



## NAPA VALLEY TRANSPORTATION AUTHORITY

### **COVER MEMO**

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#### **SUBJECT**

Transportation Development Act Article 3 (TDA-3) Countywide Claim & Three-Year Program of Projects

#### **STAFF RECOMMENDATION**

That the Napa Valley Transportation Authority (NVTA) Board 1) Approve Resolution No. 24-10, authorizing the submittal of a Countywide Coordinated Claim to the Metropolitan Transportation Commission (MTC) for allocation of Fiscal Year (FY) 2024-25 TDA-3 Program Funds to Claimants in Napa County, and 2) Adopt the FY 2024-25 through 2026-27 (3-Year Cycle) TDA-3 Program of Projects.

#### **EXECUTIVE SUMMARY**

The TDA-3 program is funded by a 2% set-aside from the quarter-cent statewide sales tax. NVTA receives the share of eligible sales tax revenues that are generated in Napa County, which has historically been roughly \$165,000 per year. All jurisdictions in Napa County can apply for these funds, which can be used on eligible bicycle and pedestrian projects and programs. NVTA has established further local priorities for these funds, including a preference for “quick build” projects. Unused funds are accumulated and rolled over for programming in future cycles.

#### **FISCAL IMPACT**

None. TDA-3 funds are passed through to project sponsors, and are not retained by NVTA.



## NAPA VALLEY TRANSPORTATION AUTHORITY

### Board Agenda Memo

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**TO:** NVTA Board of Directors  
**FROM:** Kate Miller, Executive Director  
**REPORT BY:** Patrick Band, Associate Planner/Administrator  
(707) 259-8781 / Email: pband@nvta.ca.gov  
**SUBJECT:** Transportation Development Act Article 3 (TDA-3) Countywide Claim & Three-Year Program of Projects

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#### **RECOMMENDATION**

That the Napa Valley Transportation Authority (NVTA) Board 1) Approve Resolution No. 24-10, authorizing the submittal of a Countywide Coordinated Claim to the Metropolitan Transportation Commission (MTC) for allocation of Fiscal Year (FY) 2024-25 TDA-3 Program Funds to Claimants in Napa County, and 2) Adopt the FY 2024-25 through 2026-27 (3-Year Cycle) TDA-3 Program of Projects.

#### **COMMITTEE RECOMMENDATION**

Consistent with the requirements of MTC Resolution 4108, at their June 17, 2024 meeting the NVTA Active Transportation Advisory Committee (ATAC) reviewed TDA-3 funding applications from local jurisdiction. The ATAC recommends that the NVTA Board of Directors approve the Program of Projects as outlined in Resolution No. 24-10 (Attachment 1).

#### **BACKGROUND**

The purpose of the TDA-3 program is to provide grants for local bicycle and pedestrian projects. The TDA-3 program is a grant program funded by approximately 2% of the ¼ cent Statewide Sales Tax. This generates approximately \$165,000 per year in revenue for Napa jurisdictions.

TDA-3 funds may be used for both capital infrastructure and maintenance purposes as well as limited safety education programs. In 2018, the NVTA Board requested a change to NVTA policy that prioritized infrastructure projects for TDA-3 funds. In

addition, a new infrastructure project category is allowed under TDA-3 for Quick Build project types.

The NVTA Board opened a Call for Projects at the April 17, 2024 meeting, with a deadline for applications of May 31, 2024. A total of three applications were received by the deadline. Subsequent to the application deadline, the Town of Yountville notified NVTA of a request to rescind (give-back) \$160,000 in funding allocated under a prior cycle. As outlined in Table 1, those funds are available for programing as part of the FY 2024-25 through 2026-27 cycle.

**Table 1. Three-Year TDA-3 Fund Estimate**

	FY 2024-25	FY 2025-26	FY 2026-27	TOTAL
REVENUES	\$399,827*	\$165,000**	\$165,000**	\$729,827
	*This total includes \$239,827 from the March 2024 funding estimate, as well as \$160,000 in rescinded funds allocated to the Town of Yountville under a previous funding cycle. ** Revenues for these years are estimates for programming purposes only. When actual revenues are known, these estimates will be updated.			

*Project Summaries*

The City of Calistoga is requesting \$150,000 for the Project Specifications & Estimates phase (PS&E) to support the \$1.7 million Oak Street Pedestrian Bridge & Community Facilities Access Improvements project. The project will construct a 189-foot multi-use bridge across the Napa River, connecting South Oak Street and North Oak Street, as well as provide 210 feet of off-street multi-use path, 600 feet of sidewalk gap closure, and 6 new curb ramps. The project is within 0.5 miles of two local schools (Calistoga Elementary and Calistoga Junior/Senior High).

