

<b>AB 32</b>	Global Warming Solutions Act	<b>FAS</b>	Federal Aid Secondary
<b>ABAG</b>	Association of Bay Area Governments	<b>FAST</b>	Fixing America's Surface Transportation Act
<b>ACFR</b>	Annual Comprehensive Financial Report	<b>FHWA</b>	Federal Highway Administration
<b>ADA</b>	American with Disabilities Act	<b>FTA</b>	Federal Transit Administration
<b>APA</b>	American Planning Association	<b>FY</b>	Fiscal Year
<b>ATAC</b>	Active Transportation Advisory Committee	<b>GHG</b>	Greenhouse Gas
<b>ATP</b>	Active Transportation Program	<b>GGRF</b>	Greenhouse Gas Reduction Fund
<b>BAAQMD</b>	Bay Area Air Quality Management District	<b>GTFS</b>	General Transit Feed Specification
<b>BAB</b>	Build America Bureau	<b>HBP</b>	Highway Bridge Program
<b>BART</b>	Bay Area Rapid Transit District	<b>HBRR</b>	Highway Bridge Replacement and Rehabilitation Program
<b>BATA</b>	Bay Area Toll Authority	<b>HIP</b>	Housing Incentive Program
<b>BIL</b>	Bipartisan Infrastructure Law (IIJA)	<b>HOT</b>	High Occupancy Toll
<b>BRT</b>	Bus Rapid Transit	<b>HOV</b>	High Occupancy Vehicle
<b>CAC</b>	Citizen Advisory Committee	<b>HR3</b>	High Risk Rural Roads
<b>CAP</b>	Climate Action Plan	<b>HSIP</b>	Highway Safety Improvement Program
<b>CAPTI</b>	Climate Action Plan for Transportation Infrastructure	<b>HTF</b>	Highway Trust Fund
<b>Caltrans</b>	California Department of Transportation	<b>HUTA</b>	Highway Users Tax Account
<b>CASA</b>	Committee to House the Bay Area	<b>HVIP</b>	Hybrid & Zero-Emission Truck and Bus Voucher Incentive Program
<b>CBTP</b>	Community Based Transportation Plan	<b>IFB</b>	Invitation for Bid
<b>CEQA</b>	California Environmental Quality Act	<b>ITIP</b>	State Interregional Transportation Improvement Program
<b>CIP</b>	Capital Investment Program	<b>ITOC</b>	Independent Taxpayer Oversight Committee
<b>CMA</b>	Congestion Management Agency	<b>IS/MND</b>	Initial Study/Mitigated Negative Declaration
<b>CMAQ</b>	Congestion Mitigation and Air Quality Improvement Program	<b>JARC</b>	Job Access and Reverse Commute
<b>CMP</b>	Congestion Management Program	<b>LCTOP</b>	Low Carbon Transit Operations Program
<b>CalSTA</b>	California State Transportation Agency	<b>LIFT</b>	Low-Income Flexible Transportation
<b>CTA</b>	California Transit Association	<b>LOS</b>	Level of Service
<b>CTP</b>	Countywide Transportation Plan	<b>LS&amp;R</b>	Local Streets & Roads
<b>CTC</b>	California Transportation Commission	<b>LTF</b>	Local Transportation Fund
<b>CY</b>	Calendar Year	<b>MaaS</b>	Mobility as a Service
<b>DAA</b>	Design Alternative Analyst	<b>MAP 21</b>	Moving Ahead for Progress in the 21 <sup>st</sup> Century Act
<b>DBB</b>	Design-Bid-Build	<b>MPO</b>	Metropolitan Planning Organization
<b>DBE</b>	Disadvantaged Business Enterprise	<b>MTC</b>	Metropolitan Transportation Commission
<b>DBF</b>	Design-Build-Finance	<b>MTS</b>	Metropolitan Transportation System
<b>DBFOM</b>	Design-Build-Finance-Operate-Maintain	<b>ND</b>	Negative Declaration
<b>DED</b>	Draft Environmental Document	<b>NEPA</b>	National Environmental Policy Act
<b>EIR</b>	Environmental Impact Report	<b>NOAH</b>	Natural Occurring Affordable Housing
<b>EJ</b>	Environmental Justice	<b>NOC</b>	Notice of Completion
<b>EPC</b>	Equity Priority Communities	<b>NOD</b>	Notice of Determination
<b>ETID</b>	Electronic Transit Information Displays		

