

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes NVTB Board of Directors

Wednesday, October 16, 2024

1:00 PM

JoAnn Busenbark Board Room

### 1. Call to Order

Chair Joseph called the meeting to order at 1:01pm.

### 2. Pledge of Allegiance

Chair Joseph recited the Pledge of Allegiance.

### 3. Approval of Board Member Remote Participation

None

### 4. Roll Call

Alfredo Pedroza  
Paul Dohring  
Mark Joseph  
Liz Alessio  
Scott Sedgley  
Donald Williams  
Kevin Eisenberg  
Ryan Gregory  
Robin McKee-Cant  
**Non Voting:**  
Devereaux Smith  
**Absent:**  
Leon Garcia  
Margie Mohler  
Anna Chouteau

### 5. Adoption of the Agenda

**Motion MOVED by ALESSIO, SECONDED by DOHRING to APPROVE Item 5 Adoption of the Agenda. Motion passed unanimously.**

**Aye:** 18 - Dohring, Joseph, Alessio, Sedgley, Williams, Eisenberg, Gregory, and McKee-Cant

**Absent:** 6 - Garcia, Pedroza, Mohler, and Chouteau

### 6. Public Comment

None

{Director Pedroza entered the meeting at this time}

## **7. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update**

Director Pedroza reported recent MTC activities.

## **8. Executive Director's Update**

Executive Director Miller reported:

- Staffing updates
- Deputy Executive Director Schmitz appointment to the CA Transit Association Federal Legislative Committee
- Attendance and topics discussed at CA Transit Association Federal Lobby trip in Washington
- TAC Retreat recap
- Oct 9th Walk and Roll to School sponsorship
- tabling at upcoming St. Helena Harvest festival
- committee member recruitment efforts
- Measure U endorsements

## **9. Caltrans' Update**

Caltrans updates presented by Anthony Cabangangan.

## **10. CONSENT AGENDA ITEMS**

**Motion MOVED by DOHRING, SECONDED by ALESSIO to APPROVE Item 10 Consent Agenda 10.1-10.9. Motion passed unanimously.**

**Aye:** 20 - Pedroza, Dohring, Joseph, Alessio, Sedgley, Williams, Eisenberg, Gregory, and McKee-Cant

**Absent:** 4 - Garcia, Mohler, and Chouteau

### **10.1 Meeting Minutes of September 18, 2024 (Laura Sanderlin) (Pages 11-16)**

**Attachments:** [Draft Minutes](#)

### **10.2 Disposal of Non-Performing Assets (Antonio Onorato) (Pages 17-23)**

**Attachments:** [Staff Report](#)

### **10.7 Purchase Order 24-P4028 to Purchase Electric Vehicle Charging Stations from Contractor's Electrical Distributors (CED) for Future Zero Emission Buses (Rebecca Schenck) (Pages 49-73)**

**Attachments:** [Staff Report](#)

### **10.3 Paratransit Coordinating Council (PCC) Member Appointment to the Napa Valley Transportation Authority Technical Advisory Committee (TAC) (Kathy Alexander) (Pages 24-26)**

**Attachments:** [Staff Report](#)

- 10.4** Notice of Completion for the Napa Valley Vine Trail St. Helena to Calistoga Project (Grant Bailey) (Pages 27-32)  
**Attachments:** [Staff Report](#)
- 10.5** Notice of Completion for the James Diemer Drive Bus Stop Improvement Project (Grant Bailey) (Pages 33-28)  
**Attachments:** [Staff Report](#)
- 10.6** Fund Transfer Agreement with the State of California Department of Transportation (Caltrans) for the Fiscal Year (FY) 2024-25 State Transportation Improvement Program (STIP) Planning, Programming and Monitoring (PPM) Program (Antonio Onorato) (Pages 39-48)  
**Attachments:** [Staff Report](#)
- 10.8** Agreement No. 24-OCE12-E06 with TYLin for Engineering Design Services for the Electric Vehicle Chargers at the Vine Bus Maintenance Facility (Grant Bailey) (Pages 74-81)  
**Attachments:** [Staff Report](#)
- 10.9** Paratransit Coordinating Council (PCC) Member Appointment (Kathy Alexander) (Pages 82-88)  
**Attachments:** [Staff Report](#)

## **11. PRESENTATIONS**

**11.1** NVTa Project Update (Grant Bailey)

Information only/No action taken

Updates reported for the following projects:

- Soscol Gateway Transit Center building modifications
- Imola Park and Ride
- Napa Valley College Bus Stop
- Soscol Junction
- Vine Trail St. Helena to Calistoga Segment
- SR29/12 Airport Interchange
- SR 29 American Canyon Corridor

**11.2** Countywide Active Transportation Plan (Patrick Band)

Information only/No action taken

Colin Burgett, Holly Murphy and Todd Tregenza of GHD participated in presentation.

**11.3** 2025 State Legislative Update (Steve Wallaach, Platinum Advisors)

Information only/No action taken

**11.4** 2025 Federal Legislative Update (Jessica Aune & Tony Hobbs, Platinum Advisors)

Information only/No action taken

## **12. REGULAR AGENDA ITEMS**

### **12.1 2025 Federal and State Legislative Advocacy Program and Project Priorities and Federal and State Legislative Update (Danielle Schmitz) (Pages 89-125)**

**Attachments:** [Staff Report](#)

**Motion MOVED by ALESSIO, SECONDED by DOHRING to APPROVE ITEM 12.1 Legislative Advocacy Program for 2025. Motion passed unanimously.**

**Aye:** 20 - Pedroza, Dohring, Joseph, Alessio, Sedgley, Williams, Eisenberg, Gregory, and McKee-Cant

**Absent:** 4 - Garcia, Mohler, and Chouteau

### **12.2 Vine Transit Update (Rebecca Schenck) (Pages 126-133)**

**Attachments:** [Staff Report](#)

Information only/No action taken

Public comment by Yountville resident, Alan Tenscher promoting the need for reliable and real time transit communication for fixed routes.

### **12.3 Free Transit and Fare Subsidy Programs (Kate Miller) (Pages 134-139)**

**Attachments:** [Staff Report](#)

Information only/No action taken

The Board delved into discussion about revenue sources, expenditures, and various pilot program opportunities to increase ridership.

{Director Sedgley departed meeting 3:28pm}

## **13. CLOSED SESSION**

The Board entered into Closed Session at 3:29pm.

### **13.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:**

Initiation of Litigation pursuant to Government Code Section 54956.9(d)(4) (1 potential case)

{Director Gregory departed 3:42pm and Director Dohring departed 4:07pm}

Returned from Closed Session at 4:09pm with no reportable action.

### **13.2 PUBLIC EMPLOYMENT**

(Pursuant to Government Code Section 54957(b)(1))

Title: Executive Director

Closed Session Item 13.2 was continued.

- 13.3** CONFERENCE WITH REAL PROPERTY NEGOTIATORS (pursuant to Government Code section 54956.8)  
Property APN: 006-195-001, 002 and 003  
Agency Negotiator: Executive Director  
Negotiating Parties: Paul Irwin, Stan Foltz, Bob Winchell, Walt Blackmon  
Under Negotiation: Price and terms of payment  
Closed Session Item 13.3 was continued.

#### **14. FUTURE AGENDA ITEMS**

#### **15. ADJOURNMENT**

Chair Joseph adjourned the meeting at 4:09pm.

#### **15.1 The next Regular Meeting is Wednesday, November 20th.**

*Laura Sanderlin*

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Laura M. Sanderlin, NVTB Board Secretary