

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559



## Agenda - Final

Monday, January 27, 2025  
5:30 PM

JoAnn Busenbark Board Room

### **Active Transportation Advisory Committee (ATAC)**

The Napa Valley Transportation Authority (NVTA) Active Transportation Advisory Committee (ATAC) meeting will be held in person. A Zoom option will be available for members of the public to participate. All committee members are expected to participate in person and follow the traditional Brown Act rules.

All materials relating to an agenda item for an open session of a regular meeting of the Active Transportation Advisory Committee (ATAC) are posted on the NVTA website at: <https://nctpa.legistar.com/Calendar.aspx>

#### PUBLIC MEETING GUIDELINES FOR PARTICIPATING VIA PHONE/VIDEO CONFERENCING

- 1) To join the meeting via Zoom video conference from your PC, Mac, iPad, iPhone or Android at the noticed meeting time, go to <https://zoom.us/join> and enter meeting ID 92900898715
- 2) To join the Zoom meeting by phone - dial 1-669-900-6833, enter meeting ID: 929 0089 8715 If asked for the participant ID or code, press #.

#### Public Comments

Members of the public may comment on matters within the purview of the Committee that are not on the meeting agenda during the general public comment item at the beginning of the meeting. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. Members of the public are welcome to address the Committee, however, under the Brown Act Committee members may not deliberate or take action on items not on the agenda, and generally may only listen.

Instructions for submitting a Public Comment are on the next page.

Members of the public may submit a public comment in writing by emailing [info@nvta.ca.gov](mailto:info@nvta.ca.gov) by 12:00 p.m. on the day of the meeting with PUBLIC COMMENT as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed to [info@nvta.ca.gov](mailto:info@nvta.ca.gov) after 12 p.m. the day of the meeting will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

1. To comment during a virtual meeting (Zoom), click the "Raise Your Hand" button (click on the "Participants" tab) to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted. Instructions for how to "Raise Your Hand" are available at <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>.

2. To comment by phone, press "\*9" to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself by pressing "\*6" when it is your turn to make your comment, for up to 3 minutes. After the allotted time, you will be re-muted.

Instructions on how to join a Zoom video conference meeting are available at: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Instructions on how to join a Zoom video conference meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>

Note: The methods of observing, listening, or providing public comment to the meeting may be altered due to technical difficulties or the meeting may be cancelled, if needed.

All materials relating to an agenda item for an open session of a regular meeting of the NVTA ATAC are posted on the NVTA website 72 hours prior to the meeting at: <https://nctpa.legistar.com/Calendar.aspx> or by emailing [info@nvta.ca.gov](mailto:info@nvta.ca.gov) to request a copy of the agenda.

Materials distributed to the members of the Committee present at the meeting will be available for public inspection after the meeting. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Americans with Disabilities Act (ADA): This Agenda shall be made available upon request in alternate formats to persons with a disability. Persons requesting a disability-related modification or accommodation should contact Kathy Alexander, NVTA Deputy Board Secretary, at (707) 259-8627 during regular business hours, at least 48 hours prior to the time of the meeting.

Note: Where times are indicated for agenda items, they are approximate and intended as estimates only, and may be shorter or longer as needed.

Acceso y el Título VI: La NVTA puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Autoridad. Para solicitar asistencia, por favor llame al número (707) 259-8627. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Ang Accessibility at Title VI: Ang NVTA ay nagkakaloob ng mga serbisyo/akomodasyon kung hilingin ang mga ito, ng mga taong may kapansanan at mga indibiduwal na may limitadong kaalaman sa wikang Ingles, na nais na matugunan ang mga bagay-bagay na may kinalaman sa NVTA ATAC. Para sa mga tulong sa akomodasyon o pagsasalin-wika, mangyari lang tumawag sa (707) 259-8627. Kakailanganin namin ng paunang abiso na tatlong araw na may pasok sa trabaho para matugunan ang inyong kahilingan.

1. Call To Order
2. Roll Call
3. Public Comment
4. Committee Member Comments
5. Staff Comments

**6. STANDING AGENDA ITEMS**

- 6.1 Executive Director's Report
- 6.2 Safe Routes to School (SRTS) Update
- 6.3 Napa Valley Vine Trail Update
- 6.4 Active Transportation Legislative Updates\*
- 6.5 Caltrans' Report

Note: Where times are indicated for the agenda items they are approximate and intended as estimates only, and may be shorter or longer, as needed.

**7. PRESENTATIONS**

- 7.1 **County of Napa Projects Update (County of Napa Staff)**

**Recommendation:** Information only

**Estimated Time:** 5:55 p.m.

**8. CONSENT AGENDA**

**8.1 Meeting Minutes of the November 18, 2024 Active Transportation Advisory Committee (ATAC) Meeting (Laura Sanderlin) (Pages 8-10)**

**Recommendation:** ATAC action will approve the November 18, 2024 Meeting Minutes.

**Estimated Time:** 6:10 p.m.

**Attachments:** [Draft Minutes.pdf](#)

**9. REGULAR AGENDA ITEMS**

**9.1 Active Transportation Plan Update (Patrick Band) (Pages 11-12)**

**Recommendation:** That the ATAC review and provide comments to staff on the following plan elements:

- Existing Conditions
- Treatment Toolkit

**Estimated Time:** 6:10 p.m.

**Attachments:** [Staff Report.pdf](#)

**9.2 Nomination of ATAC Representative to the Napa Valley Vine Trail Coalition (NVVTC) Board of Directors (Patrick Band) (Pages 13)**

**Recommendation:** That the Active Transportation Advisory Committee (ATAC) nominate a member to represent the ATAC on the Napa Valley Vine Trail Coalition Board of Directors.

