



## NAPA VALLEY TRANSPORTATION AUTHORITY COVER MEMO

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### **SUBJECT**

Citizen Advisory Committee (CAC) Member Appointment

### **STAFF RECOMMENDATION**

That the Napa Valley Transportation Authority (NVTA) Board approve the appointment of Gary Woodruff to the Citizen Advisory Committee, representative for the City of Napa, for a two (2) year term.

### **EXECUTIVE SUMMARY**

The CAC was formed by NVTA to advise the NVTA Board on specific modes, projects, and programs. The CAC composition is intended to ensure broad representation from communities in Napa Valley and to retain members to foster expertise and institutional knowledge about projects and programs. Board action would appoint one member to serve on the CAC for a two-year term.

### **FISCAL IMPACT**

None



## NAPA VALLEY TRANSPORTATION AUTHORITY

### Board Agenda Memo

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**TO:** NVTA Board of Directors  
**FROM:** Kate Miller, Executive Director  
**REPORT BY:** Laura Sanderlin, Board Secretary (707) 259-8633 / Email: [lsanderlin@nvta.ca.gov](mailto:lsanderlin@nvta.ca.gov)  
**SUBJECT:** Citizen Advisory Committee (CAC) Member Appointment

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#### **RECOMMENDATION**

That the Napa Valley Transportation Authority (NVTA) Board approve the appointment of Gary Woodruff to the Citizen Advisory Committee for a two (2) year term.

#### **COMMITTEE RECOMMENDATION**

None

#### **BACKGROUND**

City/Town/County members are appointed by their respective Councils or Board of Supervisors before being approved by the NVTA Board. The City Council for the City of Napa approved Gary Woodruff's application at the April 1<sup>st</sup> meeting. Board action would reappoint Gary Woodruff, representing the City of Napa to the Citizen Advisory Committee (CAC).

The CAC by-laws state that the committee structure and representation should strive to represent a diverse, cross-section of the community including members of underrepresented groups in Napa Valley.

The CAC is composed of 19 members of which six are currently vacant. Staff is actively recruiting to fill vacant positions. These include members representing the City of St. Helena, the City of Calistoga, Agriculture, Environmental Interest, Vintner, and Active Transportation.

If representation of a certain group or jurisdiction cannot be filled after solicitation for that position, the vacancy may be filled with a member at-large.

### **ALTERNATIVES**

The Board could decide not to approve the appointment and the position would remain vacant.

### **STRATEGIC GOALS MET BY THIS PROPOSAL**

Goal 1 – Serve the transportation needs of the entire community regardless of age, income, or ability.

The CAC is comprised of members from the community representing various interests in Napa Valley. The purpose of the CAC is to advise the NVTA Board on projects and programs.

### **ATTACHMENT(S)**

- 1) Gary Woodruff Member Application - Redacted

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**Profile**

Submit Date: Aug 27, 2024

Gary

First Name

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Middle  
Initial

Woodruff

Last Name

Email Address

Street Address

City

Suite or Apt

State

Postal Code

**Mailing Address (if different than Resident Address above)**

Primary Phone

Alternate Phone

**Length of Residence in the City of Napa:**

32

**Length of Residence in the County of Napa:**

65

**Registered to vote in the City of Napa?**☒ Yes ☐ No

Retired

Employer

Job Title

**Ethnicity \***☒ Other

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**Interests & Experiences****Which Boards would you like to apply for?**

Napa Valley Transportation Authority (NVTa) Citizen Advisory Committee (CAC): Submitted

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### Community Service Experience:

I was on the committee for Two Years. I have extensive experience in space planning for mobile MRI and CT scanning. Hospital planning for many hospitals in the western states. I have been in the Long Term planning Architecture group within Sutter for Clinics and Hospitals. Workflow designs for staff both physical and processes for the past 19 years. I am a member of the School Board Citizens Bond Review Committee . I am on the County Grand Jury Alternate.

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### Education:

BA in Hospital Administration, AS in Radiology Technology.

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### Other relevant experience or expertise:

Have worked as primary coordinator for the Vintage High Band Review for bus parking system overview and the Downtown parade planner for 10 years. I have assisted as an advisor for the American Band Review for the last 3 years.

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## Additional Questions

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### What is your understanding of the role and responsibility of this board?

Long term vision of how we should integrate multiple types of infrastructure for transportation needs of the city and valley. I have enjoyed the opportunity of adding in advice for certain directions during my present term.

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### Have you ever attended a meeting of this board? If so, how many?

Been a member for the last two years

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### What duties of this board are most interesting to you?

All aspects Long term planning and visions

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### What activities of this board are least interesting to you?

The cross work with the Advisory Board.

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### What programs or projects would you like to see improved or implemented?

Secondary levels of transportation, bus, bike, communizing issues

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### How would you approach improving these project(s) or program(s)?

Possible business incentives

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### Are you involved in any organizations or activities that may result in a conflict of interest if you are appointed to this board?

No

**Please list two local references and their phone numbers:**

**How did you learn of this vacancy?**

☒ Internet