The City of St. Helena is requesting \$50,000 for construction of Quick Build improvements at three locations within the City at 360 S. Crane Avenue, intersection of N. Crane and Spring Street, and the intersection of Pope & Edwards Street. Treatments at each location are context-specific, and include traffic calming, pedestrian crossing safety improvements, and curb extensions.

The Town of Yountville is requesting \$100,000 for PS&E and Construction as part of a \$140,000 extension to the existing Hopper Creek Trail, a multi-use path that currently terminates in an apartment complex parking lot. This project would extend the Trail to Washington Street, where existing bicycle and pedestrian facilities provide connectivity

to local destinations, thus avoiding potential conflicts with the existing parking lot. A private property easement would need to be secured from St. Joan of Arc Catholic Church, but would not be paid for through this funding program. TDA-3 Funds are requested for FY 2025-26.

**Staff Recommendation**

NVTA staff and ATAC have prioritized Quick Build projects in the first fiscal year of this three-year cycle, a criteria which is met by the City of St. Helena application. With applications below the total available funds, and all projects meeting preliminary screening criteria, staff recommends that all three applications be fully funded for FY 24-25, and that prioritization for Quick Build projects be continued through the remainder of the three-year funding cycle. A summary of each project, eligibility criteria, and staff recommendations are provided in Attachment 2.

**Table 2. Requested vs Available Funds for Allocation by Program Year**

	FY 2024-25*	FY 2025-26**	FY 2026-27**	TOTAL
Available	\$399,827	\$165,000	\$165,000	\$729,827
Requested	\$200,000	\$100,000	\$0	\$300,000
Remaining	\$199,827	\$65,000	\$165,000	\$429,827
*This total includes \$239,827 from the March 2024 funding estimate, as well as \$160,000 in rescinded funds allocated to the Town of Yountville under a previous funding cycle. ** FY 2025-26 and FY 2026-27 revenues are estimates for programming purposes only. When actual revenues are known, these estimates will be updated.				

NVTA staff anticipate conducting an additional Call for Projects in Spring 2025 to solicit proposals from local jurisdictions for the roughly \$430,000 in additional funds available for the remainder of this 3-year programming cycle. Prioritization of Quick Build projects will be continued through the remaining years of the cycle.

**ALTERNATIVES**

The Board may choose not to approve the recommended program project list. As a result, local jurisdiction projects would be delayed and TDA-3 program funds would be rolled over to the anticipated Spring 2025 Call for Projects.

**STRATEGIC GOALS MET BY THIS PROPOSAL**

Goal 1: Serve the Transportation needs of the entire community regardless of age, income, or ability.

Goal 2: Improve system safety in order to support all modes and serve all users.

**ATTACHMENT(S)**

- 1) Resolution No. 24-10
- 2) TDA-3 Staff Recommendation Matrix

**RESOLUTION NO. 24-10**

**A RESOLUTION OF THE  
NAPA VALLEY TRANSPORTATION AUTHORITY (NVTA)  
AUTHORIZING THE SUBMITTAL OF  
COUNTYWIDE COORDINATED CLAIM TO THE  
METROPOLITAN TRANSPORTATION COMMISSION (MTC)  
FOR THE ALLOCATION OF FISCAL YEAR (FY) 2024-25 THROUGH FY 2026-27  
TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 (TDA-3)  
PEDESTRIAN/BICYCLE PROJECT FUNDS TO CLAIMANTS IN NAPA COUNTY**

**WHEREAS**, Article 3 of the Transportation Development Act (TDA), Public Utilities Code (PUC) Section 99200 et seq., authorizes the submission of claims to a regional transportation planning agency for the funding of projects exclusively for the benefit and/or use of pedestrians and bicyclists; and

**WHEREAS**, the Metropolitan Transportation Commission (MTC), as the regional transportation planning agency for the San Francisco Bay region, has adopted MTC Resolution No. 4108, which delineates procedures and criteria for submission of requests for the allocation of TDA Article 3 funds; and

**WHEREAS**, MTC Resolution No. 4108 requires that requests from eligible claimants for the allocation of TDA Article 3 funds be submitted as part of a single, countywide coordinated claim, composed of certain required documents; and

