



NAPA VALLEY TRANSPORTATION AUTHORITY COVER MEMO

SUBJECT

Disposal of Non-Performing Assets

STAFF RECOMMENDATION

That the Napa Valley Transportation Authority (NVTA) Board:

- (1) Declare certain assets as non-performing, and
- (2) Approve Resolution No. 25-05 (Attachment 1) authorizing the disposal of fixed asset property and inventory items according to the Policies, Practices, and Procedures Chapter 7- Financial Management, Section 7.3: Asset Management; and Federal Transit Administration Circular 5010.1E requirements.

EXECUTIVE SUMMARY

Staff is requesting the Board to declare certain capital assets as non-performing and approve removing the assets from NVTA's fixed asset portfolio. Disposing of non-performing assets frees up agency resources as continuing to keep the equipment serves no purpose or function and can be costly to maintain and store. The assets being disposed of include the vehicles being retired have exceeded their useful lives.

FISCAL IMPACT

None. All assets have been fully depreciated.



NAPA VALLEY TRANSPORTATION AUTHORITY Board Agenda Memo

TO: Board of Directors
FROM: Kate Miller, Executive Director
REPORT BY: Antonio Onorato, Director of Administration, Finance and Policy
(707) 259-8779 / Email: anonorato@nvta.ca.gov
SUBJECT: Disposal of Non-Performing Assets

RECOMMENDATION

That the Napa Valley Transportation Authority (NVTA) Board:

- (1) Declare certain assets as non-performing, and
- (2) Approve Resolution No. 25-05 (Attachment 1) authorizing the disposal of fixed asset property and inventory items according to the Policies, Practices, and Procedures Chapter 7- Financial Management, Section 7.3: Asset Management; and Federal Transit Administration Circular 5010.1E requirements.

COMMITTEE RECOMMENDATION

None

BACKGROUND AND DISCUSSION

Staff recommends the Board declare capital assets listed in Table 1 as non-performing and approve removing the assets from NVTA's fixed asset portfolio. Table 1 provides a justification for the disposal, and Table 2 provides the depreciated value of the assets at the time of disposal.

Table 1: Asset and Reason for Disposal

Asset	Disposition Status
Bus 640 (vin: 1FDFE4FSXBDB36557)	Bus outlived its useful life. Replaced by 660
Bus 646 (vin: 1FDFE4FS9CDA67457)	Bus outlived its useful life. Replaced by 661
Bus 647 (vin: 1FDE4FSOCDA67458)	Bus outlived its useful life. No replacement vehicle at this time
Bus 648 (vin: 1FDFE4FS5EDA91824)	Bus outlived its useful life. No replacement vehicle at this time
Bus 649 (vin: 1FDFE4FS5EDA91825)	Bus outlived its useful life. No replacement vehicle at this time
Bus 650 (vin: 1FDFE4FS9EDA91826)	Bus outlived its useful life. No replacement vehicle at this time
Bus 651 (vin: 1FDFE4FSOEDA91827)	Bus outlived its useful life. Replaced by new Gillig EV.
Bus 652 (vin: 1FDFE4FS9EDA99151)	Bus outlived its useful life.
Bus 653 (vin: 1FDFE4FS1GDC58022)	Bus outlived its useful life. No replacement vehicle at this time
Bus 654 (vin: 1FDFE4FS3GDC58023)	Bus outlived its useful life. No replacement vehicle at this time
Bus 655 (vin: 1FDFE4FS1GDC78025)	Bus outlived its useful life. No replacement vehicle at this time
Bus 133 engine rebuild	A component of disposed vehicle.
Bus 134 Turbo Assembly and V-POD	A component of disposed vehicle.
Bus 134 Engine rebuild	A component of disposed vehicle.
2 APC's (Bus 133 & 134)	A component of disposed vehicle.
Bus 136 Engine Rebuild	A component of disposed vehicle.
Bus 137 Engine Rebuild	A component of disposed vehicle.
Bus 1702 Engine Rebuild	A component of disposed vehicle.

