

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes NVTB Board of Directors

Wednesday, June 18, 2025

1:00 PM

JoAnn Busenbark Board Room

1. Call to Order

Chair Joseph called the meeting to order at 1:04pm.

2. Board Member Remote Participation

None

3. Roll Call

Scott Sedgley
Donald Williams
Kevin Eisenberg
Robin McKee
Bernie Narvaez
Liz Alessio
Margie Mohler
Mark Joseph
Paul Dohring
Amber Manfree
Non-Voting
Devereaux Smith
Absent:
Pierre Washington
Michelle Deasy

4. Adoption of the Agenda

Motion MOVED by MCKEE, SECONDED by SEDGLEY to APPROVE Item 4. Adoption of the Agenda. Motion passed.

Aye: 19 - Sedgley, Williams, Eisenberg, McKee, Narvaez, Mohler, Joseph, Dohring, and Manfree

Absent: 5 - Washington, Deasy, and Alessio

5. Public Comment

None

6. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

Director Manfree reported on recent MTC activities.

7. Executive Director's Update

Executive Director Miller reported:

- June 16 open house held by NVTa to receive public comment on the countywide transportation plan
- Marketing and coordination efforts by staff for Bottlerock and La Onda coverage
- Agency participation in the Napa Valley Vine Trail Coalition fundraiser
- Impact of tariffs on transit bus purchase
- Ribbon Cutting for the Calistoga Shuttle is scheduled for June 26
- Project and funding updates for the State Route 37 improvement plan
- The Vine Late Night commuter program
- Staff member, Renee Kulick, retiring after working at NVTa for over 15 years.

8. Caltrans' Update

Updates reported by Amani Meligy.

{Director Alessio entered the meeting at 1:17pm}

Note: Where times are indicated for the agenda items, they are approximate and intended as estimates only and may be shorter or longer as needed.

9. PUBLIC HEARINGS

Chair Joseph opened the public hearing at 1:20pm.

9.1 Public Hearing and Approval of Resolution No. 24-06 Revised, Amending the Fiscal Year (FY) 2024-25 and Fiscal Year 2025-26 Budgets (Antonio Onorato) (Pages 9-26)

Attachments: [Staff Report](#)

The Board identified a numerical error in the powerpoint presentation on slide 4 and requested staff to correct the information and distribute. The corrected presentation will be made publicly available.

Following a 10 minute recess, the Board reconvened and Chair Joseph closed the public hearing at 2:21pm.

Motion MOVED by ALESSIO, SECONDED by NARVAEZ to APPROVE Item 9.1 amending FY2024-25 and FY2025-26 budgets and appropriations limits in Resolution No. 24-06. Motion passed.

Aye: 21 - Sedgley, Williams, Eisenberg, McKee, Narvaez, Alessio, Mohler, Joseph, Dohring, and Manfree

Absent: 3 - Washington, and Deasy

10. CONSENT AGENDA ITEMS

Motion MOVED by SEDGLEY, SECONDED by DOHRING to APPROVE Consent Agenda Items 10.1 and 10.2. Motion passed.

Aye: 21 - Sedgley, Williams, Eisenberg, McKee, Narvaez, Alessio, Mohler, Joseph, Dohring, and Manfree

Absent: 3 - Washington, and Deasy

10.1 Meeting Minutes of May 21, 2025 (Laura Sanderlin) (Pages 27-31)

Attachments: [Draft Minutes](#)

10.2 Amendment No. 3 of Contract No. 23-C23 with Greendot Transportation Solutions (Addrell Coleman) (Pages 32-43)

Attachments: [Staff Report](#)

11. REGULAR AGENDA ITEMS

11.1 Annual Approval of Chair and Vice Chair Terms (Laura Sanderlin) (Pages 44-45)

Attachments: [Staff Report](#)

Public comment by resident Justin Hole in support of Chair Joseph to continue serving his term and gratitude to Executive Director Miller.

Motion MOVED by SEDGLEY, SECONDED by MCKEE to APPROVE Item 11.1 for current Chair and Vice Chair to serve the second of their two-year terms. Motion passed.

Aye: 21 - Sedgley, Williams, Eisenberg, McKee, Narvaez, Alessio, Mohler, Joseph, Dohring, and Manfree

Absent: 3 - Washington, and Deasy

11.2 Fiscal Year (FY) 2025-26 Salary Ranges for Napa Valley Transportation Authority (NVTA) Job Classifications (Laura Sanderlin) (Pages 46-58)

Attachments: [Staff Report](#)

Motion MOVED by SEDGLEY, SECONDED by EISENBERG to APPROVE Item 11.2 to adopt Resolution 25-06 FY2025-26 salary ranges for job classifications. Motion passed.

Aye: 21 - Sedgley, Williams, Eisenberg, McKee, Narvaez, Alessio, Mohler, Joseph, Dohring, and Manfree

Absent: 3 - Washington, and Deasy

11.3 Disposal of Two Proterra Battery Electric Buses and Obsolete Inventory (Rebecca Schenck) (Pages 59-66)

Attachments: [Staff Report](#)

Motion MOVED by ALESSIO, SECONDED by NARVAEZ to APPROVE Item 11.3 Resolution 25-07 authorizing the disposal of two Proterra buses and obsolete parts inventory. Motion passed.

Aye: 21 - Sedgley, Williams, Eisenberg, McKee, Narvaez, Alessio, Mohler, Joseph, Dohring, and Manfree

Absent: 3 - Washington, and Deasy

11.4 Proposed Revisions to the Countywide Transportation Plan Goals and Objectives (Diana Meehan) (Pages 67-71)

Attachments: [Staff Report](#)

The Board reviewed the proposed revisions and provided direction to staff on refining verbiage and design of the goals and objectives.

{Directors Sedgley and Narvaez departed at 3:15pm}

Motion FAILED due to lack of quorum.

11.5 Federal and State Legislative Update (Kate Miller) (Pages 72-90)

Attachments: [Staff Report](#)

Information only/No action taken

11.6 Resolution of Commendation for Kate Miller (Mark Joseph) (Pages 91-92)

Attachments: [Staff Report](#)

Motion FAILED due to lack of quorum.

12. FUTURE AGENDA ITEMS

None

13. CLOSED SESSION

The Board entered into closed session at 3:22pm.

13.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:

Initiation of Litigation pursuant to Government Code Section 54956.9(d)(4) (1 potential case)

The Board returned to open session at 3:28pm with no reportable action.

14. ADJOURNMENT

Chair Joseph adjourned the meeting at 3:28pm.

14.1 The next Regular Meeting is Wednesday, July 16th.

Laura M. Sanderlin, NVTB Board Secretary