



NAPA VALLEY TRANSPORTATION AUTHORITY

Active Transportation Advisory Committee Agenda Memo

TO: Active Transportation Advisory Committee (ATAC)
FROM: Kate Miller, Executive Director
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SUBJECT: Transportation Development Act Article 3 (TDA-3) Fiscal Year (FY)
 2022-23 Countywide Claim and Annual Review

RECOMMENDATION

Information only

EXECUTIVE SUMMARY

The Napa Valley Transportation Authority (NVTA) Board adopted the TDA-3 three-year program of projects for FY 2021-22 through FY 2023-24 at its July 21, 2021 meeting. The Countywide Claim for the two Calistoga projects below went to the NVTA Board on March 15, the American Canyon and Yountville projects were already programmed.

Table 1. TDA-3 Program of Projects FY 2021-22 through 2023-24

Jurisdiction	Project	Year	Amount
Yountville	Washington Street ADA Sidewalk	2021-22	\$160,000
American Canyon	Eucalyptus Drive Sidewalk	2021-22	98,454
Calistoga	Brannon St. Crosswalk	2022-23	150,000
Calistoga	Logvy Park Sidewalk Extension	2023-24	150,000
Total New Funding			\$300,000

Final program estimates will be updated in July. There is approximately \$100,000 left over which will be rolled over to the TDA-3 call for projects in March 2024.

FISCAL IMPACT

Is there a fiscal impact? No

BACKGROUND AND DISCUSSION

The TDA-3 program is a grant program funded by approximately 2% of the ¼ cent Statewide Sales Tax. This generates approximately \$160,000 per year in revenues for Napa County jurisdictions. The purpose of the TDA-3 program is to provide grants for local bicycle and pedestrian projects.

The TDA-3 call for projects was opened by the NVTB Board at the March 17, 2021 meeting and closed on April 23, 2021. Four (4) project applications were received from three jurisdictions, two applications from the City of Calistoga, one application from the City of American Canyon, and one application from the Town of Yountville. In the previous three-year cycle call for projects, the Town of Yountville pulled their application to allow funds to be programmed to other projects with the agreement that the Town would receive full funding in this program cycle. The Town of Yountville project is fully funded, and the remaining projects will be partially funded in the next two fiscal years.

Project prioritization considers the TDA-3 Project Selection Criteria for Napa County to ensure funding priority projects. TDA-3 funds can be used on plans but locally the NVTB Board has determined priority will be given to capital projects. An annual review of the program must take place each year to ensure selected projects are in compliance with program guidelines and to update actual funding amounts. Local resolutions of support are required for each project submitted with the annual Countywide Claim. The Calistoga Resolutions were received in January 2023, which delayed the FY 2022-23 Countywide claim submission. Project funds must be expended within two years of their programming year. The FY 2022-24 fund estimate is \$249,915.

The NVTB Board approved the FY 2022-23 Countywide Claim of \$150,000 to the Calistoga Brannon Street Crossing Project. The submission of the Countywide Claim of \$150,000 for the Calistoga Logvy Park Sidewalk Extension Project will take place in July, once the final fund estimate is received. If funds come in lower than estimated for FY 2023-24, the project amount will be adjusted accordingly. The TDA-3 FY 2022-24 program timeline is shown in Table A below.

Staff will bring updated TDA- 3 program guidance to the ATAC for review in advance of the next 3-year cycle call for projects in March 2024.

Table 2: TDA-3 Timeline FY 2022-23 through 2023-24

ITEM	DATE
TDA-3 Program Review - TAC	March 2, 2023
Countywide Claim Approval FY 2022-23 NVTA Board	March 15, 2023
TDA-3 Program Review - ATAC	March 27, 2023
Submit FY 2022-23 Countywide Claim to MTC	March 28, 2023
TDA-3 Final Fund Estimate FY 2023-24	July 1, 2023
Countywide Claim Approval FY 2023-24 NVTA Board	July 19, 2023
Submit FY 2023-24 Countywide Claim to MTC	July 26, 2023
TDA-3 Program Guidance Review	January 2024
FY 2024-25 to 2026-27 Call for Projects	March 2024

ATTACHMENTS

- (1) Project List FY 2021-22 through FY 2023-24 - Revised
- (2) FY 2022-23 TDA Fund Estimate-September

