

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes - Final Technical Advisory Committee (TAC)

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Thursday, July 13, 2023

2:00 PM

JoAnn Busenbark Boardroom

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Amended - posting date typo corrected

### 1. Call To Order

Chair Ramirez called the meeting to order at 2:01 p.m.

### 2. Roll Call

**Present:** 9 - Chairperson Ramirez  
Ahmann Smithies  
Mitchem  
Clark  
Arias  
Lederer  
Hecock  
Janzen  
Lowe

**Non-Voting:** 1 - Chang

**Absent:** 5 - Cooper  
Rayner  
Borba  
DeRose-Hernandez  
Kaplan

### 3. Public Comment

None

### 4. Committee Member Comments

None

### 5. Staff Comments

Danielle Schmitz introduced Dexter Cypress, NVTA's new Assistant Program Planner. Ms. Schmitz reported that the Metropolitan Transportation Commission is compiling information for the Pavement Condition Index (PCI) report card, and asked the jurisdictions to enter all work completed in 2022 in the StreetSaver database by August 1, 2023.

Diana Meehan noted that Caltrans District 4 is updating the Bicycle Plan, and is holding a kickoff meeting on July 27th. Staff will bring periodic updates and requests for information to the TAC.

## 6. STANDING AGENDA ITEMS

### 6.1 County Transportation Agency Report (Danielle Schmitz)

Danielle Schmitz reported on the following items covered at the June County Transportation Agency meeting:

Caltrans is working on several plan initiatives as well as the Caltrans System Investment Strategy (CSIS) - all locally sponsored Project Initiation Documents (PIDs) (non-State Highway Operation and Protection Program [SHOPP]) will be subject to the pre-PID Evaluation Guidance and CSIS project nomination scoring. Projects in alignment will be prioritized for future funding consideration and letters of support. Projects will be categorized in 1 of 4 categories from "well aligned to not aligned" with the Climate Action Plan for Transportation Infrastructure (CAPTI) principles.

There will be a public comment period on the CSIS during the month of August.

**MTC Updates:**

- Active Transportation Plan – the technical assistance program will assist project managers to be more competitive in ATP funding
- MTC is asking for input on their latest iteration of the Lifeline program currently known as CARE (Community Action Resource and Empowerment Program). CARE will be competitive Bay Area wide and local agencies are eligible to apply for the \$21 million program. MTC is soliciting project interest.
- MTC Travel Diary Data Collection – bay area travel diary survey they will start the biannual data collection, from 7,000 households. Information will be available in April 2024
- MTC is officially kicking off Plan Bay Area 2050+ (PBA 2050 +) and Transit 2050 + and will hold two public workshops one on August 30 (virtual) and one on September 15 (in-person). There will also be office hours held in August/September.
- For Transit 2050 + MTC is partnering with Transit providers, including NVTA, to come up with the larger region-wide transit strategies for investment in PBA 2050+. Blueprint concepts will be released in December with the final blueprint in summer 2024.

## **6.2 Caltrans Report (Daniel Chang) (Pages 8-13)**

Daniel Chang reviewed the Caltrans report.

## **6.3 Vine Trail Update (Eric Janzen)**

Eric Janzen provided the Vine Trail update.

## **6.4 Measure T Update (Danielle Schmitz)**

Danielle Schmitz reported that Kate Miller will provide the transportation measure polling results at the July 19, 2023 NVTA-TA board meeting, and encouraged TAC members to attend the meeting.

## **7. PRESENTATIONS**

### **7.1 Technical Assistance Portal Presentation (Joey Kotfica, Metropolitan Transportation Commission/Association of Bay Area Governments)**

Joey Kotfica, from ABAG/MTC provided a presentation on the Technical Assistance Portal that covered the two types of technical assistance, direct assistance and capacity-building,

## **8. CONSENT AGENDA**

### **8.1 Minutes of the June 1, 2023 Technical Advisory Committee Meeting (Kathy**

**Alexander) (Pages 14-17)**

**MOTION** by HECOCK, **SECOND** by AHMANN SMITHIES to **APPROVE** the June 1, 2023 Meeting Minutes as presented. Motion passed with the following vote:

**Aye:** 9 - Chairperson Ramirez, Vice Chair Ahmann Smithies, Member Mitchem, Member Clark, Member Arias, Alternate Member Lederer, Member Hecock, Member Janzen, and Lowe

**Absent:** 5 - Member Cooper, Member Rayner, Member Borba, DeRose-Hernandez, and Member Kaplan

**9. REGULAR AGENDA ITEMS**

**9.1 Countywide Vision Zero Plan Progress Update (Diana Meehan) (Pages 18-20)**

Diana Meehan provided a progress update on the Countywide Vision Zero Plan.

Information Only/No Action Taken

**9.2 Countywide Transportation Plan Performance Update (Danielle Schmitz) (Pages 21-23)**

Danielle Schmitz provided an update on the Countywide Transportation Plan Performance Metrics.

Information Only/No Action Taken

**9.3 Board Retreat - "Reviving the Vine" Recap and Service Changes Update (Rebecca Schenck) (Pages 24-31)**

Libby Payan provided a recap of the NVTA Board retreat, "Reviving the Vine" and an overview of the upcoming Vine Transit service changes.

Information Only/No Action Taken

**9.4 Measure T Policies and Procedures Update/Discussion (Danielle Schmitz) (Pages 32-42)**

Danielle Schmitz reviewed the updates to the Measure T Policies and Procedures, and requested the TAC provide comments by August 7.

Information Only/No Action Taken

**9.5 Legislative Update (Kate Miller) (Pages 43-63)**

Danielle Schmitz reviewed the Legislative Update.

Information Only/No Action Taken

**9.6 Draft July 19, 2023 Napa Valley Transportation Authority (NVTA) and Napa Valley Transportation Authority-Tax Agency (NVTA-TA) Board Meeting Agendas (Kate Miller) (Pages 64-69)**

Danielle Schmitz reviewed the July 19 NVTA-TA and NVTA Board meeting agendas.

Information Only/No Action Taken

**10. FUTURE AGENDA ITEMS**

None

**11. ADJOURNMENT**

**11.1 The next regularly scheduled meeting for the NVTA Technical Advisory Committee is September 7, 2023 at 2:00 p.m.**

Chair Ramirez adjourned the meeting at 2:57 p.m.

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Kathy Alexander, Deputy Board Secretary