



**NAPA VALLEY TRANSPORTATION AUTHORITY
CAC Agenda Memo**

TO: Citizen Advisory Committee
FROM: Kate Miller, Executive Director
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SUBJECT: Nomination and Election of Chair and Vice Chair for Calendar Year (CY) 2025

RECOMMENDATION

That the Citizen Advisory Committee (CAC) nominate and elect a Chair and Vice Chair for an annual term beginning January 2025.

EXECUTIVE SUMMARY

The CAC bylaws assign members to take on an active role to, among other things, oversee the proceedings of the Committee. The bylaws require that committee members appoint a new Chair and Vice Chair to serve at the beginning of each calendar year.

Michael Baldini has served as the Chair since the committee’s inception in 2016. Hans Korve has served as the Vice Chair since January 2023.

FISCAL IMPACT

Is there a fiscal impact? No

BACKGROUND AND DISCUSSION

The CAC Bylaws state:

Article V - OFFICERS AND DUTIES

The committee members will elect a committee Chair and Vice-Chair by a majority of the members present at the November/December meeting. A quorum is necessary to hold the elections. Offices will be held for one year or until their successors are elected.

The Chair will preside at all meetings. Should the Chair be absent, the Vice-Chair will

preside. In the unlikely event both Chair and Vice-Chair are absent; the remaining members will select an alternate member to preside.

The Chair may appoint ad hoc committees on an as-needed, non-scheduled basis to accomplish a specific task and report back to the full CAC. Ad hoc committees must have less than a quorum of CAC members and are exempt from the requirements of the Brown Act.

NVTA staff will provide the administrative support for the committee including providing minutes, mailing agendas to members, and any other related duties.

ATTACHMENT(S)

None