ATTACHMENT 1
ATAC Agenda Item 8.2
May 22, 2023

Project Sponsor	Project Description	Amount Requested	NVTA Proposed Programming by Year (Revised)				Notes
			FY 2021-22	FY 2022-23	FY 2023-24	Staff Recommendation	
Amount rolled over from prior year			\$53,000*	\$0	99,915		
Fund Estimate		\$205,454	\$205,454	\$249,915	\$150,000		
Total Available for Programming		\$258,454	\$258,454	\$249,915	\$249,915		
City of American Canyon	Eucalyptus Dr. sidewalk Gap Closure	\$150,000	\$98,454			Partial funding (includes \$53,000 re-allocation from FY 2018-19) Staff recommends re-programming previous allocation and an additional \$102,745 to the project	Environmental complete; Resolution of local support. This project was delayed due to staffing changes. \$53,000 in previously allocated funding must be used prior to June 2022.
City of Calistoga	Logvy Park Sidewalk Extension	\$415,000			\$150,000	Partial funding	
City of Calistoga	Brannon St. Crosswalk and RRFB	\$360,000		\$150,000		Partial funding	This project has received funding through the Lifeline Transportation Program Cycle IV and has experienced significant delays due to requested changes by Caltrans. TDA-3 funds will be used to cover a portion of the funding shortfall.
Town of Yountville	Washington Park ADA Sidewalk Improvements	\$160,000	\$160,000			Fully Fund	Yountville staff postponed requesting funds for this project in the previous TDA-3 Cycle Call for Projects to allow time to do additional public outreach and in lieu of receiving funding priority in this round.
Total Project Request		\$1,085,000	\$258,454	\$150,000	\$150,000		
Balance		\$526,546	0	\$99,915	\$99,915		

*Previously programmed to American Canyon for the Eucalyptus Dr. sidewalk gap closure project

FY 2022-23 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
NAPA COUNTY

FY2021-22 TDA Revenue Estimate			FY2022-23 TDA Revenue Estimate		
FY2021-22 Generation Estimate Adjustment			FY2022-23 County Auditor's Generation Estimate		
1. Original County Auditor Estimate (Feb, 21)	8,979,207		13. County Auditor Estimate		10,405,658
2. Actual Revenue (Jul, 22)	11,275,897		FY2022-23 Planning and Administration Charges		
3. Revenue Adjustment (Lines 2-1)		2,296,690	14. MTC Administration (0.5% of Line 13)		52,028
FY2021-22 Planning and Administration Charges Adjustment			15. County Administration (0.5% of Line 13)		52,028
4. MTC Administration (0.5% of Line 3)	11,483		16. MTC Planning (3.0% of Line 13)		312,170
5. County Administration (Up to 0.5% of Line 3) ⁴	11,483		17. Total Charges (Lines 14+15+16)		416,226
6. MTC Planning (3.0% of Line 3)	68,901		18. TDA Generations Less Charges (Lines 13-17)		9,989,432
7. Total Charges (Lines 4+5+6)		91,867	FY2022-23 TDA Apportionment By Article		
8. Adjusted Generations Less Charges (Lines 3-7)		2,204,823	19. Article 3.0 (2.0% of Line 18)		199,789
FY2021-22 TDA Adjustment By Article			20. Funds Remaining (Lines 18-19)		9,789,643
9. Article 3 Adjustment (2.0% of line 8)	44,096		21. Article 4.5 (5.0% of Line 20)		489,482
10. Funds Remaining (Lines 8-9)		2,160,727	22. TDA Article 4 (Lines 20-21)		9,300,161
11. Article 4.5 Adjustment (5.0% of Line 10)	108,036				
12. Article 4 Adjustment (Lines 10-11)		2,052,691			

TDA APPORTIONMENT BY JURISDICTION

Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
Apportionment Jurisdictions	6/30/2021 Balance (w/o interest)	FY2020-21 Interest	6/30/2021 Balance (w/ interest) ¹	FY2020-22 Outstanding Commitments ²	FY2021-22 Transfers/ Refunds	FY2021-22 Original Estimate	FY2021-22 Revenue Adjustment	6/30/2022 Projected Carryover	FY2022-23 Revenue Estimate	FY2022-23 Available for Allocation
Article 3	225,982	3,028	229,011	(398,382)	0	172,401	44,096	47,126	199,789	246,915
Article 4.5	62,969	439	63,409	(300,000)	0	422,382	108,036	293,827	489,482	783,309
SUBTOTAL	288,952	3,468	292,419	(698,382)	0	594,783	152,132	340,953	689,271	1,030,224
Article 4/8										
NVTA ³	7,445,594	53,860	7,499,455	(13,931,921)	0	8,025,256	2,052,691	3,645,481	9,300,161	12,945,642
SUBTOTAL	7,445,594	53,860	7,499,455	(13,931,921)	0	8,025,256	2,052,691	3,645,481	9,300,161	12,945,642
GRAND TOTAL	\$7,734,546	\$57,328	\$7,791,874	(\$14,630,303)	\$0	\$8,620,039	\$2,204,823	\$3,986,434	\$9,989,432	\$13,975,866

1. Balance as of 6/30/21 is from the MTC FY2020-21 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/21, and FY2021-22 allocations as of 6/30/22.

3. NVTA is authorized to claim 100% of the apportionment to Napa County.