



---

## NAPA VALLEY TRANSPORTATION AUTHORITY Technical Advisory Committee Agenda Memo

---

**TO:** Technical Advisory Committee  
**FROM:** Kate Miller, Executive Director  
**REPORT BY:** Danielle Schmitz, Deputy Executive Director  
(707) 259-5968 / Email: [dschmitz@nvta.ca.gov](mailto:dschmitz@nvta.ca.gov)  
**SUBJECT:** Draft 2025 Technical Advisory Committee Work Plan and Meeting Calendar

---

### **RECOMMENDATION**

That the Technical Advisory Committee (TAC) review, provide comment and approve the Draft 2025 Work Plan and Calendar.

### **EXECUTIVE SUMMARY**

The draft 2025 TAC Work Plan (Attachment 1) includes regular agenda items, transportation project funding programs and special projects. It is a guideline for developing TAC agendas to keep the committee on track to complete tasks and meet deadlines throughout the year.

Attachment 2 is the 2025 Napa Valley Transportation Authority (NVTA) committee calendar.

### **FINANCIAL IMPACT**

Is there a fiscal impact? No

### **BACKGROUND AND DISCUSSION**

The TAC serves as an advisory committee to the NVTA Board on technical issues relating to transportation planning, projects, and funding. NVTA staff envisions 2025 will include a familiar range of regular program monitoring in addition to work related to Measure T, and potentially Measure U. The work plan will also include updates on the Vine Transit system and the travel demand management programs, and key planning documents like the Countywide Transportation Plan update and the Countywide Active Transportation Plan.

**ATTACHMENTS**

Attachments: (1) Proposed NVTA TAC 2025 Work Plan  
(2) 2025 TAC Meeting Calendar

NVTA Technical Advisory Committee (TAC)  
2025 Work Plan

Item	Period
<ul style="list-style-type: none"> <li>Review monthly agenda for the NVTA Board of Directors</li> </ul>	Monthly
<ul style="list-style-type: none"> <li>Review and maintain Project Monitoring Reports for Federal and State Programs</li> </ul>	bimonthly
<ul style="list-style-type: none"> <li>Review monthly Caltrans updates</li> </ul>	Monthly
<ul style="list-style-type: none"> <li>Review 10-year SHOPP list</li> </ul>	Semi-annual
<ul style="list-style-type: none"> <li>Review progress on development of the Napa Valley Vine Trail</li> </ul>	Monthly
<ul style="list-style-type: none"> <li>Partner in the delivery of the Measure T Program <ul style="list-style-type: none"> <li>Keep track of project expenditures</li> <li>Work with NVTA-TA staff/auditors on project performance and financial audits</li> <li>Work with NVTA staff on Measure T <a href="#">database and website</a></li> <li>Work with NVTA on Measure T <a href="#">marketing and public information and marketing efforts</a></li> <li>Provide information and participate, if necessary, in the ITOC meetings</li> </ul> </li> </ul>	Ongoing
<ul style="list-style-type: none"> <li><del>Provide data review for Countywide Transportation Plan performance metrics. Work with NVTA staff on the update of the Countywide Transportation Plan including performance metrics and projects and programs</del></li> </ul>	<del>January – December 2025</del>
<ul style="list-style-type: none"> <li><del>Collaborate in the development of a revised sales tax <ul style="list-style-type: none"> <li>Provide input on work products and data related to this task</li> <li>Participate in ongoing meetings</li> </ul> </del></li> </ul>	<del>Ongoing</del>
<ul style="list-style-type: none"> <li>Participate in the update of the Countywide Active Transportation Plan</li> </ul>	<a href="#">Summer 2024-December 2025</a>
<ul style="list-style-type: none"> <li>Monitor progress of projects included in the current Regional Transportation Plan (RTP) - Plan Bay Area 2050</li> </ul>	Ongoing
<ul style="list-style-type: none"> <li>Review ATAC findings relative to “complete streets” compliance of state and federally funded projects</li> </ul>	As needed
<ul style="list-style-type: none"> <li>Review and recommend Transportation Development Act, Article 3 (TDA-3) call for projects and project selection (3-year program with annual review)</li> </ul>	January-March
<ul style="list-style-type: none"> <li>Review and recommend Transportation Fund for Clean Air (TFCA) call for projects and project selection (3-year program with annual review)</li> </ul>	February-June
<ul style="list-style-type: none"> <li>Coordinate applying for various “call for projects” including the Active Transportation Program (ATP), SB1 and Cap and Trade funding programs, <a href="#">and Regional Measure 3 funds</a></li> </ul>	As needed
<ul style="list-style-type: none"> <li>Receive regular briefings on status of the countywide “Vine” transit system and Vine <a href="#">system overview</a></li> </ul>	Quarterly

<ul style="list-style-type: none"> <li>• Receive State and Federal legislative and regulatory updates and recommend legislative platforms and positions to the NVTA Board.</li> </ul>	Monthly
<ul style="list-style-type: none"> <li>• Receive updates on major highway projects including but not limited to south county SR 29 projects and SR 37 project(s)</li> </ul>	Quarterly
<ul style="list-style-type: none"> <li>• Review and provide data for the purpose of updating the Napa Traffic Model specifically as it relates to land use data and VMT metrics</li> </ul>	As needed
<ul style="list-style-type: none"> <li>• Provide updates on STIP and federally-funded project and programming Requirements</li> </ul>	As needed
<ul style="list-style-type: none"> <li>• Review and provide input on MTC priority geographies such as PDAs, PCAs, and PPAs.</li> </ul>	As needed
<ul style="list-style-type: none"> <li>• Review and provide input on NVTA’s TDM programs, V-Commute and Commute 37</li> </ul>	As needed
<ul style="list-style-type: none"> <li>• Participate on specific transportation plans/studies</li> </ul>	As needed
<ul style="list-style-type: none"> <li>• Appoint chair and vice-chair for 2026</li> </ul>	<u>November 2025</u>

**Other topics and issues of interest for the TAC in 2025**

- State Route 29 American Canyon Corridor Improvements
- Airport Interchange – SR 29/SR 12/ Airport Boulevard
- Napa Valley Forward – SR 29 Improvements
- Accesible Transportation Needs Assessmet
- Travel Behavior Study
- Countywide Transportation Plan Update
- Countywide Active Transportation Plan Update
- Transit Oriented Developments
- ~~Priority Conservation Area (PCA) Re-fresh~~
- ~~Measure T reform in preparation of the November ballot~~

Proposed 2025

NVTA/NVTA-TA Board of Directors and Committee Meeting Calendar

January

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

April

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NVTA  
1:30 PM
NVTA-TA  
1:30 PM
TAC  
2:00 PM
PCC  
10:00 AM
ATAC  
5:30 PM
CAC  
5:00 PM
ITOC  
2:00 PM
HOLIDAY