

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes Community Advisory Committee

Wednesday, September 3, 2025

5:00 PM

JoAnn Busenbark Board Room

1. Call To Order

Chair Baldini called the meeting to order at 5:03pm.

2. Roll Call

Present: 9 - Michael Baldini
Vincent Courtney
Jean Vincent Deale
Tom Kambe
Ashley Tenscher
Larry Kromann
Hans Korge
Patricia Lynch
Ron Richardson

Absent: 2 - Alex Crown
Gary Woodruff

3. Introductions

Chair Baldini introduced guest presenters: Andrew Butler and Joseph Panchesson.

4. Public Comment

None

5. Committee Member and Staff Comments

Member Korge extended his gratitude to the committee and staff for their support.

Note: Where times are indicated for the agenda items they are approximate and intended as estimates only, and may be shorter or longer, as needed.

6. PRESENTATIONS

6.1 Napa Riverline Project - Flood Control (Andrew Butler & Joseph Panchesson)

Information only/No Action Taken

Presenters from the Napa County Flood Control and Water Conservation District reported Napa River/Napa Creek Flood Protection project updates.

7. CONSENT AGENDA

Motion MOVED by KAMBE, SECONDED by KORVE to APPROVE Consent Agenda Item 7.1 as amended to correct meeting minutes under Item 4. Motion passed unanimously.

Aye: 9 - Baldini, Courtney, Deale, Kambe, Tenscher, Kromann, Korve, Lynch and Richardson

Absent: 2 - Crown and Woodruff

7.1 Meeting Minutes of July 2, 2025 (Laura Sanderlin) (Pages 7-9)

Attachments: [Draft Minutes](#)

7.2 Community Advisory Committee Bylaws (Laura Sanderlin) (Pages 10-15)

Attachments: [Staff Report](#)

Motion MOVED by RICHARDSON, SECONDED by KAMBE to APPROVE Consent Agenda Item 7.2 CAC bylaws. Motion passed unanimously.

Aye: 9 - Baldini, Courtney, Deale, Kambe, Tenscher, Kromann, Korve, Lynch and Richardson

Absent: 2 - Crown and Woodruff

8. REGULAR AGENDA ITEMS

8.1 Executive Director Report (Danielle Schmitz) (Pages 16-17)

Attachments: [Staff Report](#)

Information only/No action taken

Report provided by staff member Diana Meehan in Executive Director's absence.

Committee requested for staff to share the makeup of judges for the electric bus naming contest.

8.2 Vine Transit Update (Libby Payan) (Pages 17-25)

Attachments: [Staff Report](#)

Information only/No action taken

Report provided by staff member Dexter Cypress in Libby Payan's absence.

Member Lynch encouraged staff to improve timing coordination to connect Vallejo Ferry and Vine Transit services.

Member Tenscher reported the need for effective communication between drivers, riders and dispatch to accommodate riders who are tardy to their bus.

8.3 V-Commute Program Update (Patrick Band) (Pages 26-31)

Attachments: [Staff Report](#)

Information only/No action taken

Member Kromann inquired about program outreach and marketing strategies to reach a broader range of employers.

9. FUTURE AGENDA ITEMS

- Roundabouts and safety
- 12/29 Carneros Intersection

10. ADJOURNMENT

Chair Baldini adjourned the meeting at 6:22pm.

10.1 The next Regular Meeting is Wednesday, November 5th.

Laura Sanderlin, NVTA Board Secretary