Napa Valley Transportation Authority

625 Burnell Street Napa, CA 94559



Agenda - Final

Thursday, July 10, 2025 10:00 AM

JoAnn Busenbark Board Room

Paratransit Coordinating Council (PCC)

The Napa Valley Transportation Authority (NVTA) Paratransit Coordinating Council (PCC) meeting will be held both in person with a Zoom option available for members of the public to participate. All committee members are expected to participate in person and follow the traditional Brown Act rules.

All materials relating to an agenda item for an open session of a regular meeting of the Paratransit Coordinating Council (PCC) are posted on the NVTA website at: https://nctpa.legistar.com/Calendar.aspx

PUBLIC MEETING GUIDELINES FOR PARTICIPATING VIA PHONE/VIDEO CONFERENCING

- 1) To join the meeting via Zoom video conference from your PC, Mac, iPad, iP 882 3261 2915
- 2) To join the Zoom meeting by phone dial 1-669-900-6833, enter meeting ID: 882 3261 2915 If asked for the participant ID or code, press #.

Public Comments

Members of the public may comment on matters within the purview of the Committee that are not on the meeting agenda during the general public comment item at the beginning of the meeting. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. Members of the public are welcome to address the Committee, however, under the Brown Act Committee members may not deliberate or take action on items not on the agenda, and generally may only listen.

Instructions for submitting a Public Comment are on the next page.

Members of the public may submit a public comment in writing by emailing info@nvta.ca.gov with PUBLIC COMMENT as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed to info@nvta.ca.gov after 5 p.m. the day before the meeting will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

- 1. To comment during a virtual meeting (Zoom), click the "Raise Your Hand" button (click on the "Participants" tab) to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted. Instructions for how to "Raise Your Hand" are available at https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar.
- 2. To comment by phone, press "*9" to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself by pressing "*6" when it is your turn to make your comment, for up to 3 minutes. After the allotted time, you will be re-muted.

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Note: The methods of observing, listening, or providing public comment to the meeting may be altered due to technical difficulties or the meeting may be cancelled, if needed.

All materials relating to an agenda item for an open session of a regular meeting of the NVTA PCC are posted on the NVTA website 72 hours prior to the meeting at: https://nctpa.legistar.com/Calendar.aspx or by emailing info@nvta.ca.gov to request a copy of the agenda.

Materials distributed to the members of the Committee present at the meeting will be available for public inspection after the meeting. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.7, 6254.15, 6254.16, or 6254.22.

Americans with Disabilities Act (ADA): This Agenda shall be made available upon request in alternate formats to persons with a disability. Persons requesting a disability-related modification or accommodation should contact Kathy Alexander, NVTA Deputy Board Secretary, at (707) 259-8627 during regular business hours, at least 48 hours prior to the time of the meeting.

Note: Where times are indicated for agenda items, they are approximate and intended as estimates only, and may be shorter or longer as needed.

Acceso y el Titulo VI: La NVTA puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Autoridad. Para solicitar asistencia, por favor llame al número (707) 259-8627. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Ang Accessibility at Title VI: Ang NVTA ay nagkakaloob ng mga serbisyo/akomodasyon kung hilingin ang mga ito, ng mga taong may kapansanan at mga indibiduwal na may limitadong kaalaman sa wikang Ingles, na nais na matugunan ang mga bagay-bagay na may kinalaman sa NVTA PCC. Para sa mga tulong sa akomodasyon o pagsasalin-wika, mangyari lang tumawag sa (707) 259-8627. Kakailanganin namin ng paunang abiso na tatlong araw na may pasok sa trabaho para matugunan ang inyong kahilingan.

- 1. Call To Order
- 2. Roll Call
- 3. Public Comment
- 4. Committee Member Comments
- 5. Staff Comments
- 6. NVTA Board Meeting Report (Devereaux Smith)

Note: Where times are indicated for the agenda items they are approximate and intended as estimates only, and may be shorter or longer, as needed.