Table 2: Assets Value Subject to Disposal

Asset	Original Purchase Price	Depreciation	Depreciated Value	Realized Loss
133 Engine	\$15,851	\$15,851	\$0	\$0
134 Parts	\$8,365	\$8,365	\$0	\$0
134 Engine	\$13,276	\$13,276	\$0	\$0
136 Engine	\$30,526	\$30,526	\$0	\$0
137 Engine	\$60,669	\$60,669	\$0	\$0
133/134 APC	\$9,416	\$9,416	\$0	\$0
1702 Engine	\$12,471	\$12,471	\$0	\$0
Bus 640	\$73,640	\$73,640	\$0	\$0
Bus 646	\$75,590	\$75,590	\$0	\$0
Bus 647	\$75,590	\$75,590	\$0	\$0
Bus 648	\$80,735	\$80,735	\$0	\$0
Bus 649	\$80,735	\$80,735	\$0	\$0
Bus 650	\$80,735	\$80,735	\$0	\$0
Bus 651	\$76,210	\$76,210	\$0	\$0
Bus 652	\$76,210	\$76,210	\$0	\$0
Bus 653	\$120,154	\$120,154	\$0	\$0
Bus 654	\$120,154	\$120,154	\$0	\$0
Bus 655	\$120,154	\$120,154	\$0	\$0
TOTAL	\$1,130,477	\$1,130,477	\$0	\$0

In accordance with Policies, Practices, and Procedures Chapter 7 – Financial Management, acceptable means of disposal are outlined below. Staff is recommending option d. dispose of the assets in a manner deemed appropriate.

- a. Sell personal property that is no longer needed for Agency use for fair market value.
- b. Trade surplus personal property with another government or public agency if the property received in return is needed for Agency use.
- c. Donate, sell at less than fair market value, or otherwise transfer personal property to another government or public agency if the Agency no longer needs the property for its own use.
- d. Dispose of personal property that is no longer needed for Agency use and that has negligible or no economic value in a manner deemed appropriate by the Agency.

Non-performing or surplus equipment that no longer meets the Agency's needs may be offered to eligible non-profit organizations prior to being placed on the list for auction or disposal.

ALTERNATIVES

NVTA may choose to retain the non-performing assets, however, continuing to keep the equipment serves no purpose or function and can be costly to maintain and store.

STRATEGIC GOALS MET BY THIS PROPOSAL

Goal 3: Use taxpayer dollars efficiently.

Disposing of non-performing assets frees up agency resources to purchase other equipment for usage.

ATTACHMENTS

(1) Resolution 25-05

RESOLUTION No. 25-05

**A RESOLUTION OF THE
NAPA VALLEY TRANSPORTATION AUTHORITY (NVTa)
AUTHORIZING THE DISPOSAL OF FIXED ASSETS**

WHEREAS, the Napa Valley Transportation Authority (NVTa) serves as the congestion management agency and designated public transit service provider in Napa County, and

WHEREAS, staff has identified the fixed assets listed in the table below as impaired assets;

Assets	Disposition Status
Bus 640 (vin: 1FDfE4FSXBDB36557)	Bus outlived its useful life.
Bus 646 (vin: 1FDfE4FS9CDA67457)	Bus outlived its useful life.
Bus 647 (vin: 1FDfE4FSOCDA67458)	Bus outlived its useful life.
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Bus 133 engine rebuild	A component of disposed vehicle.
Bus 134 Turbo Assembly and V-POD	A component of disposed vehicle.
Bus 134 Engine rebuild	A component of disposed vehicle.
2 APC's (Bus 133 & 134)	A component of disposed vehicle.
Engine Overhaul Bus 136	A component of disposed vehicle.
Bus 137 Engine	A component of disposed vehicle.
Bus 1702 Engine	A component of disposed vehicle.

WHEREAS, the assets are declared as non-performing; and

WHEREAS, disposal of grant funded property must comply with NVTa Financial Management Policies;

NOW, THEREFORE, BE IT RESOLVED that the Napa Valley Transportation Authority declares that the designated non-performing asset may be properly disposed according to NVTA policy, as appropriate.

Passed and Adopted the 16th day of April, 2025.

Ayes:

Mark Joseph, NVTA Chair

Nays:

Absent:

ATTEST:

Laura Sanderlin, NVTA Board Secretary

APPROVED:

Osman Mufti, NVTA Legal Counsel