

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Agenda - Final Independent Taxpayer Oversight Committee (ITOC)

Wednesday, June 7, 2023

2:00 PM

JoAnn Busenbark Board Room

1. Call To Order
2. Roll Call
3. Public Comment
4. Committee Member Comments
5. Staff Comments

Note: Where times are indicated for the agenda items they are approximate and intended as estimates only, and may be shorter or longer, as needed.

6. PRESENTATIONS

6.1 [23-2823](#) **Project Overview by Jurisdictions on Measure T Projects**

Recommendation: Staff from City of St. Helena and City of Napa will provide an overview of their Measure T Projects.

Estimated Time: 2:05 p.m.

6.2 [23-2827](#) **4 Year Measure T in Review**

Recommendation: Information Only.

Estimated Time: 2:25 p.m.

7. CONSENT AGENDA

7.1 [23-2822](#) **Meeting Minutes of March 1, 2023 (Laura Sanderlin) (Pages 9-11)**

Recommendation: ITOC action will approve the meeting minutes of March 1, 2023.

Estimated Time: 2:45 p.m.

8. REGULAR AGENDA ITEMS

8.1 [23-2874](#) **Executive Director Report (Kate Miller) (Pages 12-14)**

Recommendation: Information Only

Estimated Time: 3:00 p.m.

Attachments: [Staff Report](#)

8.2 [23-2825](#) **Annual Financial Statement with Independent Auditor's Report for Fiscal Years Ending June 30, 2022 and 2021 and Compliance and Performance Audit Report for the Cities of American Canyon and Calistoga (Antonio Onorato) (Pages 15-50)**

Recommendation: Information Only

Estimated Time: 3:10 p.m.

Attachments: [Staff Report](#)

8.3 [23-2886](#) **Measure T Compliance and Performance Audit Work Plan for City of Napa and Town of Yountville (Antonio Onorato) (Pages 51-55)**

Recommendation: Information Only. That the ITOC discuss the audit work plan for compliance or performance audits that are scheduled for the upcoming audit review period and recommend an approach to NVTA staff.

Estimated Time: 3:25 p.m.

Attachments: [Staff Report](#)

8.4 [23-2828](#) **Measure T Semi-Annual Progress Reports: July 1, 2022 -
December 31, 2022 (Alberto Esqueda) (Pages 56-67)**

Recommendation: Information Only

Estimated Time: 3:40 p.m.

Attachments: [Staff Report](#)

8.5 [23-2824](#) **City of Calistoga and City of St. Helena Maintenance of Effort (MOE)
Certification Fiscal Year 2021-22 (Alberto Esqueda) (Pages 68-83)**

Recommendation: Information Only. The Independent Tax Oversight Committee (ITOC) will have the opportunity to review the additional information requested from the City of Calistoga and City of St. Helena for their FY 2021-22 MOE certification.

Estimated Time: 3:50 p.m.

Attachments: [Staff Report](#)

8.6 [23-2873](#) **Updates to the City of St. Helena's 5-year Project List (Alberto
Esqueda) (Pages 84-88)**

Recommendation: That the Independent Tax Oversight Committee review and recommend the Napa Valley Transportation Authority - Tax Agency (NVTA-TA) approve the updated City of St. Helena 5-Year Measure T Project List.

Estimated Time: 4:00 p.m.

Attachments: [Staff Report](#)

9. FUTURE AGENDA ITEMS

10. ADJOURNMENT

10.1 The next Regular Meeting is September 6, 2023.

I, Laura M. Sanderlin, hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at the NVTA offices, 625 Burnell Street, Napa, CA by 5:00 p.m., on Friday, June 2, 2023.

Laura M. Sanderlin, NVTA-TA Board Secretary