7. PRESENTATIONS

7.1 County of Napa Health and Human Services Agency (HHSA) Be

Well Program Presentation (Casey Rockwood, HHSA)

Recommendation: That the PCC receive a presentation on HHSA's Be Well Program.

Information only

Estimated Time: 10:15 a.m.

8. CONSENT AGENDA

8.1 Meeting Minutes of May 1, 2025 Paratransit Coordinating Council

(PCC) Meeting (Kathy Alexander) (Pages 7-8)

Recommendation: PCC action will approve the May 1, 2025 Meeting Minutes.

Estimated Time: 10:35 a.m.

<u>Attachments:</u> 8.1 Draft Minutes.pdf

9. REGULAR AGENDA ITEMS

9.1 Travel Behavior Study Update (Addrell Coleman) (Pages 9-10)

Recommendation: That the PCC receive an update on the Travel Behavior Study. Information

only

Estimated Time: 10:35 a.m.

Attachments: 9.1 Staff Report.pdf

9.2 Vine Transit Update (Libby Payan) (Pages 11-14)

Recommendation: That the Napa Valley Transportation Authority (NVTA) Paratransit

Coordinating Council receive the Vine Transit Update. Information

only

Estimated Time: 10:45 a.m.

Attachments: 9.2 Staff Report.pdf

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

11.1 The next regularly scheduled meeting for the NVTA Paratransit Coordinating Council is Thursday, September 4, 2025 at 10:00 a.m.

I, Kathy Alexander, hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at the NVTA offices, 625 Burnell Street, Napa, CA by 5:00 p.m., on Thursday, July 3, 2025.

Kathy Alexander

Kathy Alexander, Deputy Board Secretary

Glossary of Acronyms

Glossary of Acronyms			
AB 32	Global Warming Solutions Act	FAS	Federal Aid Secondary
ABAG	Association of Bay Area Governments	FAST	Fixing America's Surface Transportation Act
ACFR	Annual Comprehensive Financial Report	FHWA	Federal Highway Administration
ADA	American with Disabilities Act	FTA	Federal Transit Administration
APA	American Planning Association	FY	Fiscal Year
ATAC	Active Transportation Advisory Committee	GHG	Greenhouse Gas
ATP	Active Transportation Program	GGRF	Greenhouse Gas Reduction Fund
BAAQMD	Bay Area Air Quality Management District	GTFS	General Transit Feed Specification
BAB	Build America Bureau	HBP	Highway Bridge Program
BART	Bay Area Rapid Transit District	HBRR	Highway Bridge Replacement and
BATA	Bay Area Toll Authority	ШБ	Rehabilitation Program
BIL	Bipartisan Infrastructure Law (IIJA)	HIP	Housing Incentive Program
BRT	Bus Rapid Transit	HOT	High Occupancy Toll
CAC	Citizen Advisory Committee	HOV	High Occupancy Vehicle
CAP	Climate Action Plan	HR3	High Risk Rural Roads
CAPTI	Climate Action Plan for Transportation	HSIP	Highway Safety Improvement Program
	Infrastructure	HTF	Highway Trust Fund
Caltrans	California Department of Transportation	HUTA	Highway Users Tax Account
CASA	Committee to House the Bay Area	HVIP	Hybrid & Zero-Emission Truck and Bus Voucher Incentive Program
CBTP	Community Based Transportation Plan	IFB	Invitation for Bid
CEQA CIP	California Environmental Quality Act Capital Investment Program	ITIP	State Interregional Transportation
СМА	Congestion Management Agency		Improvement Program
CMAQ	Congestion Mitigation and Air Quality	ITOC	Independent Taxpayer Oversight Committee
	Improvement Program	IS/MND	Initial Study/Mitigated Negative Declaration
CMP	Congestion Management Program	JARC	Job Access and Reverse Commute
CalSTA	California State Transportation Agency	LCTOP	Low Carbon Transit Operations Program
CTA	California Transit Association	LIFT	Low-Income Flexible Transportation
CTP	Countywide Transportation Plan	LOS	Level of Service
CTC	California Transportation Commission	LS&R	Local Streets & Roads
CY	Calendar Year	LTF	Local Transportation Fund
DAA	Design Alternative Analyst	MaaS	Mobility as a Service
DBB	Design-Bid-Build	MAP 21	Moving Ahead for Progress in the 21st Century Act
DBE	Disadvantaged Business Enterprise	MPO	Metropolitan Planning Organization
DBF	Design-Build-Finance	MTC	Metropolitan Transportation Commission
DBFOM	Design-Build-Finance-Operate-Maintain	MTS	·
DED	Draft Environmental Document		Metropolitan Transportation System
EIR	Environmental Impact Report	ND	Negative Declaration
EJ	Environmental Justice	NEPA	National Environmental Policy Act
EPC	Equity Priority Communities	NOAH	Natural Occurring Affordable Housing
ETID	Electronic Transit Information Displays	NOC	Notice of Completion
		NOD 5	Notice of Determination
Latest Revisi	IOII. U I/ZZ	J	