**Estimated Time:** 6:20 p.m.

**Attachments:** [Staff Report.pdf](#)

**9.3 Complete Streets Checklist Review - Napa Forward - Oakville Intersection Improvement Project (Patrick Band) (Pages 14-23)**

**Recommendation:** That the Active Transportation Advisory Committee (ATAC) review and approve Complete Streets Checklist for SR 29 Napa Valley Forward: Oakville Intersection Improvement Project.

**Estimated Time:** 6:25 p.m.

**Attachments:** [Staff Report.pdf](#)

## **10. FUTURE AGENDA ITEMS**

### **10.1 2025 ATAC Work Plan Review (Patrick Band) (Pages 24-25)**

**Recommendation:** The ATAC will review the 2025 Work Plan for future agenda items.

**Estimated Time:** 6:35 p.m.

**Attachments:** [2025 Work Plan.pdf](#)

## **11. ADJOURNMENT**

### **11.1 The next regularly scheduled meeting for the NVTA Active Transportation Advisory Committee is Monday, March 24, 2025 at 5:30 p.m.**

I, Kathy Alexander, hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at the NVTA offices, 625 Burnell Street, Napa, CA by 5:00 p.m., on Monday, January 20, 2025.

Kathy Alexander

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Kathy Alexander, Deputy Board Secretary

\*Information will be available at the meeting

## Glossary of Acronyms

<b>AB 32</b>	Global Warming Solutions Act	<b>FAS</b>	Federal Aid Secondary
<b>ABAG</b>	Association of Bay Area Governments	<b>FAST</b>	Fixing America's Surface Transportation Act
<b>ACFR</b>	Annual Comprehensive Financial Report	<b>FHWA</b>	Federal Highway Administration
<b>ADA</b>	American with Disabilities Act	<b>FTA</b>	Federal Transit Administration
<b>APA</b>	American Planning Association	<b>FY</b>	Fiscal Year
<b>ATAC</b>	Active Transportation Advisory Committee	<b>GHG</b>	Greenhouse Gas
<b>ATP</b>	Active Transportation Program	<b>GGRF</b>	Greenhouse Gas Reduction Fund
<b>BAAQMD</b>	Bay Area Air Quality Management District	<b>GTFS</b>	General Transit Feed Specification
<b>BAB</b>	Build America Bureau	<b>HBP</b>	Highway Bridge Program
<b>BART</b>	Bay Area Rapid Transit District	<b>HBRR</b>	Highway Bridge Replacement and Rehabilitation Program
<b>BATA</b>	Bay Area Toll Authority	<b>HIP</b>	Housing Incentive Program
<b>BIL</b>	Bipartisan Infrastructure Law (IIJA)	<b>HOT</b>	High Occupancy Toll
<b>BRT</b>	Bus Rapid Transit	<b>HOV</b>	High Occupancy Vehicle
<b>CAC</b>	Citizen Advisory Committee	<b>HR3</b>	High Risk Rural Roads
<b>CAP</b>	Climate Action Plan	<b>HSIP</b>	Highway Safety Improvement Program
<b>CAPTI</b>	Climate Action Plan for Transportation Infrastructure	<b>HTF</b>	Highway Trust Fund
<b>Caltrans</b>	California Department of Transportation	<b>HUTA</b>	Highway Users Tax Account
<b>CASA</b>	Committee to House the Bay Area	<b>HVIP</b>	Hybrid & Zero-Emission Truck and Bus Voucher Incentive Program
<b>CBTP</b>	Community Based Transportation Plan	<b>IFB</b>	Invitation for Bid
<b>CEQA</b>	California Environmental Quality Act	<b>ITIP</b>	State Interregional Transportation Improvement Program
<b>CIP</b>	Capital Investment Program	<b>ITOC</b>	Independent Taxpayer Oversight Committee
<b>CMA</b>	Congestion Management Agency	<b>IS/MND</b>	Initial Study/Mitigated Negative Declaration
<b>CMAQ</b>	Congestion Mitigation and Air Quality Improvement Program	<b>JARC</b>	Job Access and Reverse Commute
<b>CMP</b>	Congestion Management Program	<b>LCTOP</b>	Low Carbon Transit Operations Program
<b>CalSTA</b>	California State Transportation Agency	<b>LIFT</b>	Low-Income Flexible Transportation
<b>CTA</b>	California Transit Association	<b>LOS</b>	Level of Service
<b>CTP</b>	Countywide Transportation Plan	<b>LS&amp;R</b>	Local Streets & Roads
<b>CTC</b>	California Transportation Commission	<b>LTF</b>	Local Transportation Fund
<b>CY</b>	Calendar Year	<b>MaaS</b>	Mobility as a Service
<b>DAA</b>	Design Alternative Analyst	<b>MAP 21</b>	Moving Ahead for Progress in the 21 <sup>st</sup> Century Act
<b>DBB</b>	Design-Bid-Build	<b>MPO</b>	Metropolitan Planning Organization
<b>DBE</b>	Disadvantaged Business Enterprise	<b>MTC</b>	Metropolitan Transportation Commission
<b>DBF</b>	Design-Build-Finance	<b>MTS</b>	Metropolitan Transportation System
<b>DBFOM</b>	Design-Build-Finance-Operate-Maintain	<b>ND</b>	Negative Declaration
<b>DED</b>	Draft Environmental Document	<b>NEPA</b>	National Environmental Policy Act
<b>EIR</b>	Environmental Impact Report	<b>NOAH</b>	Natural Occurring Affordable Housing
<b>EJ</b>	Environmental Justice	<b>NOC</b>	Notice of Completion
<b>EPC</b>	Equity Priority Communities	<b>NOD</b>	Notice of Determination
<b>ETID</b>	Electronic Transit Information Displays		

