

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559



Agenda - Final

**Thursday, January 8, 2026
10:00 AM**

JoAnn Busenbark Board Room

Paratransit Coordinating Council (PCC)

The Napa Valley Transportation Authority (NVTA) Paratransit Coordinating Council (PCC) meeting will be held both in person with a Zoom option available for members of the public to participate. All committee members are expected to participate in person and follow the traditional Brown Act rules.

All materials relating to an agenda item for an open session of a regular meeting of the Paratransit Coordinating Council (PCC) are posted on the NVTA website at: <https://nctpa.legistar.com/Calendar.aspx>

PUBLIC MEETING GUIDELINES FOR PARTICIPATING VIA PHONE/VIDEO CONFERENCING

- 1) To join the meeting via Zoom video conference from your PC, Mac, iPad, iP 882 3261 2915
- 2) To join the Zoom meeting by phone - dial 1-669-900-6833, enter meeting ID: 882 3261 2915 If asked for the participant ID or code, press #.

Public Comments

Members of the public may comment on matters within the purview of the Committee that are not on the meeting agenda during the general public comment item at the beginning of the meeting. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. Members of the public are welcome to address the Committee, however, under the Brown Act Committee members may not deliberate or take action on items not on the agenda, and generally may only listen.

Instructions for submitting a Public Comment are on the next page.

Members of the public may submit a public comment in writing by emailing info@npta.ca.gov with PUBLIC COMMENT as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed to info@npta.ca.gov after 5 p.m. the day before the meeting will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

1. To comment during a virtual meeting (Zoom), click the "Raise Your Hand" button (click on the "Participants" tab) to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted. Instructions for how to "Raise Your Hand" are available at <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>.

2. To comment by phone, press "*9" to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself by pressing "*6" when it is your turn to make your comment, for up to 3 minutes. After the allotted time, you will be re-muted.

Instructions on how to join a Zoom video conference meeting are available at: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Instructions on how to join a Zoom video conference meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>

Note: The methods of observing, listening, or providing public comment to the meeting may be altered due to technical difficulties or the meeting may be cancelled, if needed.

All materials relating to an agenda item for an open session of a regular meeting of the NVTA PCC are posted on the NVTA website 72 hours prior to the meeting at: <https://nctpa.legistar.com/Calendar.aspx> or by emailing info@npta.ca.gov to request a copy of the agenda.

Materials distributed to the members of the Committee present at the meeting will be available for public inspection after the meeting. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Americans with Disabilities Act (ADA): This Agenda shall be made available upon request in alternate formats to persons with a disability. Persons requesting a disability-related modification or accommodation should contact Kathy Alexander, NVTA Deputy Board Secretary, at (707) 259-8627 during regular business hours, at least 48 hours prior to the time of the meeting.

Note: Where times are indicated for agenda items, they are approximate and intended as estimates only, and may be shorter or longer as needed.

Acceso y el Titulo VI: La NVTA puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Autoridad. Para solicitar asistencia, por favor llame al número (707) 259-8627. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Ang Accessibility at Title VI: Ang NVTA ay nagkakaloob ng mga serbisyo/akomodasyon kung hilingin ang mga ito, ng mga taong may kapansanan at mga indibiduwal na may limitadong kaalaman sa wikang Ingles, na nais na matugunan ang mga bagay-bagay na may kinalaman sa NVTA PCC. Para sa mga tulong sa akomodasyon o pagsasalin-wika, mangyari lang tumawag sa (707) 259-8627. Kakailanganin namin ng paunang abiso na tatlong araw na may pasok sa trabaho para matugunan ang inyong kahilingan.

- 1. Call To Order**
- 2. Roll Call**
- 3. Public Comment**
- 4. Committee Member Comments**
- 5. Staff Comments**

6. STANDING AGENDA ITEMS

6.1 NFTA Board Meeting Report (Devereaux Smith)

6.2 Transdev Update

Note: Where times are indicated for the agenda items they are approximate and intended as estimates only, and may be shorter or longer, as needed.