Glossary of	f Acronyms
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NOP	Notice of Preparation	SHA	State Highway Account
NVTA	Napa Valley Transportation Authority	SHOPP	State Highway Operation and Protection
NVTA-TA	Napa Valley Transportation Authority-Tax		Program
	Agency	SNTDM	Solano Napa Travel Demand Model
OBAG	One Bay Area Grant	SR	State Route
PA&ED	Project Approval Environmental Document	SRTS	Safe Routes to School
P3 or PPP	Public-Private Partnership	SOV	Single-Occupant Vehicle
PCC	Paratransit Coordination Council	STA	State Transit Assistance
PCI	Pavement Condition Index	STIC	Small Transit Intensive Cities
PCA	Priority Conservation Area	STIP	State Transportation Improvement Program
PDA	Priority Development Areas	STP	Surface Transportation Program
PID	Project Initiation Document	TAC	Technical Advisory Committee
PIR	Project Initiation Report	TCM	Transportation Control Measure
PMS	Pavement Management System	TCRP	Traffic Congestion Relief Program
Prop. 42	Statewide Initiative that requires a portion of	TDA	Transportation Development Act
	gasoline sales tax revenues be designated to transportation purposes	TDM	Transportation Demand Management Transportation Demand Model
PSE	Plans, Specifications and Estimates	TE	Transportation Enhancement
PSR	Project Study Report	TEA	Transportation Enhancement Activities
PTA	Public Transportation Account	TEA 21	Transportation Equity Act for the 21st Century
RACC	Regional Agency Coordinating Committee	TFCA	Transportation Fund for Clean Air
RAISE	Rebuilding American Infrastructure with Sustainability and Equity	TIP	Transportation Improvement Program
RFP	Request for Proposal	TIFIA	Transportation Infrastructure Finance and Innovation Act
RFQ	Request for Qualifications	TIRCP	Transit and Intercity Rail Capital Program
RHNA	Regional Housing Needs Allocation	TLC	Transportation for Livable Communities
RM 2	Regional Measure 2 Bridge Toll	TLU	Transportation and Land Use
RM 3	Regional Measure 3 Bridge Toll	TMP	Traffic Management Plan
RMRP	Road Maintenance and Rehabilitation Program	TMS	Transportation Management System
ROW (R/W)	Right of Way	TNC	Transportation Network Companies
RTEP	Regional Transit Expansion Program	TOAH	Transit Oriented Affordable Housing
	Regional Transportation Improvement	TOC	Transit Oriented Communities
RTIP	Program	TOD	Transit-Oriented Development
RTP	Regional Transportation Plan	TOS	Transportation Operations Systems
SAFE	Service Authority for Freeways and	TPA	Transit Priority Area
Expressways		TPI	Transit Performance Initiative
SAFETEA-L	U Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	TPP	Transit Priority Project Areas
SB 375	Sustainable Communities and Climate	VHD	Vehicle Hours of Delay
	Protection Act 2008	VMT	Vehicle Miles Traveled
SB 1	The Road Repair and Accountability Act of 2017		
scs	Sustainable Community Strategy		
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Latest Revision: 01/22