## Glossary of Acronyms

<b>NOP</b>	Notice of Preparation	<b>SHA</b>	State Highway Account
<b>NVTA</b>	Napa Valley Transportation Authority	<b>SHOPP</b>	State Highway Operation and Protection Program
<b>NVTA-TA</b>	Napa Valley Transportation Authority-Tax Agency	<b>SNTDM</b>	Solano Napa Travel Demand Model
<b>OBAG</b>	One Bay Area Grant	<b>SR</b>	State Route
<b>PA&amp;ED</b>	Project Approval Environmental Document	<b>SRTS</b>	Safe Routes to School
<b>P3 or PPP</b>	Public-Private Partnership	<b>SOV</b>	Single-Occupant Vehicle
<b>PCC</b>	Paratransit Coordination Council	<b>STA</b>	State Transit Assistance
<b>PCI</b>	Pavement Condition Index	<b>STIC</b>	Small Transit Intensive Cities
<b>PCA</b>	Priority Conservation Area	<b>STIP</b>	State Transportation Improvement Program
<b>PDA</b>	Priority Development Areas	<b>STP</b>	Surface Transportation Program
<b>PID</b>	Project Initiation Document	<b>TAC</b>	Technical Advisory Committee
<b>PIR</b>	Project Initiation Report	<b>TCM</b>	Transportation Control Measure
<b>PMS</b>	Pavement Management System	<b>TCRP</b>	Traffic Congestion Relief Program
<b>Prop. 42</b>	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	<b>TDA</b>	Transportation Development Act
<b>PSE</b>	Plans, Specifications and Estimates	<b>TDM</b>	Transportation Demand Management Transportation Demand Model
<b>PSR</b>	Project Study Report	<b>TE</b>	Transportation Enhancement
<b>PTA</b>	Public Transportation Account	<b>TEA</b>	Transportation Enhancement Activities
<b>RACC</b>	Regional Agency Coordinating Committee	<b>TEA 21</b>	Transportation Equity Act for the 21 <sup>st</sup> Century
<b>RAISE</b>	Rebuilding American Infrastructure with Sustainability and Equity	<b>TFCA</b>	Transportation Fund for Clean Air
<b>RFP</b>	Request for Proposal	<b>TIP</b>	Transportation Improvement Program
<b>RFQ</b>	Request for Qualifications	<b>TIFIA</b>	Transportation Infrastructure Finance and Innovation Act
<b>RHNA</b>	Regional Housing Needs Allocation	<b>TIRCP</b>	Transit and Intercity Rail Capital Program
<b>RM 2</b>	Regional Measure 2 Bridge Toll	<b>TLC</b>	Transportation for Livable Communities
<b>RM 3</b>	Regional Measure 3 Bridge Toll	<b>TLU</b>	Transportation and Land Use
<b>RMRP</b>	Road Maintenance and Rehabilitation Program	<b>TMP</b>	Traffic Management Plan
<b>ROW (R/W)</b>	Right of Way	<b>TMS</b>	Transportation Management System
<b>RTEP</b>	Regional Transit Expansion Program	<b>TNC</b>	Transportation Network Companies
<b>RTIP</b>	Regional Transportation Improvement Program	<b>TOAH</b>	Transit Oriented Affordable Housing
<b>RTP</b>	Regional Transportation Plan	<b>TOC</b>	Transit Oriented Communities
<b>SAFE</b>	Service Authority for Freeways and Expressways	<b>TOD</b>	Transit-Oriented Development
<b>SAFETEA-LU</b>	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	<b>TOS</b>	Transportation Operations Systems
<b>SB 375</b>	Sustainable Communities and Climate Protection Act 2008	<b>TPA</b>	Transit Priority Area
<b>SB 1</b>	The Road Repair and Accountability Act of 2017	<b>TPI</b>	Transit Performance Initiative
<b>SCS</b>	Sustainable Community Strategy	<b>TPP</b>	Transit Priority Project Areas
		<b>VHD</b>	Vehicle Hours of Delay
		<b>VMT</b>	Vehicle Miles Traveled

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes Active Transportation Advisory Committee (ATAC)

Monday, November 18, 2024

5:30 PM

JoAnn Busenbark Board Room

### 1. Call To Order

Chair Christian called the meeting to order at 5:34pm.

### 2. Roll Call

**Present:** 6 - Barry Christian  
Jonathan Schellin  
Michael Rabinowitz  
Aaron Heth  
Glenn Smith  
Jason Dominici

**Absent:** 2 - Majel Arnold  
Caitlin Ochoa-Llamas

### 3. Public Comment

None

### 4. Committee Member Comments

Member Schellin requested for 5-way intersection at Silverado and Third Street project status. Staff will place on future agenda.

Chair Christian reported that the Vine Trail Coalition submitted a PCA grant request.

### 5. Staff Comments

Staff member, Patrick Band reported update on the statewide recommendations for the active transportation grant - status of 3 ATP submissions from Napa County.

### 6. STANDING AGENDA ITEMS

#### 6.1 Executive Director's Report (Kate Miller) (Pages 8-11)

**Attachments:** [Staff Report.pdf](#)

Information only/No action taken



## 6.2 Safe Routes to School (SRTS) Update

Carlotta Sainato, Napa County Bicycle Coalition provided updates.

## 6.3 Napa Valley Vine Trail Update

TC Hulsey, Vine Trail Coalition, provided project updates and reported the Vallejo to American Canyon segment will be opening in the next couple months.

## 6.4 Active Transportation Legislative Updates\*

Information only/No action taken

Staff member, Patrick Band reported legislative updates and recent activity of AB 1774, SB 1216 and AB 2669.