7. PRESENTATIONS

7.1 Introduction to MV Transportation (Mohamed Hag Ali)

Recommendation:

New Paratransit Evaluator

Information only/No Action Taken

Estimated Time: 10:20 a.m.

8. CONSENT AGENDA

8.1 Meeting Minutes of July 10, 2025 Paratransit Coordinating Council (PCC) Meeting (Kathy Alexander) (Pages 8-10)

Body: PCC action will approve the July 10, 2025 Meeting Minutes.

Estimated Time: 10:35 am

Attachments: [8.1 Draft Minutes 07 10 2025](#)

8.2	Meeting Notes of November 6, 2025 Paratransit Coordinating Council Meeting (No Quorum) (Kathy Alexander) (Pages 11-13)
<u>Recommendation:</u>	PCC action will accept the November 6, 2025 Meeting Notes (No Quorum).
<u>Estimated Time:</u>	10:35 a.m.
<u>Attachments:</u>	8.2 Draft Meeting Notes 11 16 2025

9. REGULAR AGENDA ITEMS

**9.1 Nomination and Election of Chairperson, Vice Chairperson for the
Calendar Year 2026 and PCC Representative to the NVTA Board
(Kathy Alexander) (Page 14)**

Recommendation: That the Paratransit Coordinating Council (PCC) elect a chair and vice-chair for calendar year 2026, starting in January 2026, and provide a recommendation on the PCC representative to the NVTA Board.

Estimated Time: 10:45 am

Attachments: 9.1 Staff Report

9.2 Draft 2026 Paratransit Coordinating Council (PCC) Work Plan and 2026 Meeting Calendar (Kathy Alexander) (Pages 15-17)

Recommendation: That the Paratransit Coordinating Council (PCC) provide input and approve the 2026 PCC Work Plan and review the 2026 Meeting Calendar

Estimated Time: 10:50 a.m.

Attachments: [9.2 Staff Report](#)

9.3 Accessible Transportation Needs Assessment (ATNA) Implementation Progress Update-Mobility Manager Status Update (Diana Meehan) (Pages 18-22)

Recommendation: Information only

Estimated Time: 10:55 a.m.

Attachments:

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

11.1 The next regularly scheduled meeting for the NVTA Paratransit Coordinating Council is Thursday, March 5, 2026 at 10:00 a.m.

I, Arcie Alvarado, hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at the NVTA offices, 625 Burnell Street, Napa, CA by 5:00 p.m., on December 31, 2025.