July 10, 2025 PCC Item 8.1

Continued From: New Action Requested: Approve

Napa Valley Transportation Authority

625 Burnell Street Napa, CA 94559

Meeting Minutes - Draft Paratransit Coordinating Council (PCC)

JoAnn Busenbark Board Room

Thursday, May 1, 2025

10:00 AM

- 1. Call To Order
- 2. Roll Call

Present: 4 - Ellen Sweigert

Devereaux Smith

Lisa DeRose-Hernandez

Lyall Abbott

Absent: 2 – Heather Stanton (Excused)

Jeannie Smith (Excused)

3. Public Comment

Public comment received from TC Hulsey on the Napa Valley Vine Trail Coalition's Locomotion - Month of Movement fundraiser.

4. Committee Member Comments

None

5. Staff Comments

None

6. NVTA Board Meeting Report (Devereaux Smith)

Devereaux Smith reported on the NVTA Board's retreat on April 16th that focused on the Countywide Transportation Plan. Additionally, she noted that the search was well underway for a new executive director to replace Kate Miller when she retires in June.

7. CONSENT AGENDA

7.1 Meeting Minutes of March 6, 2025 Paratransit Coordinating Council (Kathy Alexander) (*Pages 7-8*)

Motion by Abbott, second by Devereaux Smith, to approve the March 6, 2025 Meeting Minutes. Motion passed.

8. REGULAR AGENDA ITEMS

8.1 Accessible Transportation Needs Assessment (ATNA) Final Draft Review

(Diana Meehan) (Pages 9-10)

That the Paratransit Coordinating Council (PCC) recommend that the NVTA Board approve the Accessible Transportation Needs Assessment at the May 21, 2025 meeting.

Diana Meehan provided an overview of the Accessible Transportation Needs Assessment process, partnerships such as the newly formed Connections as well as the implementation of next steps.

Motion by Devereaux Smith, Second by Lyall Abbott to recommend the NVTA Board approve the Accessible Transportation Needs Assessment at its May 21, 2025 Board meeting. Motion passed.

8.2 Countywide Transportation Plan and Supporting Documents Update (Diana Meehan) (Pages 11-16)

- a. Countywide Transportation Plan
- b. Travel Behavior Study
- c. Community Based Transportation Plan
- d. Active Transportation Plan

Diana Meehan reported on the Countywide Transportation Plan kick off at the NVTA Board retreat in April, as well as updates on the Active Transportation Plan and Travel Behavior Study. Libby Payan provided an update on the Community Based Transportation Plan.

Chair Sweigert inquired about issues with some of the City of Napa sidewalks.

Member Abbott commented on the numerous overgrown trees that block signage.

Information Only/No Action Taken

8.3 Vine Transit Update (Libby Payan) (Pages 17-21)

Libby Payan reported on Vine Transit operations and outreach efforts for January - March 2025, as well as the upcoming summer transit schedule change.

Comments received from Sweigert and Abbott regarding the need for bus stops at Airport, Amazon, Costco, the food bank on Kaiser, as well as extending service hours on some routes.

Information Only/No Action Taken

9. FUTURE AGENDA ITEMS

10. ADJOURNMENT

Meeting adjourned at 11:21 a.m.

10.1 The next regularly scheduled meeting for the NVTA Paratransit Coordinating Council is Thursday, July 10, 2025 at 10:00 a.m.

Kathy Alexander	
Kathy Alexander, Depu	ty Board Secretary

Chair Sweigert called the meeting to order at 10:05 am.

