

## Glossary of Acronyms

<b>AB 32</b>	Global Warming Solutions Act	<b>FAS</b>	Federal Aid Secondary
<b>ABAG</b>	Association of Bay Area Governments	<b>FAST</b>	Fixing America's Surface Transportation Act
<b>ACFR</b>	Annual Comprehensive Financial Report	<b>FHWA</b>	Federal Highway Administration
<b>ADA</b>	American with Disabilities Act	<b>FTA</b>	Federal Transit Administration
<b>APA</b>	American Planning Association	<b>FY</b>	Fiscal Year
<b>ATAC</b>	Active Transportation Advisory Committee	<b>GHG</b>	Greenhouse Gas
<b>ATP</b>	Active Transportation Program	<b>GGRF</b>	Greenhouse Gas Reduction Fund
<b>BAAQMD</b>	Bay Area Air Quality Management District	<b>GTFS</b>	General Transit Feed Specification
<b>BAB</b>	Build America Bureau	<b>HBP</b>	Highway Bridge Program
<b>BART</b>	Bay Area Rapid Transit District	<b>HBRR</b>	Highway Bridge Replacement and Rehabilitation Program
<b>BATA</b>	Bay Area Toll Authority	<b>HIP</b>	Housing Incentive Program
<b>BIL</b>	Bipartisan Infrastructure Law (IIJA)	<b>HOT</b>	High Occupancy Toll
<b>BRT</b>	Bus Rapid Transit	<b>HOV</b>	High Occupancy Vehicle
<b>CAC</b>	Citizen Advisory Committee	<b>HR3</b>	High Risk Rural Roads
<b>CAP</b>	Climate Action Plan	<b>HSIP</b>	Highway Safety Improvement Program
<b>CAPTI</b>	Climate Action Plan for Transportation Infrastructure	<b>HTF</b>	Highway Trust Fund
<b>Caltrans</b>	California Department of Transportation	<b>HUTA</b>	Highway Users Tax Account
<b>CASA</b>	Committee to House the Bay Area	<b>HVIP</b>	Hybrid & Zero-Emission Truck and Bus Voucher Incentive Program
<b>CBTP</b>	Community Based Transportation Plan	<b>IFB</b>	Invitation for Bid
<b>CEQA</b>	California Environmental Quality Act	<b>ITIP</b>	State Interregional Transportation Improvement Program
<b>CIP</b>	Capital Investment Program	<b>ITOC</b>	Independent Taxpayer Oversight Committee
<b>CMA</b>	Congestion Management Agency	<b>IS/MND</b>	Initial Study/Mitigated Negative Declaration
<b>CMAQ</b>	Congestion Mitigation and Air Quality Improvement Program	<b>JARC</b>	Job Access and Reverse Commute
<b>CMP</b>	Congestion Management Program	<b>LCTOP</b>	Low Carbon Transit Operations Program
<b>CalSTA</b>	California State Transportation Agency	<b>LIFT</b>	Low-Income Flexible Transportation
<b>CTA</b>	California Transit Association	<b>LOS</b>	Level of Service
<b>CTP</b>	Countywide Transportation Plan	<b>LS&amp;R</b>	Local Streets & Roads
<b>CTC</b>	California Transportation Commission	<b>LTF</b>	Local Transportation Fund
<b>CY</b>	Calendar Year	<b>MaaS</b>	Mobility as a Service
<b>DAA</b>	Design Alternative Analyst	<b>MAP 21</b>	Moving Ahead for Progress in the 21 <sup>st</sup> Century Act
<b>DBB</b>	Design-Bid-Build	<b>MPO</b>	Metropolitan Planning Organization
<b>DBE</b>	Disadvantaged Business Enterprise	<b>MTC</b>	Metropolitan Transportation Commission
<b>DBF</b>	Design-Build-Finance	<b>MTS</b>	Metropolitan Transportation System
<b>DBFOM</b>	Design-Build-Finance-Operate-Maintain	<b>ND</b>	Negative Declaration
<b>DED</b>	Draft Environmental Document	<b>NEPA</b>	National Environmental Policy Act
<b>EIR</b>	Environmental Impact Report	<b>NOAH</b>	Natural Occurring Affordable Housing
<b>EJ</b>	Environmental Justice	<b>NOC</b>	Notice of Completion
<b>EPC</b>	Equity Priority Communities	<b>NOD</b>	Notice of Determination
<b>ETID</b>	Electronic Transit Information Displays		