Arcie Alvarado

Arcie Alvarado, Administrative Assistant

AB 32	Global Warming Solutions Act	FAS	Federal Aid Secondary
ABAG	Association of Bay Area Governments	FAST	Fixing America's Surface Transportation Act
ACFR	Annual Comprehensive Financial Report	FHWA	Federal Highway Administration
ADA	American with Disabilities Act	FTA	Federal Transit Administration
APA	American Planning Association	FY	Fiscal Year
ATAC	Active Transportation Advisory Committee	GHG	Greenhouse Gas
ATP	Active Transportation Program	GGRF	Greenhouse Gas Reduction Fund
BAAQMD	Bay Area Air Quality Management District	GTFS	General Transit Feed Specification
BAB	Build America Bureau	HBP	Highway Bridge Program
BART	Bay Area Rapid Transit District	HBRR	Highway Bridge Replacement and Rehabilitation Program
BATA	Bay Area Toll Authority	HIP	Housing Incentive Program
BIL	Bipartisan Infrastructure Law (IIJA)	HOT	High Occupancy Toll
BRT	Bus Rapid Transit	HOV	High Occupancy Vehicle
CAC	Citizen Advisory Committee	HR3	High Risk Rural Roads
CAP	Climate Action Plan	HSIP	Highway Safety Improvement Program
CAPTI	Climate Action Plan for Transportation Infrastructure	HTF	Highway Trust Fund
Caltrans	California Department of Transportation	HUTA	Highway Users Tax Account
CASA	Committee to House the Bay Area	HVIP	Hybrid & Zero-Emission Truck and Bus Voucher Incentive Program
CBTP	Community Based Transportation Plan	IFB	Invitation for Bid
CEQA	California Environmental Quality Act	ITIP	State Interregional Transportation Improvement Program
CIP	Capital Investment Program	ITOC	Independent Taxpayer Oversight Committee
CMA	Congestion Management Agency	IS/MND	Initial Study/Mitigated Negative Declaration
CMAQ	Congestion Mitigation and Air Quality Improvement Program	JARC	Job Access and Reverse Commute
CMP	Congestion Management Program	LCTOP	Low Carbon Transit Operations Program
CalSTA	California State Transportation Agency	LIFT	Low-Income Flexible Transportation
CTA	California Transit Association	LOS	Level of Service
CTP	Countywide Transportation Plan	LS&R	Local Streets & Roads
CTC	California Transportation Commission	LTF	Local Transportation Fund
CY	Calendar Year	MaaS	Mobility as a Service
DAA	Design Alternative Analyst	MAP 21	Moving Ahead for Progress in the 21 st Century Act
DBB	Design-Bid-Build	MPO	Metropolitan Planning Organization
DBE	Disadvantaged Business Enterprise	MTC	Metropolitan Transportation Commission
DBF	Design-Build-Finance	MTS	Metropolitan Transportation System
DBFOM	Design-Build-Finance-Operate-Maintain	ND	Negative Declaration
DED	Draft Environmental Document	NEPA	National Environmental Policy Act
EIR	Environmental Impact Report	NOAH	Natural Occurring Affordable Housing
EJ	Environmental Justice	NOC	Notice of Completion
EPC	Equity Priority Communities	NOD	Notice of Determination
ETID	Electronic Transit Information Displays		

NOP	Notice of Preparation	SHA	State Highway Account
NVTA	Napa Valley Transportation Authority	SHOPP	State Highway Operation and Protection Program
NVTA-TA	Napa Valley Transportation Authority-Tax Agency	SNTDM	Solano Napa Travel Demand Model
OBAG	One Bay Area Grant	SR	State Route
PA&ED	Project Approval Environmental Document	SRTS	Safe Routes to School
P3 or PPP	Public-Private Partnership	SOV	Single-Occupant Vehicle
PCC	Paratransit Coordination Council	STA	State Transit Assistance
PCI	Pavement Condition Index	STIC	Small Transit Intensive Cities
PCA	Priority Conservation Area	STIP	State Transportation Improvement Program
PDA	Priority Development Areas	STP	Surface Transportation Program
PID	Project Initiation Document	TAC	Technical Advisory Committee
PIR	Project Initiation Report	TCM	Transportation Control Measure
PMS	Pavement Management System	TCRP	Traffic Congestion Relief Program
Prop. 42	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	TDA	Transportation Development Act
PSE	Plans, Specifications and Estimates	TDM	Transportation Demand Management
PSR	Project Study Report	TE	Transportation Enhancement
PTA	Public Transportation Account	TEA	Transportation Enhancement Activities
RACC	Regional Agency Coordinating Committee	TEA 21	Transportation Equity Act for the 21 st Century
RAISE	Rebuilding American Infrastructure with Sustainability and Equity	TFCA	Transportation Fund for Clean Air
RFP	Request for Proposal	TIP	Transportation Improvement Program
RFQ	Request for Qualifications	TIFIA	Transportation Infrastructure Finance and Innovation Act
RHNA	Regional Housing Needs Allocation	TIRCP	Transit and Intercity Rail Capital Program
RM 2	Regional Measure 2 Bridge Toll	TLC	Transportation for Livable Communities
RM 3	Regional Measure 3 Bridge Toll	TLU	Transportation and Land Use
RMRP	Road Maintenance and Rehabilitation Program	TMP	Traffic Management Plan
ROW (R/W)	Right of Way	TMS	Transportation Management System
RTEP	Regional Transit Expansion Program	TNC	Transportation Network Companies
RTIP	Regional Transportation Improvement Program	TOAH	Transit Oriented Affordable Housing
RTP	Regional Transportation Plan	TOC	Transit Oriented Communities
SAFE	Service Authority for Freeways and Expressways	TOD	Transit-Oriented Development
SAFETEA-LU	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	TOS	Transportation Operations Systems
SB 375	Sustainable Communities and Climate Protection Act 2008	TPA	Transit Priority Area
SB 1	The Road Repair and Accountability Act of 2017	TPI	Transit Performance Initiative
SCS	Sustainable Community Strategy	TPP	Transit Priority Project Areas
		VHD	Vehicle Hours of Delay
		VMT	Vehicle Miles Traveled