## 7. PRESENTATIONS

### 7.1 2019 Countywide Bicycle Plan Review (NVRTA Staff)

Information only/No action taken

## 8. CONSENT AGENDA

**Motion MOVED by SCHELLIN, SECONDED by RABINOWITZ to APPROVE Consent Agenda Item 8.1. Motion passed unanimously.**

**Aye:** 6 - Chairperson Christian, Member Schellin, Vice Chair Rabinowitz, Member Heth, Member Smith, and Member Dominici

**Absent:** 2 - Member Arnold, and Member Ochoa-Llamas

### 8.1 Meeting Minutes of September 23, 2024 ATAC Meeting (Laura Sanderlin) (Pages 12-14)

**Attachments:** [Draft Minutes.pdf](#)

## 9. REGULAR AGENDA ITEMS

### 9.1 Nomination and Election of Chairperson and Vice Chairperson of the Active Transportation Advisory Committee (Patrick Band) (Pages 15-16)

**Attachments:** [Staff Report.pdf](#)

**Motion MOVED by CHRISTIAN to nominate and elect Member Rabinowitz as Chair, SECONDED by SCHELLIN for APPROVAL. Motion MOVED by RABINOWITZ to nominate and elect Member Schellin as Vice Chair, SECONDED by SMITH for APPROVAL. Motions passed unanimously.**

**Aye:** 6 - Chairperson Christian, Member Schellin, Vice Chair Rabinowitz, Member Heth, Member Smith, and Member Dominici

**Absent:** 2 - Member Arnold, and Member Ochoa-Llamas

**9.2 Active Transportation Advisory Committee (ATAC) 2025 Draft Work Plan and Draft 2025 Meeting Calendar (Patrick Band) (Pages 17-20)**

**Attachments:** [Staff Report.pdf](#)

**Motion MOVED by HETH, SECONDED by DOMINICI to APPROVE Agenda Item 9.2. for the 2025 Work Plan. Motion passed unanimously.**

**Aye:** 6 - Chairperson Christian, Member Schellin, Vice Chair Rabinowitz, Member Heth, Member Smith, and Member Dominici

**Absent:** 2 - Member Arnold, and Member Ochoa-Llamas

**9.3 Complete Streets Checklist Review - City of Napa - Oxbow/Third Street Connector Bridge (Patrick Band) (Pages 21-30)**

**Attachments:** [Staff Report.pdf](#)

{Member Heth departed meeting at 7:02pm}

**Motion MOVED by RABINOWITZ, SECONDED by DOMINICI to APPROVE Agenda Item 9.3 Complete Streets checklist. Motion passed unanimously.**

**Aye:** 5 - Chairperson Christian, Member Schellin, Vice Chair Rabinowitz, Member Smith, and Member Dominici

**Absent:** 3 - Member Arnold, Member Heth, and Member Ochoa-Llamas

**9.4 Countywide Transportation Plan and Supporting Documents Update (Patrick Band) (Pages 31-34)**

- a. Countywide Transportation Plan
- b. Travel Behavior Study
- c. Community Based Transportation Plan
- d. Active Transportation Plan

**Attachments:** [Staff Report.pdf](#)

Information only/No action taken

**10. FUTURE AGENDA ITEMS**

- Nomination and election for representative at Vine Trail Coalition Board meetings
- 5-way intersection at Silverado and Third Street project status

**11. ADJOURNMENT**

Chair Christian adjourned the meeting at 7:12pm.

**11.1 The next regularly scheduled meeting for the NVTA Active Transportation Advisory Committee is Monday, January 27, 2025 at 5:30 p.m.**

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Laura Sanderlin, NVTA Board Secretary



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## NAPA VALLEY TRANSPORTATION AUTHORITY ATAC Agenda Letter

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**TO:** Active Transportation Advisory Committee  
**FROM:** Kate Miller, Executive Director  
**REPORT BY:** Patrick Band, Associate Planner  
(707) 259-8781 / Email: pband@nvta.ca.gov  
**SUBJECT:** Countywide Active Transportation Plan Update

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### **RECOMMENDATION**

Information only

### **EXECUTIVE SUMMARY**

Staff will provide an update on the Countywide Active Transportation Plan, with a focus on the recently completed public draft of a Treatment Toolkit. This recurring agenda item serves to provide timely updates to the Active Transportation Advisory Committee (ATAC) and members of the public, including input, and to stay abreast of high-level mileposts and decision points.

### **BACKGROUND AND DISCUSSION**

#### **Countywide Active Transportation Plan (AT Plan)**

NVTA and our consultant team, led by GHD, continue work on development of a Countywide Active Transportation Plan. The scope of work for this plan includes nine key tasks, as detailed in Table 1. At present, one task has been fully completed, five tasks are in various stages of completion, and three tasks will be started within the coming months. A public draft plan is expected in October 2025, followed by a request for adoption by the NVTA Board of Directors after a 30-day public comment period.

Currently, the majority of work being done by NVTA staff and our consultant team is focused on the following three areas of work:

- Development and Public Review of a complete, accurate map of existing bicycle and pedestrian facilities (Task #2)
- Jurisdiction Review & Comment on Draft Facility Toolkit (Task #3)
- Public outreach and community stakeholder engagement (Task #5)

Task #	Task Name	Timeframe	Status
1	Project Kickoff & Webpage	Summer/Fall 2024	Complete
2	Existing Conditions Assessment	Winter 2024/25	In Progress
3	Uniform Standards & Toolbox	Winter 2024/25	Complete
4	Future Demand Assessment	Spring 2025	In Progress
5	Public Outreach & Engagement	Through Fall 2025	In Progress
6	Policy Framework	Spring 2025	In Progress
7	Proposed Facilities	Spring/Summer 2025	Not Started
8	Implementation Plan	Summer 2025	Not Started
9	Plan Adoption	Fall/Winter 2025	Not Started

**Table 1 – AT Plan Tasks & Status**

In addition to this general update, NVTA staff are requesting that the ATAC review and provide feedback or ask questions associated with the January 2025 Public Draft of the Treatment Toolkit. This document has been created as a resource and reference for public agencies and members of the community, with a goal of identifying and providing best practices for implementation of a range of active transportation improvements. While far from comprehensive, the Toolkit is intended to provide information about many commonly utilized active transportation facility types and treatments that may have the potential to improve safety, access, or connectivity for bicyclists, pedestrians, or other users.

