

January 8, 2025  
TAC Item 8.1  
Continued From: New  
Action Requested: Approve

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes - Draft Technical Advisory Committee (TAC)

Thursday, November 6, 2025

2:00 PM

JoAnn Busenbark Boardroom

### 1. Call To Order

Chair Rayner called the meeting to order at 2:02 p.m.

### 2. Roll Call

**Present:** 10 - Chairperson Derek Rayner

Arias  
Ahmann Smithies  
Clark  
Lowe  
Lederer  
Janzen  
Oneal  
Ramirez  
Ebach

**Non-Voting:** 2 - Javandel

Meligy

**Absent:** 2 - Cooper  
Kaplan

### 3. Public Comment

None

[Member Arias in attendance at this time]

### 4. Committee Member Comments

Member Lederer introduced Daniel Basore, Engineering Supervisor with the County of Napa, who will be attending TAC meetings in the future.

[Members Lederer, Janzen and Oneal in attendance at this time]

### 5. Staff Comments

Ms. Meehan introduced Zaira Renteria, NVTA's new Bilingual Outreach Coordinator.

Diana Meehan reported that the Draft Community Based Transportation Plan is open for public comment. The comment period closes November 17, 2025.

Ms. Meehan also reported that the Michelin Mobility team is still finalizing the maps and data for the website and should be published within two weeks.

Ms. Meehan noted that the County of Napa is working on their baseline data report for its upcoming General Plan update and will have workshops on November 12, 13, 19 and 20.

Addrell Coleman thanked the jurisdictions who submitted their Countywide Transportation Plan project worksheets, and reminded the TAC that the worksheets are due Friday, November 7, 2025.

Mr. Coleman reported that the 2025 Travel Behavior Study will be presented to the NFTA Board for approval at its November 19 meeting.

Mr. Coleman also noted that the Solano Napa Activity Based Model (SNABM) update is underway. The SNABM will reflect current conditions of land use, housing, employment and travel throughout Solano and Napa counties and align with the Metropolitan Transportation Commission's (MTC's) next regional transportation update that kicks off next year. Mr. Coleman invited the TAC members to participate in the SNABM Technical Advisory Committee, noting that the first meeting is tentatively scheduled for Friday, November 21 at 8:30 a.m.

## **6. STANDING AGENDA ITEMS**

### **6.1 County Transportation Agency Report (Diana Meehan)**

Report by Diana Meehan.

- Caltrans announced a Notice of Funding Opportunity for Sustainable Communities grants, applications are due November 21, 2025.

- Caltrans provided an update on the Bay Area Transit Plan needs assessment. Comments are due Friday, November 7, 2025.

- The U.S. Department of Transportation released a final interim ruling on that the disadvantaged business program (DBE program) that race and sex-based presumptions do not comply with the equal protection laws and have removed them.

- MTC provided an update on the Community Action Resource and Empowerment Program (CARE Program), formerly known as the Lifeline Transportation Program, which is designed to address ongoing barriers to transportation for low-income communities. The first Call for Projects for Community Power, Building and Engagement was released, 143 applications totaling \$18.9 million were received. They will move 16 projects forward that total \$1.5 million.

- MTC's legislative team is working with three other large metropolitan planning organizations (MPOs) on core priorities with a focus on protecting state of good repair funding for highways and transit.

- MTC held a workshop on October 29 that focused on the One Bay Area Grant Cycle 4 (OBAG 4). MTC anticipates releasing OBAG 4 in Spring 2026.

### **6.2 Project Monitoring Funding Programs (Addrell Coleman)**

Addrell Coleman provided an update on the Project Monitoring Spreadsheets.

## **6.3 Caltrans Report (Amani Meligy)**

Amani Meligy provided the Caltrans report.

Member Lederer asked if there was a start date on the culvert repairs on SR 29.

Ms. Meligy replied they were still working on the project design and will share the construction Schedule when she receives it.

## **6.4 Vine Trail Update (Eric Janzen)**

Eric Janzen reported that the design team is still working on a solution for Bale Slough. Additionally, the Napa Valley Vine Trail Coalition (NVVTC) is working on a cost share agreement between the City of St. Helena, Town of Yountville, County of Napa, and the NVVTC for the St. Helena to Yountville segment.

## **6.5 Measure T/Measure U Updates (Addrell Coleman)**

Addrell Coleman noted that the City of American Canyon is schedule to present at the December 3 Independent Taxpayer Oversight Committee meeting.

## **7. PRESENTATIONS**

### **7.1 Ten-Year State Highway Operation and Protection Program (SHOPP) Project Review (Jon Stanton)**

Jon Stanton provided an overview of the Caltrans State Highway Operations and Protection Program (SHOPP), that included projects in Napa County.

## **8. CONSENT AGENDA**

### **8.1 Meeting Minutes of October 2, 2025 Technical Advisory Committee Meeting (Kathy Alexander) (Pages 8-11)**

Motion by Lederer, Second by Ahmann Smithies to approve the October 2, 2025 Technical Advisory Committee Meeting Minutes as presented. Motion passed with Member Lowe abstaining.

## **9. REGULAR AGENDA ITEMS**

### **9.1 Nomination and Election of Technical Advisory Committee (TAC) Chairperson and Vice Chairperson for Calendar Year 2026 (Kathy Alexander) (Pages 12-13)**

Report by Kathy Alexander.

Juan Arias volunteered to serve as Chair and Lorien Clark volunteered to serve as Vice Chair for Calendar Year 2026.

Motion by Ahmann Smithies, Second by Rayner to appoint Juan Arias as Chair and Lorien Clark as Vice Chair of the Technical Advisory Committee for Calendar Year 2026. Motion was unanimously approved.

**9.2 Draft 2026 Technical Advisory Committee (TAC) Work Plan and 2026 Meeting Calendar (Diana Meehan) (Pages 14-18)**

Report by Diana Meehan.

The Vision Zero Biennial Report and Vine Trail were added to the 2026 Work Plan.

Motion by Lederer, Second by Janzen to approve the 2026 Draft Work Plan as amended, and accept the 2026 Meeting Calendar. Motion passed unanimously.

**9.3 Plan Bay Area 2050+ Review (Diana Meehan) (Pages 19-22)**

Diana Meehan provided an overview of Plan Bay Area 2050+.

Information Only/No Action Taken

**9.4 Legislative Update\* (Diana Meehan)**

Diana Meehan provided the Legislative Update.

Information Only/No Action Taken

**9.5 November 19, 2026 NVTA-TA and NVTA Board Meeting Draft Agendas\* (Diana Meehan)**

Diana Meehan reviewed the November 19, 2025 Draft NVTA-TA and NVTA Meeting agendas.

Information Only/No Action Taken

**10. FUTURE AGENDA ITEMS**

None

**11. ADJOURNMENT**

Meeting adjourned at 2:54 p.m.

**11.1 The next regularly scheduled meeting for the NVTA Technical Advisory Committee is Thursday, December 4, 2025 at 2:00 p.m.**

Kathy Alexander (e-sign)

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Kathy Alexander, Deputy Board Secretary