January 8, 2026
PCC Agenda Item 8.1
Continued from: November 6, 2025
Action Requested: Approve

Napa Valley Transportation Authority

625 Burnell Street

Napa, CA 94559

Meeting Minutes - Draft Paratransit Coordinating Council (PCC)

JoAnn Busenbark Board Room

Thursday, July 10, 2025

10:00 AM

1. Call To Order

Chair Sweigert called the meeting to order at 10:03 a.m.

2. Roll Call

Present: 3 - Ellen Sweigert
Devereaux Smith
Heather Stanton
Absent: 2 - Lisa DeRose-Hernandez
Lyall Abbott

3. Public Comment

None

4. Committee Member Comments

None

5. Staff Comments

Diana Meehan reported that NVTA had a booth at the “Meet Me in the Street” event in American Canyon. Ms. Meehan received a lot of input for the Countywide Transportation Plan as well as comments and questions on the transit system.

Ms. Meehan also noted that NVTA is in the process of forming an Implementation Working Group that will work on the top six strategies of the Accessible Transportation Needs Assessment report. She will continue to provide updates to the PCC.

6. NVTA Board Meeting Report (Devereaux Smith)

Devereaux Smith provided an overview of items covered at the June 18, 2025 NVTA Board meeting.

7. PRESENTATIONS

7.1 County of Napa Health and Human Services Agency (HHSA) Be Well Program Presentation (Casey Rockwood, HHSA)

Casey Rockwood from the County of Napa Health & Human Services Agency provided an overview of the new Be Well program that included:

- Their assessment survey process with Queen of the Valley/Providence and findings.
- Action steps to enhance partnerships with agencies, organizations and non-profit service providers throughout the county to ensure that each client is provided services or a "warm handoff" to appropriate service providers.
- Be Well Mobile services vehicle; services to include medical, mental health, behavioral health, and food as well as services for older adults.
- Identify and mitigate language and accessibility barriers to services.

In addition to Diana Meehan's offer to host the Be Well Mobile Services bus at NVTA, Rebecca Schenck suggested that transit staff table at some of their events or train Be Well staff on available transit services.

Diana Meehan asked if they plan on serving rural areas such as Lake Berryessa, Angwin and Pope Valley, and noted it may be difficult with a 33-foot bus.

Mr. Rockwood replied that they still need to determine if they can access those areas with the bus.

8. CONSENT AGENDA

8.1 Meeting Minutes of May 1, 2025 Paratransit Coordinating Council (PCC) Meeting (Kathy Alexander) (Pages 7-8)

Motion by Smith, Second by Sweigert to approve the May 1, 2025 Meeting Minutes. Motion passed.

9. REGULAR AGENDA ITEMS

9.1 Travel Behavior Study Update (Addrell Coleman) (Pages 9-10)

Addrell Coleman provided an overview of the Travel Behavior Study, types of data collected, and how it will be used future planning efforts.

Devereaux Smith asked when information on hospital trips would be available. Mr. Coleman responded that due to HIPPA laws and privacy concerns, trips to hospitals were not tracked.

TC Hulsey asked if the study included trips to Costco.

Mr. Coleman replied the study was done before Costco opened.