## Glossary of Acronyms

<b>NOP</b>	Notice of Preparation	<b>SHA</b>	State Highway Account
<b>NVTA</b>	Napa Valley Transportation Authority	<b>SHOPP</b>	State Highway Operation and Protection Program
<b>NVTA-TA</b>	Napa Valley Transportation Authority-Tax Agency	<b>SNTDM</b>	Solano Napa Travel Demand Model
<b>OBAG</b>	One Bay Area Grant	<b>SR</b>	State Route
<b>PA&amp;ED</b>	Project Approval Environmental Document	<b>SRTS</b>	Safe Routes to School
<b>P3 or PPP</b>	Public-Private Partnership	<b>SOV</b>	Single-Occupant Vehicle
<b>PCC</b>	Paratransit Coordination Council	<b>STA</b>	State Transit Assistance
<b>PCI</b>	Pavement Condition Index	<b>STIC</b>	Small Transit Intensive Cities
<b>PCA</b>	Priority Conservation Area	<b>STIP</b>	State Transportation Improvement Program
<b>PDA</b>	Priority Development Areas	<b>STP</b>	Surface Transportation Program
<b>PID</b>	Project Initiation Document	<b>TAC</b>	Technical Advisory Committee
<b>PIR</b>	Project Initiation Report	<b>TCM</b>	Transportation Control Measure
<b>PMS</b>	Pavement Management System	<b>TCRP</b>	Traffic Congestion Relief Program
<b>Prop. 42</b>	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	<b>TDA</b>	Transportation Development Act
<b>PSE</b>	Plans, Specifications and Estimates	<b>TDM</b>	Transportation Demand Management Transportation Demand Model
<b>PSR</b>	Project Study Report	<b>TE</b>	Transportation Enhancement
<b>PTA</b>	Public Transportation Account	<b>TEA</b>	Transportation Enhancement Activities
<b>RACC</b>	Regional Agency Coordinating Committee	<b>TEA 21</b>	Transportation Equity Act for the 21 <sup>st</sup> Century
<b>RAISE</b>	Rebuilding American Infrastructure with Sustainability and Equity	<b>TFCA</b>	Transportation Fund for Clean Air
<b>RFP</b>	Request for Proposal	<b>TIP</b>	Transportation Improvement Program
<b>RFQ</b>	Request for Qualifications	<b>TIFIA</b>	Transportation Infrastructure Finance and Innovation Act
<b>RHNA</b>	Regional Housing Needs Allocation	<b>TIRCP</b>	Transit and Intercity Rail Capital Program
<b>RM 2</b>	Regional Measure 2 Bridge Toll	<b>TLC</b>	Transportation for Livable Communities
<b>RM 3</b>	Regional Measure 3 Bridge Toll	<b>TLU</b>	Transportation and Land Use
<b>RMRP</b>	Road Maintenance and Rehabilitation Program	<b>TMP</b>	Traffic Management Plan
<b>ROW (R/W)</b>	Right of Way	<b>TMS</b>	Transportation Management System
<b>RTEP</b>	Regional Transit Expansion Program	<b>TNC</b>	Transportation Network Companies
<b>RTIP</b>	Regional Transportation Improvement Program	<b>TOAH</b>	Transit Oriented Affordable Housing
<b>RTP</b>	Regional Transportation Plan	<b>TOC</b>	Transit Oriented Communities
<b>SAFE</b>	Service Authority for Freeways and Expressways	<b>TOD</b>	Transit-Oriented Development
<b>SAFETEA-LU</b>	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	<b>TOS</b>	Transportation Operations Systems
<b>SB 375</b>	Sustainable Communities and Climate Protection Act 2008	<b>TPA</b>	Transit Priority Area
<b>SB 1</b>	The Road Repair and Accountability Act of 2017	<b>TPI</b>	Transit Performance Initiative
<b>SCS</b>	Sustainable Community Strategy	<b>TPP</b>	Transit Priority Project Areas
		<b>VHD</b>	Vehicle Hours of Delay
		<b>VMT</b>	Vehicle Miles Traveled