It is important to note that the Toolkit is a resource, and that inclusion in the Toolkit does not imply that a particular treatment or facility is appropriate in any given context or location or require implementation of any improvement by a local jurisdiction. Rather, the Toolkit is designed to compile best practices and design guidance as a resource that local jurisdictions and the community can look toward when evaluating improvements or attempting to resolve identified shortcomings in safety or accessibility of the active transportation network.

Finally, staff wish to invite all ATAC members who may be interested to attend our first Active Transportation Plan Open House event on Wednesday, February 26<sup>th</sup> from 5:30-7:30pm. A handout flier promoting the event will be available soon, and the event is currently shown on the project website at [www.NapaATPlan.org](http://www.NapaATPlan.org) and on Facebook and Nextdoor.

**ATTACHMENTS**

None



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## NAPA VALLEY TRANSPORTATION AUTHORITY

### Active Transportation Advisory Committee Agenda Memo

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**TO:** Active Transportation Advisory Committee  
**FROM:** Kate Miller, Executive Director  
**REPORT BY:** Patrick Band, Associate Planner  
(707) 259-8781 / Email: pband@nvta.ca.gov  
**SUBJECT:** Nomination of Committee Member to the Napa Valley Vine Trail Coalition (NVVTC) Board of Directors

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#### **RECOMMENDATION**

That the Active Transportation Advisory Committee (ATAC) nominate a member to represent the ATAC on the Napa Valley Vine Trail Coalition (NVVTC) Board of Directors.

#### **EXECUTIVE SUMMARY**

The Napa Valley Vine Trail Coalition (NVVTC) is a 501(c)3 not-for-profit organization, founded in 2008, with a vision “to build a walking/biking trail system that connects the entire Napa Valley physically, artistically, and culturally.” The NVVTC is “working to design, fund, construct, and maintain 47 safe and scenic miles of level, paved, family-friendly pet-friendly, free-access” Class I multi-use pathway from Calistoga to the Vallejo Ferry.

The NVVTC Board of Directors consists of more than 30 members, representing a wide array of community and civic interests. One seat has been identified as representing “Active Transportation Advisory Committees of Napa County.” The NVVTC has requested that the NVTA ATAC nominate a member who would fill that role, pending final approval by the NVVTC Board of Directors. Jonathan Schellin was nominated to this role in November 2023, but is stepping down due to scheduling conflicts.

The NVVTC Board meets the third Wednesday each month at 9:00 a.m. and currently holds hybrid (in-person and virtual) meetings.

#### **SUPPORTING DOCUMENTS**

None



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## NAPA VALLEY TRANSPORTATION AUTHORITY ATAC Agenda Letter

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**TO:** Active Transportation Advisory Committee  
**FROM:** Kate Miller, Executive Director  
**REPORT BY:** Patrick Band, Associate Planner  
(707) 259-8781 / Email: pband@nvta.ca.gov  
**SUBJECT:** Complete Streets Checklist Review – Napa Forward – Oakville Intersection Improvement Project

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### **RECOMMENDATION**

That the Active Transportation Advisory Committee (ATAC) review and approve Complete Streets Checklist for SR 29 Napa Valley Forward: Oakville Intersection Improvement Project.

### **EXECUTIVE SUMMARY**

The Complete Streets (CS) Checklist is required pursuant to Metropolitan Transportation Commission (MTC) guidelines to ensure that projects funded within the Bay Area consider the accommodation of pedestrians, cyclists, and public transit users as part of project planning, design, funding, and construction. County Transportation Agencies (CTAs) are required to review and seek approval from the designated ATAC to ensure accommodation needs are incorporated early in the project development process.

### **FISCAL IMPACT**

Is there a Fiscal Impact? No.

### **BACKGROUND AND DISCUSSION**

In March 2022, the Metropolitan Transportation Commission adopted a new Complete Streets Policy ([MTC Resolution No. 4493](#)). The goal of the policy is to make sure that people who are biking, walking, rolling, and taking transit are safely accommodated within the transportation network. The Complete Streets Policy requires that projects funded with regional funds implement local Complete Streets plans and implement All Ages and Abilities design guidelines on the Active Transportation Network.

This checklist is required for all projects receiving discretionary funds, including Class 1 multi-use pathways.

### SR 29/Oakville Intersection Improvement Project

NVTA is working in partnership with the Metropolitan Transportation Commission (MTC) on the Napa Forward program to improve the SR 29 and Oakville Cross Road intersection in unincorporated Napa County. The project includes constructing a compact roundabout, pedestrian crossings, and a connection to the planned St. Helena-Yountville segment of the Napa Valley Vine Trail, a Class I multi-use facility running parallel to SR 29. These proven safety and connectivity enhancements aim to relieve congestion, improve multi-modal safety, and reduce serious and fatal injuries along the corridor.

The intersection currently experiences significant safety issues due to high traffic volumes, vehicle speeds, and a lack of dedicated infrastructure for pedestrians and cyclists. These factors contribute to the project location being on the High Injury Network (HIN), which identifies corridors with a high concentration of severe and fatal collisions.

Funding for the project has come from both local and regional sources, with MTC contributing \$8 million to date. NVTA is applying for a USDOT 2025 RAISE Grant to secure the remaining \$3 million required to complete the project. As part of this grant application, NVTA requested a letter of support from MTC and submitted a Complete Streets (CS) Checklist to ensure the project aligns with regional transportation policies and priorities.