9.2 Vine Transit Update (Libby Payan) (Pages 11-14)

Libby Payan reported on recent and upcoming Vine schedule changes, outreach efforts and

events, transit services during BottleRock and La Onda and the 5310 Program grant opportunity as well as NVTA's grant application.

Chair Sweigert noted that the North Bay Regional Center is holding their big summer/fall event on July 25th and suggested that NVTA host a table. Ms. Sweigert will send an event flyer to staff.

10. FUTURE AGENDA ITEMS

None

11. ADJOURNMENT

11.1 The next regularly scheduled meeting for the NVTA Paratransit Coordinating Council is Thursday, September 4, 2025 at 10:00 a.m.

Meeting adjourned at 11:17 a.m.

Kathy Alexander

Kathy Alexander, Deputy Board Secretary

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Notes Paratransit Coordinating Council (PCC)

JoAnn Busenbark Board Room

Thursday, November 6, 2025

10:00 AM

1. Call To Order

Chair Sweigert called the meeting to order at 10:05 am.

2. Roll Call

Quorum was not met

Present: 3 - Devereaux Smith
Gengi Schmeder
Ellen Sweigert
Absent: 1 - Lyall Abbott

3. Public Comment

Tobias Weare, State Council on Developmental Disabilities (SCDD), announced that SCDD is updating its 5-year Plan, and the focus of this plan is transportation and the barriers the people with intellectual and developmental disabilities encounter.

4. Committee Member Comments

None

5. Staff Comments

Diana Meehan introduced Zaira Renteria, NVTA's new Bilingual Outreach Coordinator.

Ms. Meehan also noted that the Community Based Transportation Plan Draft is open for comments on NVTA's website until November 18.

The Metropolitan Transportation Commission's (MTC's) Draft Plan Bay Area 2050+ and Environmental Impact Report have been released for public comment until mid-December. MTC is holding a series of informational webinars - visit planbayarea.org for more information and to provide comments.

Kathy Alexander introduced Genji Schmeder, one of the PCC's newly appointed members.

6. STANDING AGENDA ITEMS

6.1 NVTA Board Meeting Report (Devereaux Smith)

Devereaux Smith provided an update on the October 15, 2025 NVTA Board meeting.

****No Quorum - Meeting Notes Only****

6.2 Transdev Update

Charlene Hicks, Transdev, reported that the VineGo on time performance is currently 99.7%. Additionally, she highlighted the My Transit Manager app, available for Apple and Android phones.

7. PRESENTATIONS

7.1 Aging & Disability Resource Connection (ADRC)/Connections Presentation (Tiffanie Walker)

Tiffanie Walker provided an overview of the Aging and Disability Resource Connection - Connections Program that explained the program, how the partners work together to ensure that every person who contacts them is put in touch with all applicable services they need.

8. CONSENT AGENDA

8.1 Meeting Minutes of July 10, 2025 Paratransit Coordinating Council (PCC) Meeting (Kathy Alexander) (Pages xx)

Tabled to January 8, 2026 PCC meeting due to lack of Quorum.

9. REGULAR AGENDA ITEMS

9.1 Nomination and Election of Chairperson, Vice Chairperson and Paratransit Coordinating Council (PCC) Representative to the NVTA Board for Calendar Year 2026 (Kathy Alexander) (Page xx)

Tabled to January 8, 2026 PCC meeting due to lack of Quorum.

9.2 Draft 2026 Paratransit Coordinating Council (PCC) Work Plan and 2026 Meeting Calendar (Kathy Alexander) (Pages xx)

Tabled to January 8, 2026 PCC meeting due to lack of Quorum.

9.3 Vine Transit Update (Rebecca Schenck) (Pages 15-24)

Rebecca Schenck provided an update on Vine Transit operations that included upcoming schedule changes, Taxi Scrip program, V-Commute program and ridership.

Information Only/No Action Taken

9.4 Active Transportation Plan Update (Patrick Band) (Pages 25-38)

Patrick Band provided an update on the Active Transportation Plan.

