

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559



## Agenda - Final

**Thursday, January 8, 2026  
10:00 AM**

JoAnn Busenbark Board Room

### **Paratransit Coordinating Council (PCC)**

The Napa Valley Transportation Authority (NVTA) Paratransit Coordinating Council (PCC) meeting will be held both in person with a Zoom option available for members of the public to participate. All committee members are expected to participate in person and follow the traditional Brown Act rules.

All materials relating to an agenda item for an open session of a regular meeting of the Paratransit Coordinating Council (PCC) are posted on the NVTA website at: <https://nctpa.legistar.com/Calendar.aspx>

#### **PUBLIC MEETING GUIDELINES FOR PARTICIPATING VIA PHONE/VIDEO CONFERENCING**

- 1) To join the meeting via Zoom video conference from your PC, Mac, iPad, iP 882 3261 2915
- 2) To join the Zoom meeting by phone - dial 1-669-900-6833, enter meeting ID: 882 3261 2915 If asked for the participant ID or code, press #.

#### **Public Comments**

Members of the public may comment on matters within the purview of the Committee that are not on the meeting agenda during the general public comment item at the beginning of the meeting. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. Members of the public are welcome to address the Committee, however, under the Brown Act Committee members may not deliberate or take action on items not on the agenda, and generally may only listen.

Instructions for submitting a Public Comment are on the next page.

Members of the public may submit a public comment in writing by emailing [info@npta.ca.gov](mailto:info@npta.ca.gov) with PUBLIC COMMENT as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed to [info@npta.ca.gov](mailto:info@npta.ca.gov) after 5 p.m. the day before the meeting will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

1. To comment during a virtual meeting (Zoom), click the "Raise Your Hand" button (click on the "Participants" tab) to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted. Instructions for how to "Raise Your Hand" are available at <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>.

2. To comment by phone, press "\*9" to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself by pressing "\*6" when it is your turn to make your comment, for up to 3 minutes. After the allotted time, you will be re-muted.

Instructions on how to join a Zoom video conference meeting are available at: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Instructions on how to join a Zoom video conference meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>

Note: The methods of observing, listening, or providing public comment to the meeting may be altered due to technical difficulties or the meeting may be cancelled, if needed.

All materials relating to an agenda item for an open session of a regular meeting of the NVTA PCC are posted on the NVTA website 72 hours prior to the meeting at: <https://nctpa.legistar.com/Calendar.aspx> or by emailing [info@npta.ca.gov](mailto:info@npta.ca.gov) to request a copy of the agenda.

Materials distributed to the members of the Committee present at the meeting will be available for public inspection after the meeting. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Americans with Disabilities Act (ADA): This Agenda shall be made available upon request in alternate formats to persons with a disability. Persons requesting a disability-related modification or accommodation should contact Kathy Alexander, NVTA Deputy Board Secretary, at (707) 259-8627 during regular business hours, at least 48 hours prior to the time of the meeting.

Note: Where times are indicated for agenda items, they are approximate and intended as estimates only, and may be shorter or longer as needed.

Acceso y el Titulo VI: La NVTA puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Autoridad. Para solicitar asistencia, por favor llame al número (707) 259-8627. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Ang Accessibility at Title VI: Ang NVTA ay nagkakaloob ng mga serbisyo/akomodasyon kung hilingin ang mga ito, ng mga taong may kapansanan at mga indibiduwal na may limitadong kaalaman sa wikang Ingles, na nais na matugunan ang mga bagay-bagay na may kinalaman sa NVTA PCC. Para sa mga tulong sa akomodasyon o pagsasalin-wika, mangyari lang tumawag sa (707) 259-8627. Kakailanganin namin ng paunang abiso na tatlong araw na may pasok sa trabaho para matugunan ang inyong kahilingan.

- 1. Call To Order**
- 2. Roll Call**
- 3. Public Comment**
- 4. Committee Member Comments**
- 5. Staff Comments**

## **6. STANDING AGENDA ITEMS**

### **6.1 NFTA Board Meeting Report (Devereaux Smith)**

#### **6.2 Transdev Update**

Note: Where times are indicated for the agenda items they are approximate and intended as estimates only, and may be shorter or longer, as needed.

## **7. PRESENTATIONS**

### **7.1 Introduction to MV Transportation (Mohamed Hag Ali)**

**Recommendation:**

New Paratransit Evaluator

Information only/No Action Taken

**Estimated Time:** 10:20 a.m.

## **8. CONSENT AGENDA**

### **8.1 Meeting Minutes of July 10, 2025 Paratransit Coordinating Council (PCC) Meeting (Kathy Alexander) (Pages 8-10)**

**Body:** PCC action will approve the July 10, 2025 Meeting Minutes.

**Estimated Time:** 10:35 am

**Attachments:** [8.1 Draft Minutes 07 10 2025](#)

## 8.2 Meeting Notes of November 6, 2025 Paratransit Coordinating Council Meeting (No Quorum) (Kathy Alexander) (Pages 11-13)

**Recommendation:** PCC action will accept the November 6, 2025 Meeting Notes (No Quorum).

Estimated Time: 10:35 a.m.

**Attachments:** [8.2 Draft Meeting Notes 11 16 2025](#)

## 9. REGULAR AGENDA ITEMS

**9.1 Nomination and Election of Chairperson, Vice Chairperson for the  
Calendar Year 2026 and PCC Representative to the NVTA Board  
(Kathy Alexander) (Page 14)**

**Recommendation:** That the Paratransit Coordinating Council (PCC) elect a chair and vice-chair for calendar year 2026, starting in January 2026, and provide a recommendation on the PCC representative to the NVTA Board.

**Estimated Time:** 10:45 am

**Attachments:** 9.1 Staff Report

## 9.2 Draft 2026 Paratransit Coordinating Council (PCC) Work Plan and 2026 Meeting Calendar (Kathy Alexander) (Pages 15-17)

**Recommendation:** That the Paratransit Coordinating Council (PCC) provide input and approve the 2026 PCC Work Plan and review the 2026 Meeting Calendar

Estimated Time: 10:50 a.m.

**Attachments:** [9.2 Staff Report](#)

## **9.3 Accessible Transportation Needs Assessment (ATNA) Implementation Progress Update-Mobility Manager Status Update (Diana Meehan) (Pages 18-22)**

**Recommendation:** Information only

Estimated Time: 10:55 a.m.

### **Attachments:** 9.3 Staff Report

**10. FUTURE AGENDA ITEMS**

**11. ADJOURNMENT**

**11.1 The next regularly scheduled meeting for the NVTA Paratransit Coordinating Council is Thursday, March 5, 2026 at 10:00 a.m.**

I, Arcie Alvarado, hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at the NVTA offices, 625 Burnell Street, Napa, CA by 5:00 p.m., on December 31, 2025.

Arcie Alvarado

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Arcie Alvarado, Administrative Assistant