOVED by ALESSIO, SECONDED by DOHRING to APPROVE Item 5 Adoption of the Agenda. Motion passed unanimously.

Aye: 18 - Dohring, Joseph, Alessio, Sedgley, Williams, Eisenberg, Gregory, and McKee-Cant

Absent: 6 - Garcia, Pedroza, Mohler, and Chouteau

6. Public Comment

None

{Director Pedroza entered the meeting at this time}

7. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

Director Pedroza reported recent MTC activities.

8. Executive Director's Update

Executive Director Miller reported:

- Staffing updates
- Deputy Executive Director Schmitz appointment to the CA Transit Association Federal Legislative Committee
- Attendance and topics discussed at CA Transit Association Federal Lobby trip in Washington
- TAC Retreat recap
- Oct 9th Walk and Roll to School sponsorship
- tabling at upcoming St. Helena Harvest festival
- committee member recruitment efforts
- Measure U endorsements

9. Caltrans' Update

Caltrans updates presented by Anthony Cabangangan.

10. CONSENT AGENDA ITEMS

Motion **MOVED** by DOHRING, **SECONDED** by ALESSIO to **APPROVE** Item 10 Consent Agenda 10.1-10.9. Motion passed unanimously.

Aye: 20 - Pedroza, Dohring, Joseph, Alessio, Sedgley, Williams, Eisenberg, Gregory, and McKee-Cant

Absent: 4 - Garcia, Mohler, and Chouteau

10.1 Meeting Minutes of September 18, 2024 (Laura Sanderlin) (Pages 11-16)

Attachments: [Draft Minutes](#)

10.2 Disposal of Non-Performing Assets (Antonio Onorato) (Pages 17-23)

Attachments: [Staff Report](#)

10.7 Purchase Order 24-P4028 to Purchase Electric Vehicle Charging Stations from Contractor's Electrical Distributors (CED) for Future Zero Emission Buses (Rebecca Schenck) (Pages 49-73)

Attachments: [Staff Report](#)

10.3 Paratransit Coordinating Council (PCC) Member Appointment to the Napa Valley Transportation Authority Technical Advisory Committee (TAC) (Kathy Alexander) (Pages 24-26)

Attachments: [Staff Report](#)

- 10.4 Notice of Completion for the Napa Valley Vine Trail St. Helena to Calistoga Project (Grant Bailey) (Pages 27-32)
Attachments: [Staff Report](#)
- 10.5 Notice of Completion for the James Diemer Drive Bus Stop Improvement Project (Grant Bailey) (Pages 33-28)
Attachments: [Staff Report](#)
- 10.6 Fund Transfer Agreement with the State of California Department of Transportation (Caltrans) for the Fiscal Year (FY) 2024-25 State Transportation Improvement Program (STIP) Planning, Programming and Monitoring (PPM) Program (Antonio Onorato) (Pages 39-48)
Attachments: [Staff Report](#)
- 10.8 Agreement No. 24-OCE12-E06 with TYLin for Engineering Design Services for the Electric Vehicle Chargers at the Vine Bus Maintenance Facility (Grant Bailey) (Pages 74-81)
Attachments: [Staff Report](#)
- 10.9 Paratransit Coordinating Council (PCC) Member Appointment (Kathy Alexander) (Pages 82-88)
Attachments: [Staff Report](#)

11. PRESENTATIONS

11.1 NVTa Project Update (Grant Bailey)

Information only/No action taken

Updates reported for the following projects:

- Sosc0 Gateway Transit Center building modifications
- Imola Park and Ride
- Napa Valley College Bus Stop
- Sosc0 Junction
- Vine Trail St. Helena to Calistoga Segment
- SR29/12 Airport Interchange
- SR 29 American Canyon Corridor

11.2 Countywide Active Transportation Plan (Patrick Band)

Information only/No action taken

Colin Burgett, Holly Murphy and Todd Tregenza of GHD participated in presentation.

11.3 2025 State Legislative Update (Steve Wallauch, Platinum Advisors)

Information only/No action taken

11.4 2025 Federal Legislative Update (Jessica Aune & Tony Hobbs, Platinum Advisors)

Information only/No action taken

12. REGULAR AGENDA ITEMS

- 12.1** 2025 Federal and State Legislative Advocacy Program and Project Priorities and Federal and State Legislative Update (Danielle Schmitz) (Pages 89-125)

Attachments: [Staff Report](#)

Motion MOVED by ALESSIO, SECONDED by DOHRING to APPROVE ITEM 12.1 Legislative Advocacy Program for 2025. Motion passed unanimously.

Aye: 20 - Pedroza, Dohring, Joseph, Alessio, Sedgley, Williams, Eisenberg, Gregory, and McKee-Cant

Absent: 4 - Garcia, Mohler, and Chouteau

- 12.2** Vine Transit Update (Rebecca Schenck) (Pages 126-133)

Attachments: [Staff Report](#)

Information only/No action taken

Public comment by Yountville resident, Alan Tenscher promoting the need for reliable and real time transit communication for fixed routes.

- 12.3** Free Transit and Fare Subsidy Programs (Kate Miller) (Pages 134-139)

Attachments: [Staff Report](#)

Information only/No action taken

The Board delved into discussion about revenue sources, expenditures, and various pilot program opportunities to increase ridership.

{Director Sedgley departed meeting 3:28pm}

13. CLOSED SESSION

The Board entered into Closed Session at 3:29pm.

- 13.1** CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:
Initiation of Litigation pursuant to Government Code Section 54956.9(d)(4) (1 potential case)

{Director Gregory departed 3:42pm and Director Dohring departed 4:07pm}

Returned from Closed Session at 4:09pm with no reportable action.

- 13.2** PUBLIC EMPLOYMENT
(Pursuant to Government Code Section 54957(b)(1)
Title: Executive Director
Closed Session Item 13.2 was continued.

13.3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (pursuant to Government Code section 54956.8)
Property APN: 006-195-001, 002 and 003
Agency Negotiator: Executive Director
Negotiating Parties: Paul Irwin, Stan Foltz, Bob Winchell, Walt Blackmon
Under Negotiation: Price and terms of payment
Closed Session Item 13.3 was continued.

14. FUTURE AGENDA ITEMS

15. ADJOURNMENT

Chair Joseph adjourned the meeting at 4:09pm.

15.1 The next Regular Meeting is Wednesday, November 20th.

Laura M. Sanderlin, NVTA Board Secretary