July 10, 2025 PCC Agenda Item 9.1 Continued From: New

Action Requested: Information



NAPA VALLEY TRANSPORTATION AUTHORITY

Paratransit Coordinating Council Agenda Memo

TO: Paratransit Coordinating Council

FROM: Danielle Schmitz, Executive Director

REPORT BY: Addrell Coleman, Associate Planner

(707) 259-8235 / Email: <u>acoleman@nvta.ca.gov</u>

SUBJECT: Travel Behavior Study Update

RECOMMENDATION

Information only

EXECUTIVE SUMMARY

Napa Valley Transportation Authority's 2024 Travel Behavior Study is nearing completion and builds on data collected in 2018 and 2019 to better understand current travel patterns throughout Napa County. The study compares pre-pandemic and post-pandemic patterns and will help inform updates to regional transportation plans and models.

FISCAL IMPACT

Is there a Fiscal Impact? No

BACKGROUND

The 2024 Travel Behavior Study builds upon the data collected during the 2020 study while incorporating new technologies and methodologies to better understand how people move throughout Napa County. The study focuses on work, school, non-work, and visitor trips; identifies entry and exit points, trip volumes, and destinations; and evaluates predominant travel modes, vehicle occupancies, and peak travel times. It also considers seasonal variation and includes both weekday and weekend travel.

NVTA hired a consultant, RSG, to collect traffic count data in early November at key gateway intersections and roadway segments throughout the County. They also accessed signal data from the City of Napa's Miovision-equipped intersections. Additional travel pattern data was gathered from Replica and StreetLight. Replica uses anonymous

mobile data and land use information to estimate why, how, and when people travel. StreetLight uses data from smartphones and vehicles to show where people are going and how they get there. To supplement these efforts, NVTA conducted an employer survey focused on travel days, times, and routes, with comparisons to pre-pandemic patterns to better understand peak travel patterns and commuting habits across different areas of the county. The survey was promoted through multiple channels and received nearly 700 responses.

The collected data was analyzed to identify key travel trends and changes since the 2020 study. The study examines trip origins and destinations, Napa County pass-through traffic, most-traveled destinations, mode share, mode shift, commute times, and vehicle miles traveled (VMT) to evaluate where people live and work, and how they travel.

ATTACHMENTS

None

July 10, 2025 PCC Agenda Item 9.2

Continued From: New



Action Requested: INFORMATION

NAPA VALLEY TRANSPORTATION AUTHORITY

Paratransit Coordinating Council Agenda Memo

TO: Paratransit Coordinating Council (PCC)

FROM: Danielle Schmitz, Executive Director

REPORT BY: Libby Payan, Senior Program Planner/Administrator

(707) 259-8782 / Email: lpayan@nvta.ca.gov

SUBJECT: Vine Transit Update

RECOMMENDATION

That the Napa Valley Transportation Authority (NVTA) Paratransit Coordinating Council receive the Vine Transit update.

BACKGROUND

Recent Schedule Changes

The most recent schedule change was implemented on Sunday June 8, 2025, to coincide with the conclusion of the 2024-2025 school year. The following changes went into effect:

- Paused the school trippers in American Canyon and St. Helena
- Added one additional Route C trip on weekdays for the summer
- Route 11 time adjustments to weekday and to make Saturday & Sunday schedules align
- Changed weekday trips on Route D to accommodate the Camille Creek Community School's Summer School schedule
- Adjusted the Route 21 schedule to incorporate extra trip time in the run

Future Schedule Changes

The next schedule change will occur on Sunday August 10th to coincide with the start of the 2025-2026 school year. The following changes are currently being drafted:

Resuming the school trippers in American Canyon and St. Helena

- Reimagining Route 11X into a faster version of Route 11 that serves the most popular Route 11 stops including the Redwood Park and Ride, Soscol Gateway Transit Center, Napa Valley College, American Canyon Park & Ride, the Sereno Transit Center in Vallejo and the Vallejo Ferry Terminal
- Eliminate the additional weekday late Route C trip that was operational during the summer
- Adjust the Route D schedule to accommodate the Camille Creek Community School's fall and spring school schedule
- Adjust the first three northbound Route 10 trips to start at Napa Valley College (currently, the first three northbound Route 10 trips start at the Soscol Gateway Transit Center, skipping the Napa Valley College and Soscol/Kansas bus stops)
- Adding Saturday service on Route 29 with nine round trips

