

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes NVTB Board of Directors

Wednesday, October 15, 2025

1:00 PM

JoAnn Busenbark Board Room

### 1. Call to Order

Chair Joseph called the meeting to order at 1:01pm.

### 2. Pledge of Allegiance

Chair Joseph led the Pledge of Allegiance.

### 3. Roll Call

Scott Sedgley  
Donald Williams  
Kevin Eisenberg  
Robin McKee  
Pierre Washington  
Michelle Deasy  
Bernie Narvaez  
Liz Alessio  
Margie Mohler  
Mark Joseph  
Paul Dohring  
Amber Manfree  
**Non-Voting:**  
Devereaux Smith

### 4. Adoption of the Agenda

**Motion MOVED by ALESSIO, SECONDED by WASHINGTON to APPROVE Item 4 Adoption of the Agenda. Motion passed unanimously.**

**Aye:** 22 - Sedgley, Williams, Eisenberg, McKee, Washington, Deasy, Narvaez, Alessio, Mohler, Joseph, and Dohring

**Absent:** 2 - Manfree

### 5. Public Comment

**Public comment by Ashley Tenschler regarding updates made to the 2026 Countywide Transportation Plan. Tenschler raised three questions: why was the on-time bus performance metric removed?, why wasn't a trip or vehicle position completeness by day metric added?, and what changes led to the elimination of bus performance metrics?**

**{Director Manfree entered the meeting at this time}**

## **6. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update**

Director Manfree reported recent MTC activities.

Director Washington reported recent ABAG activities.

## **7. Executive Director's Update**

Executive Director Schmitz reported:

- Highway 121 closed due to Caltrans Arroyo Seco Bridge project
- Napa County Bicycle Coalition hosted Walk and Roll to School Day on October 8th with 2,000 student participants
- Transit staff currently working on real-time data improvements have reported real-time data display at 80% in the month of September
- SB697 signed by the governor which authorizes the State Route 37 corridor project to have a longer construction window beyond 10 weeks
- Upcoming community events and meetings

## **8. Caltrans' Update**

Amani Meligy, Caltrans provided update.

Note: Where times are indicated for the agenda items, they are approximate and intended as estimates only and may be shorter or longer as needed.

## **9. PRESENTATIONS**

### **9.1 Michelin Mobility Intelligence**

Joel Fuziol and Nishant Pareek of Michelin Mobility Intelligence (MMI) presented.

Directors requested staff for the full report to be distributed to them directly and bring periodic updates to the Board.

Public comment by Kara Vernor, Napa County Bicycle Coalition noting the importance of the data reported for safety and planning efforts.

{Director Deasy departed at 2:10pm}

## **10. CONSENT AGENDA ITEMS**

Motion **MOVED** by NARVAEZ, **SECONDED** by EISENBERG to **APPROVE** Consent Agenda Items 10.1 - 10.8. Motion passed unanimously.

**Aye:** 23 - Sedgley, Williams, Eisenberg, McKee, Washington, Narvaez, Alessio, Mohler, Joseph, Dohring, and Manfree

**Absent:** 1 - Deasy

### **10.1 Meeting Minutes of September 17, 2025 (Laura Sanderlin) (Pages 10-14)**

**Attachments:** [Draft Minutes](#)

### **10.2 Paratransit Coordinating Council (PCC) Member Appointments (Kathy Alexander) (Pages 15-24)**

**Attachments:** [Staff Report](#)

**10.3** Federal and State Legislative Update (Danielle Schmitz) (Pages 25-47)

**Attachments:** [Staff Report](#)

**10.4** Contract No. 25-C35 with CFM Advocates for Federal Legislative Advocacy Services (Antonio Onorato) (Pages 48-65)

**Attachments:** [Staff Report](#)

**10.5** Electric Vehicle (EV) Fleet Program Terms and Conditions Contract with Pacific Gas and Electric (Rebecca Schenck) (Pages 66-89)

**Attachments:** [Staff Report](#)

**10.6** Resolution No. 25-13 Fund Transfer Agreement with the State of California Department of Transportation (Caltrans) for the Fiscal Year (FY) 2025-26 State Transportation Improvement Program (STIP) Planning, Programming and Monitoring (PPM) Program (Addrell Coleman) (Pages 90-98)

**Attachments:** [Staff Report](#)

**10.7** Resolution No. 25-14 Redwood Park & Ride Improvements Project Pre-Approval and Authorization to Program Senate Bill 1 (SB 1) Local Partnership Program (LPP) Funds as Matching Funds (Addrell Coleman) (Pages 99-104)

**Attachments:** [Staff Report](#)

**10.8** Purchase Order 25-P5109 and Sole Source Authorization for Automated Restroom for Redwood Park & Ride Project (Grant Bailey) (Pages 105-118)

**Attachments:** [Staff Report](#)

**11. REGULAR AGENDA ITEMS**

**11.1** Draft Community Based Transportation Plan (CBTP) Public Review Period (Libby Payan) (Pages 119-122)

**Attachments:** [Staff Report](#)

**Motion MOVED by ALESSIO, SECONDED by DOHRING to APPROVE Item 11.1 for release of the draft CBTP for an approximate 30 day public review period. Motion passed unanimously.**

**Aye:** 23 - Sedgley, Williams, Eisenberg, McKee, Washington, Narvaez, Alessio, Mohler, Joseph, Dohring, and Manfree

**Absent:** 1 - Deasy

**11.2** Accessible Transportation Needs Assessment (ATNA) and Mobility Manager Update (Diana Meehan) (Pages 123-126)

**Attachments:** [Staff Report](#)

**Information only/No action taken**

### **11.3 Vine Transit Youth Fare (Rebecca Schenck) (Pages 127-132)**

**Attachments:** [Staff Report](#)

Information only/No action taken

Director Alessio requested for staff to come back with periodic updates on Vine Transit youth outreach and ways to garner more youth ridership.

### **11.4 Joint Powers Agreement (JPA) Board Governance Structure (Danielle Schmitz) (Pages 133-166)**

**Attachments:** [Staff Report](#)

The Board discussed various viewpoints on the need for amending the JPA and/or restructuring the governance. Due to a divide in providing direction to staff, Chair Joseph requested a roll call vote.

**MOTION by MOHLER, SECONDED by SEDGLEY to APPROVE a formation of an ad hoc committee to conduct a review of the JPA, governance issues, board composition and overall role. Motion passed with a count of 14 ayes and 9 noes.**

**Aye:** 14 - Sedgley, Washington, Narvaez, Mohler, and Dohring

**Nay:** 9 - Williams, Eisenberg, McKee, Alessio, Joseph, and Manfree

**Absent:** 1 - Deasy

## **12. FUTURE AGENDA ITEMS**

## **13. ADJOURNMENT**

Chair Joseph adjourned the meeting at 3:44pm.

### **13.1 The next Regular Meeting is November 19, 2025.**

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at the NVRTA Offices, 625 Burnell Street, Napa, CA by 5:00 p.m. by Friday, October 10th.

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Laura M. Sanderlin, NVRTA Board Secretary