



NAPA VALLEY TRANSPORTATION AUTHORITY

Board Agenda Memo

TO: NVTA Board of Directors
FROM: Danielle Schmitz, Executive Director
REPORT BY: Libby Payan, Senior Program Planner/Administrator
(707) 259-8782 / Email: lpayan@nvta.ca.gov
SUBJECT: Draft Community Based Transportation Plan (CBTP) Public Review Period

RECOMMENDATION

That the Napa Valley Transportation Authority (NVTA) approve the release of the Draft CBTP (Attachment 1) for an approximate 30 day public review period.

COMMITTEE RECOMMENDATION

None

EXECUTIVE SUMMARY

All nine counties across the Bay Area are required to update a Community Based Transportation Plan (CBTP) every four years. The CBTPs bring residents, community organizations, and transportation agencies together to improve mobility options for low-income residents. These community-led plans identify the most important transportation challenges in low-income neighborhoods and implement strategies to overcome them.

NVTA, in partnership with consultant- MIG, is presenting the draft of the CBTP to the NVTA Board of Directors. The background and discussion below provide a high-level overview of the plan. More details on processes and methodologies can be found in the plan itself.

FISCAL IMPACT

Is there a fiscal impact? Not with this action.

CEQA REQUIREMENTS

ENVIRONMENTAL DETERMINATION The proposed action is not a project as defined by 14 California Code of Regulations 15378 (California Environmental Quality Act (CEQA) Guidelines) and therefore CEQA is not applicable.

BACKGROUND

The Metropolitan Transportation Commission (MTC) initiated the Community-Based Transportation Planning (CBTP) program in 2002 to identify the needs of underserved communities through a collaborative effort with residents, community organizations and transportation agencies. County Transportation Agencies are required to lead the planning process and update their plans every four years.

The purpose of the CBTP is to improve mobility options and close transportation gaps for low-income and disadvantaged communities in Napa County. To establish the foundation for the plan, the Metropolitan Transportation Commission (MTC) evaluates census data to identify equity priority communities (EPCs). EPCs (formerly Communities of Concern), are census tracts that have a significant concentration of underserved populations, which includes low income, communities of color, non-English speaking communities, and elderly and disabled communities.

Currently, there are five EPCs in Napa County that meet the thresholds for underserved populations identified by the region (MTC). In addition to these five MTC-identified EPCs, staff identified four additional locally identified census-tracts that have high concentrations of low-income and at least three other factors with higher concentrations than Napa County's average in specific underserved populations. Napa County's EPCs are highlighted on Table 1 below.

Table 1: Napa Equity Priority Communities (EPCs)

Census Tract	Neighborhood Name	MTC or Locally Identified
2002.02	South Downtown Napa	MTC
2003.01	Southeast Downtown Napa	MTC
2008.04	Westwood Neighborhood	MTC
2009.00	East Imola	MTC
2020.00	Calistoga	MTC
2016.01	South St. Helena	Locally
2012.00	Unincorporated area near Yountville	Locally
2007.04	City of Napa/Pueblo Park	Locally
2010.04	American Canyon (Southeast)	Locally

At the June 26, 2024 Board of Directors meeting, a contract with Moore Iacofano Goltsman (MIG) was approved to assist NVTa in completing the CBTP. Throughout the duration of the plan, MIG completed numerous tasks including:

- Reviewed related planning documents and projects located in the EPCs and produced a Community Profiles Report
- Met regularly with NVTa staff to provide project updates
- Conducted nine interviews with key stakeholders to help inform the CBTP
- Created collateral to share with stakeholders and residents of EPCs
- Worked collaboratively with NVTa to conduct direct outreach at strategic locations within Equity Priority Communities
- Created and distributed surveys at key locations in EPCs
- Compiled and organized all feedback and project suggestions obtained at outreach events

The feedback and project suggestions obtained through outreach and surveys were shared with each affected local jurisdiction to obtain their input on the feasibility, cost and project status. All the information from this plan will be used to update the equity section of the upcoming Countywide Transportation Plan, and projects identified in the Plan will be prioritized for funding opportunities.

Overall, the feedback received from residents of EPCs is similar to responses collected through past CBTP efforts and other current planning efforts, such as the Active Transportation Plan. Feedback can be categorized by:

- 1) Infrastructure Improvements (Pedestrian, Bicycle and Roadway)
- 2) Transit System improvements
- 3) Community Safety Concerns
- 4) Affordability and Cost Barriers
- 5) Lack of awareness of programs and services

Once approved for release, the draft NVTa Community Based Transportation Plan will be posted on October 15 on the NVTa website after the Board of Directors meeting for public comment through November 18. Draft Plan link:

https://nvta.ca.gov/wp-content/uploads/2025/10/Napa-Valley-CBTP-2025_Public-Draft_Spreads-Version_10-06-25.pdf

Final adoption of the plan by the NVTa board is expected at the November 19, 2025 meeting.

ALTERNATIVES

None

COUNTYWIDE PLAN GOALS MET BY THIS PROPOSAL

Goal 1: Serve the transportation needs of the entire community regardless of age, income or ability.

The CBTP is focused on equity and serving the transportation needs of seniors, children and the disabled.

ATTACHMENT(S)

- (1) Draft Community Based Transportation Plan: https://nvta.ca.gov/wp-content/uploads/2025/10/Napa-Valley-CBTP-2025_Public-Draft_Spreads-Version_10-06-25.pdf
- (2) Draft Plan Appendices: [Napa-Valley-CBTP-2025_Public-Draft_Appendices-A-D_10-06-25.pdf](#)