<b>NOP</b>	Notice of Preparation	<b>SHA</b>	State Highway Account
<b>NVTA</b>	Napa Valley Transportation Authority	<b>SHOPP</b>	State Highway Operation and Protection Program
<b>NVTA-TA</b>	Napa Valley Transportation Authority-Tax Agency	<b>SNTDM</b>	Solano Napa Travel Demand Model
<b>OBAG</b>	One Bay Area Grant	<b>SR</b>	State Route
<b>PA&amp;ED</b>	Project Approval Environmental Document	<b>SRTS</b>	Safe Routes to School
<b>P3 or PPP</b>	Public-Private Partnership	<b>SOV</b>	Single-Occupant Vehicle
<b>PCC</b>	Paratransit Coordination Council	<b>STA</b>	State Transit Assistance
<b>PCI</b>	Pavement Condition Index	<b>STIC</b>	Small Transit Intensive Cities
<b>PCA</b>	Priority Conservation Area	<b>STIP</b>	State Transportation Improvement Program
<b>PDA</b>	Priority Development Areas	<b>STP</b>	Surface Transportation Program
<b>PID</b>	Project Initiation Document	<b>TAC</b>	Technical Advisory Committee
<b>PIR</b>	Project Initiation Report	<b>TCM</b>	Transportation Control Measure
<b>PMS</b>	Pavement Management System	<b>TCRP</b>	Traffic Congestion Relief Program
<b>Prop. 42</b>	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	<b>TDA</b>	Transportation Development Act
<b>PSE</b>	Plans, Specifications and Estimates	<b>TDM</b>	Transportation Demand Management Transportation Demand Model
<b>PSR</b>	Project Study Report	<b>TE</b>	Transportation Enhancement
<b>PTA</b>	Public Transportation Account	<b>TEA</b>	Transportation Enhancement Activities
<b>RACC</b>	Regional Agency Coordinating Committee	<b>TEA 21</b>	Transportation Equity Act for the 21 <sup>st</sup> Century
<b>RAISE</b>	Rebuilding American Infrastructure with Sustainability and Equity	<b>TFCA</b>	Transportation Fund for Clean Air
<b>RFP</b>	Request for Proposal	<b>TIP</b>	Transportation Improvement Program
<b>RFQ</b>	Request for Qualifications	<b>TIFIA</b>	Transportation Infrastructure Finance and Innovation Act
<b>RHNA</b>	Regional Housing Needs Allocation	<b>TIRCP</b>	Transit and Intercity Rail Capital Program
<b>RM 2</b>	Regional Measure 2 Bridge Toll	<b>TLC</b>	Transportation for Livable Communities
<b>RM 3</b>	Regional Measure 3 Bridge Toll	<b>TLU</b>	Transportation and Land Use
<b>RMRP</b>	Road Maintenance and Rehabilitation Program	<b>TMP</b>	Traffic Management Plan
<b>ROW (R/W)</b>	Right of Way	<b>TMS</b>	Transportation Management System
<b>RTEP</b>	Regional Transit Expansion Program	<b>TNC</b>	Transportation Network Companies
<b>RTIP</b>	Regional Transportation Improvement Program	<b>TOAH</b>	Transit Oriented Affordable Housing
<b>RTP</b>	Regional Transportation Plan	<b>TOC</b>	Transit Oriented Communities
<b>SAFE</b>	Service Authority for Freeways and Expressways	<b>TOD</b>	Transit-Oriented Development
<b>SAFETEA-LU</b>	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	<b>TOS</b>	Transportation Operations Systems
<b>SB 375</b>	Sustainable Communities and Climate Protection Act 2008	<b>TPA</b>	Transit Priority Area
<b>SB 1</b>	The Road Repair and Accountability Act of 2017	<b>TPI</b>	Transit Performance Initiative
<b>SCS</b>	Sustainable Community Strategy	<b>TPP</b>	Transit Priority Project Areas
		<b>VHD</b>	Vehicle Hours of Delay
		<b>VMT</b>	Vehicle Miles Traveled

# **Napa Valley Transportation Authority**

625 Burnell Street

Napa, CA 94559

## **Meeting Minutes - Draft Paratransit Coordinating Council (PCC)**

Thursday, July 10, 2025

10:00 AM

JoAnn Busenbark Board Room

### **1. Call To Order**

Chair Sweigert called the meeting to order at 10:03 a.m.

