

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes - Final Active Transportation Advisory Committee (ATAC)

Monday, September 23, 2024

5:30 PM

JoAnn Busenbark Board Room

1. Call To Order

Chair Christian called the meeting to order at 5:35pm.

2. Roll Call

Present: 4 - Barry Christian
Jonathan Schellin
Glenn Smith
Jason Dominici

Absent: 3 - Majel Arnold
Aaron Heth
Caitlin Ochoa-Llamas

3. Public Comment

None

4. Committee Member Comments

Introduction to recently appointed committee member, Jason Dominici representing the County of Napa.

5. Staff Comments

Staff member, Patrick Band requested for Items 7.1 and 9.2 to be moved immediately following staff comments. Motion **MOVED** by SCHELLIN, **SECONDED** by RABINOWITZ confirming the change in agenda. Motion passed unanimously.

6. STANDING AGENDA ITEMS

6.1 Executive Director's Report (Kate Miller) (Pages 8-9)

Information only/No action taken

Staff member, Diana Meehan, reported in Director Miller's absence.

6.2 Safe Routes to School (SRTS) Update

Information only/No action taken

Carlotta Sainatto, Napa Valley Bicycle Coalition, reported recent activities including: bike safety education, bike rodeos, helmet distribution at schools, October 9 Walk and Roll to School, and preliminary award for the Office of Traffic Safety grant.

6.3 Napa Valley Vine Trail Update

None

6.4 Active Transportation Legislative Updates*

Overview of legislative updates provided by Patrick Band.

7. PRESENTATIONS

7.1 Town of Yountville Project Presentation (Town of Yountville Staff)

Information only/No action taken

Presentation by Rosalba Ramirez, Town of Yountville.

Public comment provided by TC Hulseley and Shawn Casey-White.

7.2 Projects: The Process of Concept to Delivery (Patrick Band) (Pages 10-13)

Information only/No action taken

7.3 Vine Informational Videos Preview (NVTA Staff)

Information only/No action taken

8. CONSENT AGENDA

Motion **MOVED** by SCHELLIN, **SECONDED** by SMITH to **APPROVE** Item 8 Consent Agenda. Motion passed unanimously.

Aye: 5 - Chairperson Christian, Member Schellin, Knapczyk, Member Smith, and Dominici

Absent: 3 - Member Arnold, Member Heth, and Ochoa-Llamas

8.1 Meeting Minutes of July 22, 2024 ATAC Meeting (Diana Meehan) (Pages 14-16)

9. REGULAR AGENDA ITEMS

9.1 Countywide Transportation Plan & Supporting Documents Update (Patrick Band) (Pages 17-20)

- a. Travel Behavior Study
- b. Community Based Transportation Plan**
- c. Active Transportation Plan**
- d. Countywide Transportation Plan

Information only/No action taken

9.2 Complete Streets Checklist Review - County of Napa - Napa Valley Vine Trail Vista Carneros & Yountville to St. Helena Segments (Patrick Band) (Pages 21-36)

Presented immediately following Agenda Item 7.1 by staff member Patrick Band and County of Napa staff member Graham Wadsworth.

Member Schellin inquired about railroad crossing signage.

Chair Christian inquired about permit process for railroad crossing signage.

Public comment by Carlotta Sainatto regarding traffic calming efforts within the project plans.

Motion **MOVED** by SCHELLIN, **SECONDED** by DOMINICI to **APPROVE** Item 9.2. Checklists for the Napa Valley Vine Trail Vista Carneros and Yountville to St. Helena segments. Motion passed unanimously.

Aye: 5 - Chairperson Christian, Member Schellin, Knapczyk, Member Smith, and Dominici

Absent: 3 - Member Arnold, Member Heth, and Ochoa-Llamas

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

Chair Christian adjourned the meeting at 7:25pm.

11.1 The next regularly scheduled meeting for the NVTA Active Transportation Advisory Committee is November 18, 2024 at 5:30 p.m.

Laura Sanderlin

Laura Sanderlin, Board Secretary