### ATTACHMENTS

- (1) MTC CS Checklist – SR 29/Oakville Intersection Improvement Project
- (2) Napa Forward Oakville Fact Sheet
- (3) SR 29/Oakville Project Location Map

<b>Contact Name</b>	Addrell Coleman
<b>Email Address</b>	acoleman@nvta.ca.gov
<b>Contact Phone Number</b>	707-259-8235
<b>City/Jurisdiction/Agency (If your option is not listed, select "Other")</b>	Napa County
<b>County</b>	Napa
<b>Is your project seeking regional discretionary funds or an endorsement?</b>	Regional discretionary funding
<b>Please include the name of the regional discretionary funding program that this project is seeking.</b>	USDOT's 2025 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program
<b>Project Name/Title</b>	SR 29 Napa Valley Forward - Oakville Intersection Improvement Project
<b>Project Area/ Location</b>	At the intersection of SR 29 and Oakville Cross Road in unincorporated Napa County.
<b>Project Description (2000 character limit). You may also attach additional project documents, cross sections, plan views or other supporting materials.</b>	<p>The SR 29 Napa Forward Oakville Improvement Project aims to enhance safety, equity, economic development, and connectivity at the intersection of SR 29 and Oakville Cross Road in unincorporated Napa County. Planned improvements include a compact roundabout, pedestrian crossings, and a connection to the St. Helena-Yountville segment of the Napa Valley Vine Trail, a Class I multiuse facility running parallel to SR 29. These upgrades will improve traffic flow, reduce congestion, and create safer conditions for all users. The Metropolitan Transportation Commission (MTC) will lead the environmental, design, and construction phases, while the Napa Valley Transportation Authority (NVTA) will oversee right-of-way acquisition.</p> <p>As the only continuous north-south arterial in Napa County, SR 29 is a critical corridor connecting the region to neighboring counties and serving a mix of passenger vehicles, freight trucks, transit, bicycles, and pedestrians. The intersection also experiences heavy tourism traffic year-round. Long distances between intersections encourage speeding, contributing to unsafe conditions. This project directly addresses these challenges by improving safety and accessibility for all modes of transportation.</p>



**Please choose the project phase(s).** CON

**Do you think your project qualifies for a Statement of Exception?** No

**Topic: Bicycle, Pedestrian and Transit Planning**

**Does the project implement relevant plans, or other locally adopted recommendations?** Yes

**Please provide details on plan recommendations affecting the project area, if any, with Plan adoption date. If the project is inconsistent with adopted plans, please provide explanation.**

Napa Countywide Transportation Plan (Adopted 2021): This plan outlines priorities such as relieving congestion, improving traffic safety, and enhancing active transportation infrastructure. The proposed roundabout at SR 29 and Oakville Cross Road directly supports these objectives by improving traffic flow and safety at a critical intersection. The Napa Valley Vision Zero Plan (adopted October 2023) aims to eliminate traffic deaths and severe injuries by 2030 through safety-focused strategies. The SR 29 Napa Forward Oakville Roundabout aligns with this goal by redesigning a high-traffic intersection to reduce collision points and lower speeds. As part of the High Injury Network (HIN), this intersection is prioritized for safety improvements, making the project a key step toward achieving the plan's objectives.

**Does the project area contain segments of the regional Active Transportation (AT) Network? [See MTC's AT Network map here]** Yes

**If yes, describe the how project adheres to the National Association of City Transportation Official's (NATCO's) "Designing for All Ages & Abilities Contextual Guidance for High-Comfort Bicycle Facilities" and/or the Architectural and Transportation Barriers Compliance Board's "Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way."**

This project will construct safety and connectivity enhancements at the intersection of SR 29 and Oakville Cross Road. These improvements include adding a compact roundabout, pedestrian crossings and a connection to the planned St. Helena-Yountville segment of the Napa Valley Vine Trail, a Class I multiuse facility that will run parallel to SR 29.

**Is the the project on a known High Injury Network (HIN) or has a local traffic safety analysis found a high incidence of bicyclist/pedestrian-involved crashes within the project area?**

Yes

**Please summarize the traffic safety conditions and describe the project's traffic safety measures. The Bay Area Vision Zero System may be a helpful resource.**

The SR 29 Napa Forward Oakville Intersection Improvement project addresses safety concerns at SR 29 and Oakville Cross Road, identified on the NVTVA Vision Zero High Injury Network (HIN). This high-traffic area lacks safe pedestrian and cyclist infrastructure, with limited crosswalks, poor visibility, and high vehicle speeds. The project will add traffic calming, dedicated crossings, and better lighting to enhance safety and align with Vision Zero goals and eliminate severe injuries and fatalities.

**Does the the project seek to improve conditions for people biking, walking and/or rolling? If the project includes a bikeway, was a Level of Traffic Stress (LTS), or similar user experience analysis conducted?**

Yes

**Describe how project seeks to provide low-stress transportation facilities or reduce a facility's LTS.**

The upper valley segment of SR 29 is currently LTS 4. The project will improve conditions for people biking and walking by incorporating dedicated pedestrian and bicycle crossings at the intersection. These features will enhance safety, reduce potential conflicts with vehicles, and effectively lower the intersection's LTS.

**A. Are there existing public transit facilities (stop or station) in the project area?**

Yes

**If yes, list transit facilities (stop, station, or route) and all affected agencies.**

The Napa Valley Transportation Authority operates Vine Transit. Vine Transit Route 10 currently serves the intersection of SR 29 and Oakville Cross Road. This regional route runs from Napa Valley College to Calistoga, stopping at the Soscol Gateway Transit Center, Napa County's primary transit hub. At the Transit Center, Route 10 connects to Amtrak Thruway Bus service, local City of Napa routes, and other regional transit options, including connections to BART, Amtrak, and the Vallejo Ferry Terminal.

