

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes Active Transportation Advisory Committee (ATAC)

Monday, July 28, 2025

5:30 PM

JoAnn Busenbark Board Room

1. Call To Order

Chair Rabinowitz called the meeting to order at 5:31pm.

2. Roll Call

Present: 5 - Michael Rabinowitz

Barry Christian
Jason Dominici
Katherine Kittel
Thomas Gorton

Absent: 3 - Majel Arnold

Aaron Heth
Glenn Smith

3. Public Comment

Public comment by Carlotta Sainato reported update on cities of Napa and American Canyon application status for the League of American Bicyclists which are under review. Public survey is available for input and staff will distribute the link.

4. Committee Member Comments

Member Gorton noted a recent bike versus car collision and inquired about the result of any investigation that would lead to potential safety outcomes. Staff confirmed they are in communication with Caltrans and Napa Police department.

Member Kittel reported recent use of the new Browns Valley Road bike lane and inquired about education initiatives. Staff confirmed that City of Napa and Napa Police Department plan to add markings and consider additional efforts to educate the public on correct use of the new structure.

Member Dominici has been appointed to the Napa Valley Vine Trail Coalition committee.

Member Christian reported on Vine Trail mapping improvement opportunities within smart phone and computer apps.

5. Staff Comments

Patrick Band reported that draft materials for the Active Transportation Plan have been distributed for jurisdictions' review. Band provided staffing updates, announcing one vacancy of the Bilingual Outreach Coordinator position and new hire, Jon Stanton, as Associate Planner.

Diana Meehan reported updates on the Countywide Transportation Plan and Community Based Transportation Plan.

6. STANDING AGENDA ITEMS

6.1 Executive Director Report (Pages 8-10)

Attachments: [6.1 Staff Report.pdf](#)

Report by Diana Meehan.

6.2 Safe Routes to School Update (Pages 11-16)

Attachments: [6.2 Safe Routes to School.pdf](#)

Report by Carlotta Sainato, Napa County Bicycle Coalition.

6.3 Napa Valley Vine Trail Update

Report by Member Dominici:

- preparation of pollinator gardens to be planted along the trail
- project cost overruns and legal efforts regarding the St. Helena to Calistoga segment
- bilingual ambassador program
- bike loan program with Napa Valley College
- May Locomotion raised over \$250,000
- digital signage update
- Vallejo segment project update

6.4 Active Transportation Legislative Updates*

Report by Patrick Band.

6.5 Caltrans Report (Pages 17-24)

Attachments: [6.5 Caltrans Report.pdf](#)

Report by Patrick Band and presented newly developed Caltrans map for projects in Napa County.

7. PRESENTATIONS

7.2 City of Calistoga Active Transportation Projects Update (David Fradelizio)

Information only/No action taken

7.3 Caltrans District 4 Bike Plan Update (Jasmine Stitt)

Report by Patrick Band.

8. CONSENT AGENDA

Motion **MOVED** by CHRISTIAN, **SECONDED** by DOMINICI to **APPROVE** Item 8 Consent Agenda Item 8.1 Meeting Minutes of May 19, 2025. Motion passed unanimously.

Aye: 5 - Chairperson Rabinowitz, Member Christian, Member Dominici, Kittel, and Gorton

Absent: 3 - Member Arnold, Member Heth, and Member Smith

8.1 Meeting Minutes of May 19, 2025 Active Transportation Advisory Committee Meeting (Laura Sanderlin) (Pages 25-27)

Attachments: [8.1 Draft Minutes.pdf](#)

9. REGULAR AGENDA ITEMS

9.1 Transportation Development Act Article 3 (TDA 3) Project Funding (Patrick Band) (Pages 28-68)

Attachments: [Staff Report 9.1.pdf](#)

Motion MOVED by CHRISTIAN, SECONDED by GORTON to APPROVE Item 9.1 recommending the TDA-3 Project funding list to the NVTB Board of Directors. Motion passed unanimously.

Aye: 5 - Chairperson Rabinowitz, Member Christian, Member Dominici, Kittel, and Gorton

Absent: 3 - Member Arnold, Member Heth, and Member Smith

9.2 E-Mobility Devices - Policies, Facilities and Safety (Patrick Band) (Pages 73-74)

Attachments: [Staff Report 9.2.pdf](#)

Information only/No action taken

10. FUTURE AGENDA ITEMS

- Draft facilities
- Measure U update
- Brown Act overview
- Travel Behavior study outcomes
- Vision Zero biennial report

10.1 ATAC 2025 Amended Work Plan (Patrick Band) (Pages 73-74)

Attachments: [10.1 ATAC 2025 Work Plan.pdf](#)

11. ADJOURNMENT

Chair Rabinowitz adjourned the meeting at 7:34pm.

11.1 The next regularly scheduled meeting for the NVTB Active Transportation Advisory Committee is Monday, September 22, 2025 at 5:30 p.m.

Laura Sanderlin

Laura Sanderlin, Board Secretary