



## NAPA VALLEY TRANSPORTATION AUTHORITY-TAX AGENCY Board Agenda Memo

---

**TO:** NVTA-TA Board of Directors  
**FROM:** Danielle Schmitz, Executive Director  
**REPORT BY:** Laura Sanderlin, Board Secretary/Human Resources  
(707) 259-8633 / Email: [lsanderlin@nvta.ca.gov](mailto:lsanderlin@nvta.ca.gov)  
**SUBJECT:** Resolution No. 25-02-TA setting the regular meeting time, place, and schedule of the Napa Valley Transportation Authority – Tax Agency Board of Directors and the Independent Taxpayer Oversight Committee for the 2026 Calendar Year

---

### **RECOMMENDATION**

That the Napa Valley Transportation Authority-Tax Agency (NVTA-TA) Board approve Resolution No. 25-02-TA setting the regular meeting time, place, and schedule of the NVTA-TA Board of Directors and the Independent Taxpayer Oversight Committee (ITOC) for 2026 Calendar Year (CY).

### **COMMITTEE RECOMMENDATION**

None

### **EXECUTIVE SUMMARY**

The NVTA-TA governing board and committee meetings are subject to the requirements of the State of California's Brown Act, which necessitates the establishment of a regular meeting time and place and the publication of a notice to each meeting.

### **FISCAL IMPACT**

None

### **CEQA REQUIREMENTS**

**ENVIRONMENTAL DETERMINATION:** The proposed action is not a project as defined

by 14 California Code of Regulations 15378 (California Environmental Quality Act (CEQA) Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND**

Resolution No. 25-02-TA (Attachment 1) establishes the meeting schedule for CY 2026 which includes the regular meeting place as the NVRTA Board Room at 625 Burnell Street, Napa CA 94559.

The regular meeting time of the NVRTA-TA Governing Board will be 1:00 p.m., and the recommended regular meeting schedule for CY 2026 is as follows:

Wednesday, January 21  
Wednesday, February 18  
Wednesday, March 18  
Wednesday, April 15  
Wednesday, May 20  
Wednesday, June 17  
Wednesday, July 15  
Wednesday, September 16  
Wednesday, October 21  
Wednesday, November 18  
Wednesday, December 16

The regular meeting time for the Independent Taxpayer Oversight Committee (ITOC) will be 2:00 p.m., and the recommended regular meeting schedule for CY 2026 is as follows:

Wednesday, March 4  
Wednesday, June 3  
Wednesday, September 2  
Wednesday, December 2

### **ATTACHMENT(S)**

(1) Resolution 25-02-TA

**RESOLUTION No. 25-02-TA**

**A RESOLUTION OF THE  
NAPA VALLEY TRANSPORTATION AUTHORITY-TAX AGENCY (NVTA-TA)  
SETTING THE REGULAR MEETING TIME, PLACE, AND SCHEDULE  
FOR THE GOVERNING BOARD AND THE  
INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE (ITOC)  
FOR CALENDAR YEAR (CY) 2026**

**WHEREAS**, the Napa Valley Transportation Authority–Tax Agency (NVTA-TA) Governing Board and Committee meetings are subject to the requirements of the State of California’s Brown Act; and

**WHEREAS**, the NVTA-TA Governing Board and Committees must establish a regular meeting time, place, and schedule, and publish notice of each meeting;

**NOW, THEREFORE BE IT RESOLVED** by the Governing Board of the Napa Valley Transportation Authority-Tax Agency that:

1. The regular meeting dates for the Governing Board for calendar year 2026, as shown in Exhibit “A”, sets the regular time at 1:00 p.m. and sets the regular meeting place as the JoAnn Busenbark Board Room at 625 Burnell Street, Napa, CA 94559.

2. The regular meeting dates for the Independent Taxpayer Oversight Committee (ITOC) for calendar year 2026, as shown in Exhibit “B”, sets the regular time at 2:00 p.m. and sets the regular meeting place as the JoAnn Busenbark Board Room at 625 Burnell Street, Napa, CA 94559.

Passed and Adopted this 17<sup>th</sup> Day of December 2025.

\_\_\_\_\_  
Mark Joseph, NVTA-TA Chair

Ayes:

Nays:

Absent:

ATTEST:

\_\_\_\_\_  
Laura Sanderlin, NVTA-TA Board Secretary

APPROVED:

\_\_\_\_\_  
Osman Mufti, NVTA-TA General Counsel

**EXHIBIT A**

NVTA-TA Governing Board  
Meeting Dates for CY 2026

Wednesday, January 21  
Wednesday, February 18  
Wednesday, March 18  
Wednesday, April 15  
Wednesday, May 20  
Wednesday, June 17  
Wednesday, July 15  
Wednesday, September 16  
Wednesday, October 21  
Wednesday, November 18  
Wednesday, December 16

**EXHIBIT B**

NVTA-TA Independent Taxpayer Oversight Committee (ITOC)  
Meeting Dates for CY 2026

Wednesday, March 4

Wednesday, June 3

Wednesday, September 2

Wednesday, December 2