**B. Have all potentially affected transit agencies had the opportunity to review this project? If yes, please save the email from transit operator(s) below.**

Yes

**Please save the file with the project name and the jurisdiction submitting checklist. Add the name of the file being uploaded below. Then Click Here to upload your file.**

The Napa Valley Transportation Authority serves as the Congestion Management Agency (CMA) for Napa County and operates Vine Transit, which provides a range of services, including local and regional fixed routes, community shuttles, and on-demand transportation throughout Napa County

**C: Is there a MTC Mobility Hub (map) within the project area?**

No

**If yes, please describe outreach to mobility providers, and the project's Hub-supportive elements. Please view the Mobility Hubs Playbook Play 1.**

N/A

**If applicable, please provide the class designation for bikeways included in the project and cite the design standards used.**

The Napa Forward SR 29 Oakville Project includes pedestrian-focused improvements such as dedicated crosswalks, pedestrian refuge islands, and shortened crossing distances to enhance safety and accessibility at the intersection. The roundabout design prioritizes pedestrian visibility and reduces vehicle speeds, creating a safer environment for those on foot. The design standards for these improvements will be consistent with the Caltrans Highway Design Manual, as the project is located within Caltrans' right-of-way.

**Will the project improve active transportation in an Equity Priority Community (EPC)?**

No

**Please list census tracts that are designated as EPCs and affected by this project.**

2015

**Has a local (city is preferred and county is an option) Bicycle and Pedestrian Advisory Commission (BPAC) reviewed this Checklist? The Checklist will begin MTC review once the BPAC meeting has occurred.**

The submission of this checklist will be reviewed by the BPAC. This option exists to use this CS Checklist submission (pdf emailed to you) for the BPAC review.

**Please provide the meeting date(s). BPAC meeting date should occur before the grant funding request application or endorsement is submitted.**

The next NVTA Active Transportation Advisory Committee Meeting is January 27, 2025.

**Please provide a summary of meeting comments. If meeting date hasn't occurred yet, please share BPAC meeting comments here.**

The next NVTA Active Transportation Advisory Committee Meeting is January 27, 2025.

### **Compliance and Exemption**

**Please check below if Yes. If no, complete the Statement of Exception. If Yes, this Checklist is complete and the rest of the form can be skipped. If No, please fill out the Statement of Exception section.**

Yes

**Has a local (city or county) Bicycle and Pedestrian Advisory Commission (BPAC) reviewed this Checklist?**

The Checklist is being submitted to send to the BPAC for review.

**The CS Checklist will begin review once the BPAC meeting notes are included in this form.**

**Please provide the meeting date(s).**

The next NVTA Active Transportation Advisory Committee Meeting is January 27, 2025.

**Please provide a summary of comments/discussion.**

The next NVTA Active Transportation Advisory Committee Meeting is January 27, 2025.

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# FACTS

## NAPA VALLEY FORWARD OAKVILLE INTERSECTION IMPROVEMENT



METROPOLITAN  
TRANSPORTATION  
COMMISSION



SR 29 at Oakville Cross Road, Oakville | Napa Valley

### Equity

This project will improve travel for the adjacent Equity Priority Communities located in south St. Helena and the unincorporated area near Yountville. These communities live below the federal poverty line; have significant populations who are elderly, disabled, and/or communities of color; and have a high concentration of non-English speakers.

The Napa Valley Transportation Authority (NVRTA) is working with the Metropolitan Transportation Commission (MTC) to develop multi-modal safety and operational improvements on SR 29 Up Valley in Oakville. The proposed improvement includes adding a **compact roundabout at State Route 29 and Oakville Cross Road**.

The roundabout will significantly improve safety and reduce congestion for all modes of travel and operations along the busy SR 29 corridor.

SR 29 is the only contiguous north-south route that connects Napa to the adjacent counties of Lake and Solano. It is a critical evacuation route for thousands of people during wildfires and other public safety emergencies.

*NVRTA will study future improvements at SR 29/Rutherford Road and SR 29/Madison Street in Yountville at a later date.*

### Jobs and Economic Development

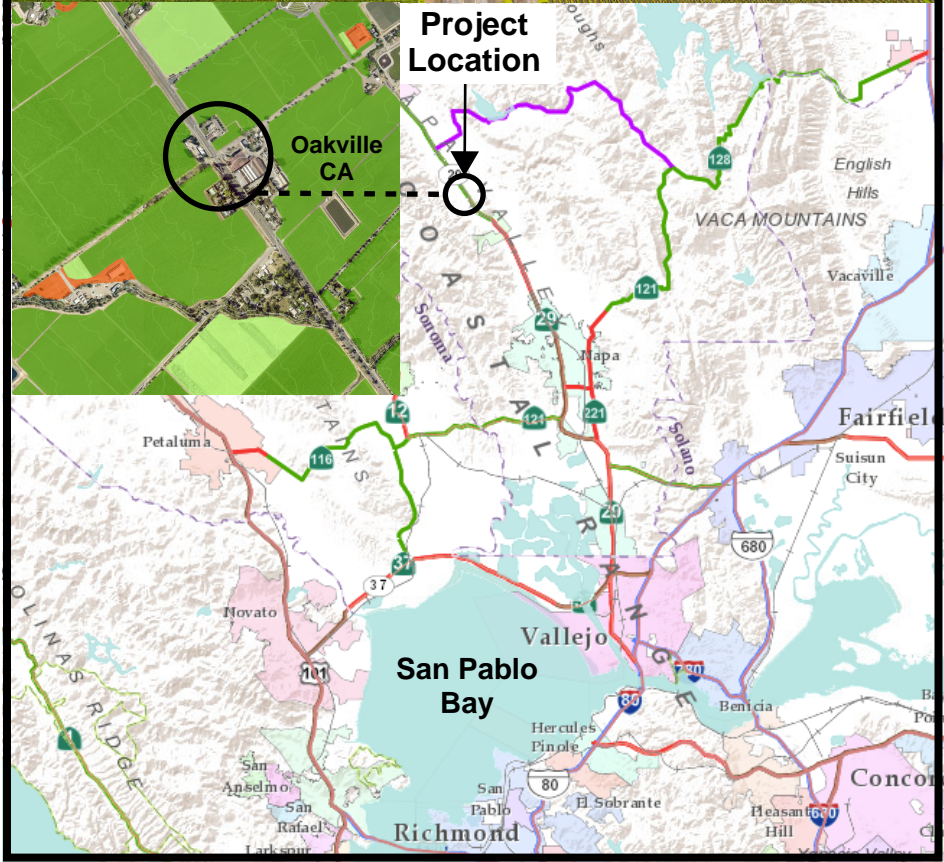
The project will support Napa's wine and hospitality industries as they continue to recover from the widespread impacts of the COVID-19 pandemic. The project will also create direct and indirect jobs. The improvements will connect to the multipurpose path, the Napa Valley Vine Trail, which runs west of SR 29 between St. Helena and Yountville.