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

May 1, 2025  
TAC Agenda Item 8.1  
Continued From: New Action  
Requested: Approve

## Meeting Minutes - Draft Technical Advisory Committee (TAC)

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Thursday, April 3, 2025

2:00 PM

JoAnn Busenbark Boardroom

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### 1. Call To Order

Chair Rayner called the meeting to order at 2:02 P.M.

### 2. Roll Call

**Present:** 14 - Ahmann Smithies  
Chairperson Derek Rayner  
Lucido  
Clark  
Lowe  
Arias  
Lederer  
Hecock  
Janzen  
Ramirez  
Meligy  
Kaplan  
Javandel  
Sweigert

**Absent:** 2 - Cooper  
DeRosa

### 3. Public Comment

None

### 4. Committee Member Comments

None

### 5. Staff Comments

Kate Miller introduced Ellen Sweigert, the new Paratransit Coordinating Council Member representative on the TAC.

Diana Meehan announced that the NVTa Board Retreat, focusing on the Countywide Transportation Plan, will be Wednesday, April 16th from 11 am - 3 pm in the Redwood Credit Union Napa Community Room. Additionally, the Federal Highway Administration released a Notice of Funding Opportunity for Safe Streets and Roads. Grant applications for planning and infrastructure projects are due June 26, 2025.

Grant Bailey noted NVTa will be offering virtual brown bag session on "National Trends in Multimodal Planning and Design" - and the connection between national trends and Caltrans initiatives. Email will be forthcoming.

### 6. STANDING AGENDA ITEMS

## 6.1 County Transportation Agency Report (Danielle Schmitz)

Report by Danielle Schmitz.

The Metropolitan Transportation Commission (MTC) is strongly encouraging project sponsors to submit their fund obligations to Caltrans as there is still uncertainty at the federal level on funding.

MTC is working on the One Bay Area Government (OBAG) 4 guidelines, and is working with the county transportation agencies on the funding formulas. The formulas may be similar to previous cycles, however, there may be more emphasis on transit oriented communities (TOCs) over land uses such as priority development areas (PDAs). Napa doesn't have any TOCs, but it should not affect funding in this cycle, however, it could in future cycles.

Recommendations for SB-1 funding grants will be released in June, and the 2026 State Transportation Improvement Program (STIP) will kick off with workshops and guideline discussions - stay tuned.

Caltrans provided an overview of Caltrans System Investment Strategy (CSIS), which is the process in assessing how projects meet the Climate Action Plan for Transportation Infrastructure (CAPTI) plan.

## 6.2 Project Monitoring Funding Programs\* (Addrell Coleman)

Addrell Coleman reviewed the Project Monitoring Spreadsheets.

Mr. Coleman reminded the TAC that the 2025 California Statewide Local Streets and Roads Needs Assessment Survey is live. Jurisdictions need to complete the survey by May 15th. Instructions were sent to the TAC yesterday.

## 6.3 Caltrans' Report (Amani Meligy)

Amani Meligy reviewed the Caltrans Report.

Steve Lederer inquired if Caltrans was seeing an impact from Federal funding issues.

Ms. Meligy responded that Caltrans has not received any funding information to provide to the TAC at this time.

Jessica Lowe asked if the PSE for Project EA1Q620 Pavement rehab is still on target for May 2025.

Ms. Meligy confirmed at this point the information will be released the end of May.

