



NAPA VALLEY TRANSPORTATION AUTHORITY CAC Agenda Memo

TO: Citizen Advisory Committee
FROM: Kate Miller, Executive Director
REPORT BY: Danielle Schmitz, Deputy Executive Director
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SUBJECT: 2025 Citizen Advisory Committee (CAC) Work Plan and Meeting Calendar

RECOMMENDATION

That the Citizen Advisory Committee (CAC) provide input and approve the 2025 Work Plan (Attachment 1) and receive the 2025 Meeting Calendar (Attachment 2).

EXECUTIVE SUMMARY

The draft 2025 CAC Work Plan (Attachment 1) includes regular agenda items, transportation planning and capital projects, and travel demand management programs. The intent of the work plan is to provide a guideline for anticipated action and advisory items that the CAC will be tasked to work on throughout the next calendar year.

Attachment 2 is the proposed 2025 NVTA calendar for regularly scheduled Board and committee meetings that will be brought for NVTA Board approval at the November 20th meeting. The proposed meeting dates for CAC are:

January 8
March 5
May 7
July 9
September 3
November 5

FISCAL IMPACT

Is there a Fiscal Impact? No

BACKGROUND AND DISCUSSION

The Napa Valley Transportation Authority (NVTA) CAC serves as a citizen advisory committee to the NVTA Board on issues relating to multimodal transportation planning and programs and the Vine Transit system. The 2025 CAC Work Plan will be used to keep the committee on track to approve and review critical planning and study documents, as well as receive informational updates throughout the next calendar year. NVTA staff envisions 2025 will include reviewing various transportation studies and plans, including the Travel Behavior Study and the Countywide Transportation Plan. In addition, the committee will periodically review work related to various capital projects such as SR 29 American Canyon Corridor Improvements and the Airport Intersection Improvements at SR 29/SR12/Airport Boulevard.

The CAC is encouraged to not only attend all CAC meetings, but other NVTA meetings that may help inform CAC members about relevant discussion topics.

ATTACHMENTS

- (1) Draft CAC 2025 Work Plan
- (2) Proposed 2025 Meeting Calendar

NVTA Citizen Advisory Committee (CAC)
2025 Work Plan

Item	Period
1. Receive agency updates from the Executive Director	Bi-monthly
2. Review elements of the public outreach and marketing campaign(s) for various NVTA and Vine Transit programs	As needed
3. Review project submittals for various Regional, State and Federal funding programs	As needed
4. Receive regular briefings and provide input on the Vine Transit system, Vine Go and Community Shuttles	Bi-monthly
5. Receive updates on NVTA capital projects including Soscol Junction <u>Airport Intersection SR 29/SR 12/Airport Blvd., and SR 29 Improvements in American Canyon, and the Vine Trail</u>	As needed
6. Appoint chair and vice-chair for 2026	November 2025
7. Review and provide input on various V-Commute transportation demand management programs	As needed
8. Receive legislative updates on transportation funding	Ongoing
9. Provide community input on the development of various transportation plans and programs <u>in particular the Countywide Transportation Plan</u>	Ongoing
10. Receive updates on various funding programs, their related projects and outreach campaigns, including but not limited to Measure T <u>(and its successor)</u> and Regional Measure 3	Ongoing
11. Other items as required	As needed

Other topics and issues of interest for the CAC in 2025

- ~~Accessible Transportation Needs Assessment~~
- Highway 29 corridor improvements
- Highway 37 project(s) and updates
- Imola Corridor Projects
- Travel Behavior Study
- Countywide Transportation Plan ~~Performance Metrics Update~~ Update
- ~~Measure T reform~~
- Countywide Active Transportation Plan

Proposed 2025 NVTA/NVTA-TA Board of Directors and Committee Meeting Calendar

January

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

April

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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7	8	9	10	11	12	13
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October

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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19	20	21	22	23	24	25
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November

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NVTA 1:30 PM	NVTA-TA 1:30 PM	TAC 2:00 PM	PCC 10:00 AM	ATAC 5:30 PM	CAC 5:00 PM	ITOC 2:00 PM	HOLIDAY
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