**Questions?**  
Email NVTA Deputy Executive Director Danielle Schmitz: [dschmitz@nvta.ca.gov](mailto:dschmitz@nvta.ca.gov)

Learn more at: [nvta.ca.gov/napa-valley-forward-intersection-improvements](https://nvta.ca.gov/napa-valley-forward-intersection-improvements)

SCHEDULE	TIMELINE (ESTIMATED)	EXPENDITURE	COST (\$ x 1,000)
Environmental	Fall 2024	<b>Oakville Roundabout</b>	
Final Design	Spring 2025	Final PS&E	\$1,000
ROW Clearance	Fall 2025	Utility & Misc.	\$155
Construction	Spring 2026 <i>funding dependent</i>	ROW Engineering/Support	\$297
		ROW Capital	\$650
		Construction Support	\$7,793
		<b>Total</b>	<b>\$9,895</b>



**Napa Valley Transportation Authority  
Active Transportation Advisory Committee (ATAC)  
2025 Draft Work Plan**

This Work Plan is organized to provide Committee members and the public an understanding of planned activities of the ATAC throughout the calendar year, including regular updates on projects and programs, as well as Action & Discussion Items for each meeting.

**Recurring Updates:**

These standing agenda items are addressed as recurring updates at every (or nearly every) meeting of the ATAC.

- Safe Routes to School
- Napa Valley Vine Trail
- Caltrans Projects
- Jurisdiction Presentations
- Legislative Updates
- Executive Director’s Report

**Regular Meetings:**

The ATAC meets six times per year, on the 4<sup>th</sup> Monday of every other month. Special meetings may be called as necessary to complete the work of the Committee on a timely basis.

**January 27<sup>th</sup>**

Action Items: TBD

Discussion Items: County of Napa – Active Transportation Projects Update  
Active Transportation Plan Update

- Draft Existing Conditions Review
- Draft Treatment Toolbox Review

**March 24<sup>th</sup>**

Action Items: TDA-3 Program Guidance Approval and Call for Projects

Discussion Items: City of St Helena – Active Transportation Projects Update  
Imola Corridor Plan – Complete Streets Update (Caltrans)  
Active Transportation Plan Update

- Draft Policy Framework & GHG Emissions Analysis

**May 19<sup>th</sup>**

Action Items: TDA-3 Complete Streets Checklist (Projects over \$250K)

Discussion Items: City of Napa – Active Transportation Projects Update  
Travel Demand Management (TDM) Program Update  
Active Transportation Plan Update



## **July 28<sup>th</sup>**

- Action Items: Review & Approve Project Funding – TDA-3 Program
- Discussion Items: City of Calistoga – Active Transportation Projects Update  
E-Mobility Devices – Policies, Facility Improvements & Safety

## **\*Special Meeting\***

A Special Meeting of the NVTA ATAC is tentatively planned for August 2025 to provide the ATAC an opportunity to review and comment on AT Plan Draft Proposed Facilities Network & Draft Proposed Programs. Timing will be confirmed in June.

## **September 22<sup>nd</sup>**

- Action Items: Review Draft Countywide Active Transportation Plan
- Discussion Items: City of American Canyon – Active Transportation Projects Update

## **November 17<sup>th</sup>**

- Action Items: Election of Chair & Vice Chair  
Review & Adoption of 2026 Work Plan & Goals
- Discussion Items: Town of Yountville – Active Transportation Projects Update  
(OTS Grant) Napa Valley Traffic Safety Data Project-Final Report

### **Additional Work Plan Items:**

Throughout the year, additional tasks which may include Discussion or Action Items, or presentations or updates on specific topics of interest to the Committee, may be identified. Staff have outlined the following potential Work Plan Items for 2025, although Committee members are encouraged to identify additional items and bring them to the attention of NVTA staff. Those marked with an asterisk (\*) are mandatory Action Items which require ATAC review.

- Complete Streets Checklist Review\*
- Regional Active Transportation Working Group Updates
- Active Transportation Program (ATP) Grant Updates
- Active Transportation Plan Implementation Progress Report
- Countywide Transportation Plan (CTP) Updates & Draft Plan Review
- Community Based Transportation Plan (CBTP) Updates & Draft Plan Review
- Vision Zero Plan – Implementation & Working Group Updates
- Attend NVTA Board & Committee Meeting
- Countywide Transportation Sales Tax Update (Measure T)
- Transportation Capital Project Updates
- Jurisdiction-Specific Projects, programs, or policies
- Other Items as Needed