BottleRock and La Onda Ridership

Vine Transit once again partnered with Latitude 38 and Visit Napa Valley to provide free rides on the BottleRock and La Onda weekends to all passengers, regardless of their destination. Vine Transit operated extra service during the day and a special late night post-concert service to safely transport attendees. Table 1 below highlights the BottleRock ridership from 2025 and compares it to 2024. Regular Service Riders highlights regular schedule trips. Special Hours Riders includes riders that took extended festival weekend service. Specifically, the Special Hours Riders include riders on late night post-concert trips, the Sunday service on local routes and the Route 29 weekend trips. The data shows an increase in ridership during BottleRock weekend and a slight decline on La Onda ridership. It's worth noting that overall, there were fewer attendees at La Onda this year compared to last year. Staff is keeping a running list of suggestions/improvements to consider for next year with the goal of continuing to offer safe transportation to more attendees next year.

Table 1: BottleRock Ridership 2024 vs 2025

	Total Riders	Regular Service Riders	Special Hours Riders
2024	5,610	4,698	912
2025	6,135	4,992	1,143
% change	+9%	+6%	+25%

Table 2: La Onda Ridership 2024 vs 2025

	Total Riders	Regular Service Riders	Special Hours Riders
2024	2,666	1,838	828
2025	2,567	1,862	705
% change	-4%	+1%	-15%

Marketing Efforts

Staff have made a concerted effort to attend more outreach events this year to raise general awareness of Vine Transit services, promote NVTA planning efforts and programs. Events that NVTA staff attended since the previous Vine Transit report include:

- Napa County Office of Education Resource Fair (April 9)
- Napa Earth Day (April 12)
- Napa Valley College Career Day (April 30)
- St Helena Farmer's Market (May 2)
- Napa Valley BikeFest (May 4)
- American Canyon Middle School Career Fair (May 8)
- Bike to Wherever Day (May 15)
- Calistoga Safety Day (May 17)
- Health and Human Services Career Fair (May 27)
- Older Adult Health and Wellness Fair (May 28)
- Seniors Against Financial Exploitation Event (June 4)
- Meet Me in the Street American Canyon (June 11)
- BBQ Dinner at Las Casitas Mobile Home Park in American Canyon (June 13)
- Rohlff's Manor Health and Wellness Fair (June 27)

5310 Grant Program

The Federal Transit Administration (FTA) oversees a grant program called Enhanced Mobility of Seniors and Individuals with Disabilities – Section 5310. The goal of the program is to improve mobility for older adults and people with disabilities by removing barriers to transportation services and expanding transportation mobility options. In the past, NVTA has applied for this grant funding to replace older unreliable paratransit vehicles with new ones.

This year's 5310 grant application opened on June 30, 2025 and will close on September 3, 2025. Staff will apply for funding to replace four older VineGo Vehicles to provide smoother and more reliable rides for paratransit customers. Additionally, staff is exploring the option of applying for funding to reinstate the mileage reimbursement program or related voucher program. Pre-COVID, NVTA had a mileage reimbursement program, which was for seniors or individuals with disabilities for them to reimburse their friends, family members, or neighbors for providing transportation using their personal vehicles. The program was not successful as there were very few people that used it and NVTA had to return a lot of the grant funding received. We believe it was not successful in the past because there was a lack of knowledge about it and the process to apply for and receive reimbursement was complicated and may have prevented people from accessing the funds.

NVTA is looking to alter the former program and apply for 5310 funding for a mileage reimbursement program recommended in the recently approved Accessible Transportation Needs Assessment (ATNA). Additionally, the percentage of older adults and people with disabilities continues to increase in Napa County and we have heard feedback from the community that they would like to see this program reinstated. NVTA is looking to potentially partner with a local non-profit(s) who would provide the rides and receive reimbursement through the program.

We will notify the PCC at the September meeting of the details of what NVTA applied for in the 5310 grant application and will share with PCC the outcome of the grant once the awardees are announced.

ATTACHMENTS

None