### **2. Roll Call**

**Present:** 3 - Ellen Sweigert  
Devereaux Smith  
Heather Stanton  
**Absent:** 2 - Lisa DeRose-Hernandez  
Lyll Abbott

### **3. Public Comment**

None

### **4. Committee Member Comments**

None

### **5. Staff Comments**

Diana Meehan reported that NVTa had a booth at the “Meet Me in the Street” event in American Canyon. Ms. Meehan received a lot of input for the Countywide Transportation Plan as well as comments and questions on the transit system.

Ms. Meehan also noted that NVTa is in the process of forming an Implementation Working Group that will work on the top six strategies of the Accessible Transportation Needs Assessment report. She will continue to provide updates to the PCC.

### **6. NVTa Board Meeting Report (Devereaux Smith)**

Devereaux Smith provided an overview of items covered at the June 18, 2025 NVTa Board meeting.

## **7. PRESENTATIONS**

### **7.1 County of Napa Health and Human Services Agency (HHSA) Be Well Program Presentation (Casey Rockwood, HHSA)**

Casey Rockwood from the County of Napa Health & Human Services Agency provided an overview of the new Be Well program that included:

- Their assessment survey process with Queen of the Valley/Providence and findings.
- Action steps to enhance partnerships with agencies, organizations and non-profit service providers throughout the county to ensure that each client is provided services or a "warm handoff" to appropriate service providers.
- Be Well Mobile services vehicle; services to include medical, mental health, behavioral health, and food as well as services for older adults.
- Identify and mitigate language and accessibility barriers to services.

In addition to Diana Meehan's offer to host the Be Well Mobile Services bus at NVTa, Rebecca Schenck suggested that transit staff table at some of their events or train Be Well staff on available transit services.

Diana Meehan asked if they plan on serving rural areas such as Lake Berryessa, Angwin and Pope Valley, and noted it may be difficult with a 33-foot bus.

Mr. Rockwood replied that they still need to determine if they can access those areas with the bus.

## **8. CONSENT AGENDA**

### **8.1 Meeting Minutes of May 1, 2025 Paratransit Coordinating Council (PCC) Meeting (Kathy Alexander) (Pages 7-8)**

Motion by Smith, Second by Sweigert to approve the May 1, 2025 Meeting Minutes. Motion passed.

## **9. REGULAR AGENDA ITEMS**

### **9.1 Travel Behavior Study Update (Addrell Coleman) (Pages 9-10)**

Addrell Coleman provided an overview of the Travel Behavior Study, types of data collected, and how it will be used future planning efforts.

Devereaux Smith asked when information on hospital trips would be available.

Mr. Coleman responded that due to HIPPA laws and privacy concerns, trips to hospitals were not tracked.

TC Hulsey asked if the study included trips to Costco.

Mr. Coleman replied the study was done before Costco opened.

### **9.2 Vine Transit Update (Libby Payan) (Pages 11-14)**

Libby Payan reported on recent and upcoming Vine schedule changes, outreach efforts and

events, transit services during BottleRock and La Onda and the 5310 Program grant opportunity as well as NVTAs grant application.

Chair Sweigert noted that the North Bay Regional Center is holding their big summer/fall event on July 25th and suggested that NVTAs host a table. Ms. Sweigert will send an event flyer to staff.

## **10. FUTURE AGENDA ITEMS**

None

## **11. ADJOURNMENT**

**11.1 The next regularly scheduled meeting for the NVTAs Paratransit Coordinating Council is Thursday, September 4, 2025 at 10:00 a.m.**

Meeting adjourned at 11:17 a.m.

Kathy Alexander

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Kathy Alexander, Deputy Board Secretary