## 6.4 Vine Trail Update (Eric Janzen)

Juan Arias reported that work continues on the environmental phase for the Yountville to St. Helena segment. There is a potential funding issue for the environmental phase but they will complete as much work as possible. There are funding shortfalls for design and construction.

## 6.5 Transit Update (Rebecca Schenck)

Libby Payan provided the following updates:

- The \$20 Summer Youth pass (18 years and under) returns, and will be valid from June 1 - August 31.
- Vine Transit will be free to all riders during BottleRock and La Onda.

- The Vine summer schedule starts June 8.
- NVTa is partnering with the Napa Tourism Improvement District on "Vine Late Night", a pilot program to provide a way for employees of downtown businesses who can't use Vine Transit because they get off work after Vine Transit service hours to take Vine Transit to work and still get home.

## 6.6 Measure T Update (Addrell Coleman)

Report by Addrell Coleman.

- Thanked the jurisdictions for submitting their semi-annual progress reports on time.
- City of Napa is scheduled to present at the June 4 Independent Taxpayer Oversight Committee meeting.
- Please provide information on your upcoming projects - NVTa plans to increase sharing updates about upcoming road projects.

Danielle Schmitz noted that staff will send out the clean draft Master Agreement to the jurisdictions to take to their governing body. The Master Agreement will be presented at the May NVTa-TA Board for approval to circulate to authorize the Executive Director to sign the agreements with the jurisdictions. Additionally, Antonio Onorato is reviewing finance staff comments on the auditing reporting and accounting guidelines and will re-circulate it to jurisdiction finance staff.

## 7. PRESENTATIONS

### 7.1 Caltrans Vehicle Miles Traveled Mitigation Bank Presentation (Mark Leong)

Mark Leong of Caltrans provided an overview of the Caltrans' Vehicle Miles Traveled (VMT) Mitigation bank that included background, guidance, program development, and bank/exchange considerations.

Information Only / No Action Taken

### 7.2 Michelin Mobility Intelligence (MMI) Overview (Nishant Pareek)

Joel Fuziol and Nishant Pareek an overview of the data project objectives, scope, project insights, deliverables, timeline and key milestones.

Eric Janzen asked if there would be any data duplicated from the Vision Zero efforts for crash related issues.

Diana Meehan responded that this data will be used for predictive purposes, to assist staff in being proactive in safety measures.

Information Only / No Action Taken

## 8. CONSENT AGENDA

### 8.1 Meeting Minutes of February 6, 2025 Technical Advisory Committee Meeting (Kathy Alexander) (Pages 8-12)

Motion by Lederer, Second by Janzen to approve the February 6, 2025 TAC minutes as

presented. Motion approved unanimously.

## **9. REGULAR AGENDA ITEMS**

### **9.1 Countywide Transportation Plan and Supporting Documents Update (NVTA Staff) (Pages 13-18)**

- a. Countywide Transportation Plan
- b. Travel Behavior Study
- c. Community Based Transportation Plan
- d. Active Transportation Plan

Staff provided updates on the Travel Behavior Study, Community Based Transportation Plan, and the Active Transportation Plan.

Information Only / No Action Taken

### **9.2 Legislative Update (Kate Miller)**

Kate Miller reviewed the Legislative Update.

Information Only / No Action Taken

### **9.3 April 16, 2025 NVTA-TA Board Meeting and NVTA Board Meeting Draft Agendas (Kate Miller)**

Kate Miller reviewed the April 16, 2025 NVTA-TA and NVTA Board Meeting agendas that included a brief review of the retreat agenda.

Information Only / No Action Taken

## **10. FUTURE AGENDA ITEMS**

None

## **11. ADJOURNMENT**

**11.1 The next regularly scheduled meeting for the NVTA Technical Advisory Committee is Thursday, May 1, 2025 at 2:00 p.m.**

Meeting adjourned at 3:33 p.m.

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Kathy Alexander, Deputy Board Secretary