**WHEREAS**, the **Napa Valley Transportation Authority** has undertaken a process in compliance with MTC Resolution No. 4108 for consideration of project proposals submitted by eligible claimants of TDA Article 3 funds in **Napa County**, and a prioritized list of projects, included as Attachment A of this resolution, was developed as a result of this process; and

**WHEREAS**, each claimant in **Napa County** whose project or projects have been prioritized for inclusion in the fiscal year **2024-25 through 2026-27** TDA Article 3 countywide coordinated claim, has forwarded to the **Napa Valley Transportation Authority** a certified copy of its governing body resolution for submittal to MTC requesting an allocation of TDA Article 3 funds;

**NOW THEREFORE BE IT RESOLVED**, that the **Napa Valley Transportation Authority** approves the prioritized list of projects included as Attachment A to this resolution;

**BE IT FURTHER RESOLVED** that the **Napa Valley Transportation Authority** approves the submittal to MTC, of the **Napa County** fiscal year **2024-25 through 2026-27** TDA Article 3 countywide, coordinated claim, composed of the following required documents:

- A. transmittal letter
- B. a certified copy of this resolution, including Attachment A;
- C. one copy of the governing body resolution and required attachments, for each claimant whose project or projects are the subject of the coordinated claim;
- D. a description of the process for public and staff review of all proposed projects submitted by eligible claimants for prioritization and inclusion in the countywide, coordinated claim;

Passed and Adopted the 17th day of July 2024.

\_\_\_\_\_  
Mark Joseph, NVTA Chair

Ayes:

Nays:

Absent:

ATTEST:

\_\_\_\_\_  
Laura Sanderlin, NVTA Board Secretary

APPROVED:

\_\_\_\_\_  
Osman Mufti, NVTA Legal Counsel

**ATTACHMENT A**

Re: Submittal of Countywide Coordinated Claim to the Metropolitan Transportation Commission for the Allocation of **Fiscal Year (FY) 2021-22 through 2026-27** TDA Article 3 Pedestrian/Bicycle Project Funds to Claimants in **Napa County**

**List of Projects (FY 2024-25 through 2026-27)**

	<b>Short Title Description of Project</b>	<b>TDA Article 3 Amount</b>	<b>Total Project Cost</b>
1.	City of Calistoga – Oak Street River Crossing	\$150,000	\$1,737,950
2.	City of St. Helena – Quick Build Improvements	\$50,000	\$51,000
3.	Town of Yountville – Hopper Creek Path Extension	\$100,000	\$140,000
	<b>TOTALS</b>	<b>\$300,000</b>	<b>\$1,928,950</b>



Project Sponsor	Project Description	Total Requested	Available & Requested Funding by Year			NVTA Staff Recommendation	NVTA Staff Comments & Notes
			FY 2024-25*	FY 2025-26**	FY 2026-27**		
			\$399,827	\$165,000	\$165,000		
City of Calistoga	Fund PS&E for off-street Class I path connecting South Oak Street & North Oak Street across Napa River. Total project cost of \$1.7M	\$150,000	\$150,000			Fully Fund	This project is consistent with TDA-3 funding requirements, and is included in both locally and countywide adopted transportation plans. A Complete Streets Checklist is required for this project, as the total project cost exceeds \$250,000 prior to submission of the countywide claim. Staff recommend full funding.
City of St. Helena	Fund Quick Build improvements at three locations, including pedestrian refuge, crossing improvements, traffic calming and in-road warning signs. Total project cost of \$51,000	\$50,000	\$50,000			Fully Fund Contingent upon verification of relevant Locally Adopted Plan(s)	Projects are consistent with TDA-3 funding and local prioritization for "Quick Build" improvements. NVTA is coordinating with City staff to verify that proposed improvements are included in a locally adopted plan.
Town of Yountville	Fund PS&E and partial Construction of extension to existing Hopper Creek Class I path, addressing safety & user conflicts. Total project cost of \$140,000.	\$100,000		\$100,000		Fully Fund Contingent upon Acquisition of Easement	This project is generally consistent with TDA-3 funding requirements, and is included in a locally adopted plan. A public access easement across private property will be required to complete the project. Staff recommend full funding contingent upon resolution of required easment(s).
<b>Total Requested</b>		\$300,000	\$200,000	\$100,000	\$0		

\* This total includes \$239,827 from the March 2024 funding estimate, as well as \$160,000 in rescinded funds allocated to the Town of Yountville under a previous funding cycle

\*\* FY 2025-26 and FY 2026-27 revenues are estimates for programming purposes only. When actual revenues are known, these estimates will be updated.