Information Only/No Action Taken

9.5 Accessible Transportation Needs Assessment Implementation Progress Update (Diana Meehan) (Pages 39-42)

Diana Meehan provided an update on the Accessible Transportation Needs Assessment

****No Quorum - Meeting Notes Only****

Implementation progress.

Information Only/No Action Taken

10. FUTURE AGENDA ITEMS

- July 10, 2025 PCC Meeting Minutes
- Nomination and Election of Chairperson and Vice Chairperson for Calendar 2026
- Approval of 2026 PCC Work Plan and review the 2026 meeting calendar.

11. ADJOURNMENT

11.1 The next regularly scheduled meeting for the NVTA Paratransit Coordinating Council is Thursday, January 8, 2026 at 10:00 a.m.

Meeting adjourned at 11:30 a.m.

Kathy Alexander

Kathy Alexander, Deputy Board Secretary



January 8, 2026
PCC Agenda Item 9.1
Continued From: November 6, 2025
Action Requested: APPROVE

NAPA VALLEY TRANSPORTATION AUTHORITY Paratransit Coordinating Council (PCC) Memo

TO: Paratransit Coordinating Council (PCC)

FROM Danielle Schmitz, Executive Director

REPORT BY: Kathy Alexander, Deputy Board Secretary
(707) 259-8627, Email: kalexander@nvtm.ca.gov

SUBJECT: Nomination and Election of Chairperson and Vice Chairperson for the 2026 Calendar Year and PCC Representative to the NVTM Board

RECOMMENDATION

That the Paratransit Coordinating Council (PCC) elect a chair and vice-chair for calendar year 2026, starting in January 2026, and provide a recommendation on the PCC representative to the NVTM Board.

FISCAL IMPACT

Is there a fiscal impact? No

BACKGROUND

Each year the PCC elects a chair and vice chair before the end of the calendar year to serve the following year, however, there was not a quorum at the November 6, 2025 meeting. The chair facilitates meetings and works with staff collaboratively to build and review agendas. The vice chair serves as the chair when the chair is unable to attend meetings. Ellen Sweigert is currently the chair and Lyall Abbott was the vice chair. Devereaux Smith is the PCC representative to the NVTM Board.

ATTACHMENTS

None



January 8, 2026
PCC Agenda Item 9.2
Continued From: November 6, 2025
Action Requested: APPROVE

NAPA VALLEY TRANSPORTATION AUTHORITY Paratransit Coordinating Council Agenda Memo

TO: Paratransit Coordinating Council
FROM: Danielle Schmitz, Executive Director
REPORT BY: Kathy Alexander, Deputy Board Secretary
(707) 259-8627, Email: kalexander@npta.ca.gov
SUBJECT: Draft 2026 Paratransit Coordinating Council (PCC) Work Plan and
2026 Meeting Calendar

RECOMMENDATION

That the Paratransit Coordinating Council (PCC) provide input and approve the 2026 PCC Work Plan (Attachment 1) and review the 2026 Meeting Calendar (Attachment 2).

FISCAL IMPACT

Is there a Fiscal Impact? No

BACKGROUND

The Napa Valley Transportation Authority (NVTA) was created under a Joint Powers Agreement (JPA) that specifically delineates the many roles and responsibilities of the agency and its advisory bodies. In addition, each advisory committee has its own bylaws and areas of focus.

NVTA staff must delineate committee objectives, maintain agency programs and complete projects within available financial and human resources. To optimize available resources, staff have developed a draft Work Plan for each committee.

The draft 2026 PCC Work Plan (Attachment 1) includes regular agenda items, transit planning and program review. The intent of the work plan is to provide a guideline for anticipated action and advisory items that staff will bring before the PCC throughout the next calendar year.

ATTACHMENTS

- (1) Draft NVTA PCC 2026 Work Plan
- (2) 2026 Meeting Calendar

2026 Draft PCC Work Plan

Attachment 1
PCC Item 9.2
January 8, 2026

Item	Anticipated Date
Review service statistics for all NVTA's transit services and programs	On-going
Review/propose changes to VineGo, Taxi-Scrip, Transit Ambassador, Shared Vehicle programs, and Vine fixed route service	As needed
Review bus stops/facilities related to access issues	As needed
Make recommendations regarding the submission of claims for certain TDA and FTA funds and allocations consistent with its priorities, and address coordination of paratransit services within Napa County	As needed
Review various transit projects and studies	As needed
Review Vine transit system updates and performance standards	Bi-monthly
Receive updates on various plans and reports, such as the Active Transportation Plan, Community Based Transportation Plan, Countywide Transportation Plan, Short Range Transit Plan, and transit specific studies	As needed
Review vehicle procurements	As needed
Review the NVTA Annual Report	March
Review and make recommendations on Vine Transit plans such as the Comprehensive Operational Analysis and Short-Range Transit Plan updates	January – December 2026
Receive updates on the Accessible Transportation Needs Assessment	January – December 2026
Elect PCC Chair and Vice Chair and NVTA representative for CY 2027	November 2026

Approved 2026
NVTA/NVTA-TA Board of Directors and Committee Meeting Calendar

January						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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February						
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31						

June						
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August						
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September						
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October						
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November						
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29	30					

December						
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NVTA
1:00 PM

NVTA-TA
1:00 PM

TAC
2:00 PM

PCC
10:00 AM

ATAC
5:30 PM

CAC
5:00 PM

ITOC
2:00 PM

HOLIDAY



January 8, 2026
PCC Agenda Item 9.3
Continued From: November 2025
Action Requested: Information

NAPA VALLEY TRANSPORTATION AUTHORITY

Paratransit Coordinating Council (PCC) Agenda Memo

TO: Paratransit Coordinating Council

FROM: Danielle Schmitz, Executive Director

REPORT BY: Diana Meehan, Planning and Programming Manager
(707) 259-8327 / Email: dmeehan@nvtac.ca.gov

SUBJECT: Accessible Transportation Needs Assessment (ATNA)
Implementation Progress Update-Mobility Manager Status Update

RECOMMENDATION

Information Only

EXECUTIVE SUMMARY

The Accessible Transportation Needs Assessment (ATNA) study identifies barriers to mobility for seniors and individuals with disabilities across Napa County and proposes strategies to enhance equitable and accessible transportation options. The plan was adopted by the NVTa Board in May.

NVTa staff has convened an Implementation Working Group (IWG) made up of decision-makers from multiple stakeholder organizations to work towards advancing strategies in the plan.

One of the six primary strategies identified under the ATNA was to establish a dedicated mobility manager. The Metropolitan Transportation Commission (MTC) is drafting guidance for a countywide mobility manager in each of the nine Bay Area counties. NVTa has provided input on the guidance and is advocating for funding for this designation.

FISCAL IMPACT

Is there a Fiscal Impact? No

BACKGROUND

Four key goals and eleven strategies associated with these goals were identified in the Accessible Transportation Needs Assessment. Six of the eleven goals were identified as high priority based on feedback from stakeholders, public outreach, survey data and associated priorities from other plans, such as the Napa Older Adults Assessment (NOAA). Each of the high priority strategies overlap with at least one of the following goals:

- Coordination: To collaborate and strengthen relationships and to make decisions on which organizations are best suited to lead
- Education: Educating Napa County's older adults and disabled residents about NVTA's transportation services to improve awareness and accessibility
- Funding: Securing grant funds and leveraging funding opportunities to meet the transportation needs of target populations
- Connectivity: Thoughtful planning of new transit connections, increasing affordability, and reducing physical barriers

One strategy in the six high-priority strategies is to establish a dedicated mobility manager and formalize an ongoing implementation committee. The ATNA Implementation Working Group is acting to advance ATNA plan strategies, including working towards establishing a county Mobility Manager. The strategy for each county to designate a Mobility Manager comes from Action 21 in the Transformation Action Plan Accessibility Initiatives.

Action 21 advances long-standing regional policy by formalizing mobility management functions at the county level. While mobility management has been a Metropolitan Transportation Commission (MTC) policy recommendation since 2007, implementation across the region has been uneven. Most counties perform some mobility management activities today; however, these functions are not always officially designated, consistently provided countywide, or fully coordinated with public transit services.

This action focuses on strengthening and standardizing mobility management by filling geographic and service gaps, particularly for populations that rely on coordinated transportation options. Establishing a universal set of best practices and standards will support more consistent service delivery while allowing counties flexibility in how functions are locally implemented. In addition, the action proposes a regional framework for accountability to guide local decision-making and measure progress over time.

Collectively, these efforts are intended to bolster existing county programs, improve coordination between local and regional partners, and create a more cohesive mobility management system that better supports access, efficiency, and equity across the region.

There are four main functions identified under the Action 21 framework for Mobility Managers. Several of these functions are part of NVTA's work as the local paratransit provider, others require cooperation from organization and other local agency partners.

- Information and Referral Services
- Travel Training
- Work within the ADA Eligibility Process
- Coordination and Reporting

Work through Connections, the Napa County Aging & Disability Resource Connection (ADRC) which launched in 2025 under a recommendation by the Napa Older Adults Assessment, is providing direct information and referral to a broad range of services for seniors and disabled populations, including transportation services. Multiple agencies have signed on as partners to support this effort. The ADRC system (funded by the California Department of Aging (CDA) is designed as a "no wrong door" mechanism for coordinating networks of programs and services to serve community members, especially those challenged with navigating complicated systems to receive needed services.

While the ADRC and NVTA provide a number of the core functions of a Mobility Manager, no single entity has full responsibility for managing and monitoring the systems, which MTC is seeking to implement under the Action 21 framework.

What process is MTC proposing to designate a County Mobility Manager?

- First: Hold Countywide Forums with MTC and local partners to build an understanding of efforts and to build consensus
- Next: Locally supported application for designation as countywide Mobility Manager-MTC evaluation
- Lastly: Review by MTC advisory groups and commission with designation for up to three years

Performance Metrics:

MTC is proposing four assessment categories, both qualitative and quantitative to measure performance which will be reviewed by local PCC and submitted to MTC bi-annually:

- Coordination-PCC/Transit Agency Advisory Committee/Regional Mobility Management Group
- Resource Inventory-Transportation programs/services and funding opportunities
- Program Participation-Information and referral/travel training/customer service satisfaction

- Budget information-Fund sources/partnerships/staff resources/services performed/Expenditure analysis

Proposed Timeline:

- Winter/Spring- 2026-County Forums
- Summer 2026-Applicants request designation/MTC Committees and Commission consider designations
- Fall 2026-MTC/PCCs establish reporting periods and assessment

Funding

Currently, there is no dedicated funding source for a Mobility Manager and program through MTC. Potential fund sources:

- **FTA Section 5310 (Enhanced Mobility of Seniors & Individuals with Disabilities):** Caltrans received over \$52M in formula grants in late 2024 for buses, vans, and mobility management activities for seniors and people with disabilities, with local sub-awards.
- **SMART Grants (Strengthening Mobility & Revolutionizing Transportation):** A federal discretionary program under IIJA providing grants for smart technology projects, with \$54M awarded in late 2024 for Stage 1 projects. (It is uncertain whether this program will continue under a future authorization bill)
- **State Transit & Local Programs:** Programs like the One Bay Area Grant (OBAG) program that distributes federal funds for regional projects. However, the Napa County OBAG share of funding is very limited.

Fund Tracking:

- **Caltrans:** Monitor the California Grants Portal and [Caltrans 5310 page](#) for future calls.
- **Regional Agencies:** Work with MTC to advocate for dedicated funding in future program cycles.
- **Federal Transit Administration (FTA):** Check their website for specific discretionary grant programs like SMART.

ATTACHMENTS

None