

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes Independent Taxpayer Oversight Committee (ITOC)

Wednesday, June 4, 2025

2:00 PM

JoAnn Busenbark Board Room

1. Call To Order

Chair Zizack-Morais called the meeting to order at 2:01pm.

2. Roll Call

Present: 7 - Chuck McMinn
Valerie Zizack-Morais
Robert Peterson
Pamela Kindig
Richard Tippitt
Rose Figone
Jill Barwick

Non-Voting: 3 - Kate Miller
Tracy Schulze
Derek Rayner

Absent: 1 - Mark Joseph

3. Public Comment

Public comment by Steve Lederer, County of Napa, downed tree branch on Foster Road in the morning was taken care of.

4. Committee Member Comments

None

5. Staff Comments

None

Note: Where times are indicated for the agenda items they are approximate and intended as estimates only, and may be shorter or longer, as needed.

6. PRESENTATIONS

6.1 Project Overview from the City of Napa on Measure T Projects

Presentation by Ian Heid, Senior Civil Engineer for City of Napa Public Works.

Member Kindig commented on the benefits of the recently completed Salvador Avenue Rehabilitation project and requested for City of Napa to provide committee with a red light camera install overview.

Member Barwick provided input for timing of traffic signals near Redwood Road and Solano Avenue to improve traffic flow.

Member Tippitt inquired about traffic calming efforts being incorporated with Capital Project plans.

Member Peterson inquired about needs to acquire a right of way permit for the Browns Valley Road project.

Public comment by Lederer regarding strategic approach to selecting projects for Measure U and Measure T list.

7. CONSENT AGENDA

Motion MOVED by TIPPITT, SECONDED by MCMINN to APPROVE Item 7 Consent Agenda. Motion passed unanimously.

Aye: 7 - McMinn, Member Zizack-Morais, Peterson, Kindig, Tippitt, Figone, and Barwick

Absent: 1 - Joseph

7.1 Meeting Minutes of March 5, 2025 (Laura Sanderlin) (Pages 8-10)

Attachments: [Draft Minutes](#)

8. REGULAR AGENDA ITEMS

8.1 Executive Director Report (Kate Miller) (Pages 11-13)

Attachments: [Staff Report](#)

Information only/No action taken

Director Miller reported staffing update regarding retirement of staff member Renee Kulick and introduced new committee member, Rose Figoni.

8.2 Measure T Semi-Annual Progress Reports: July 1, 2024 - December 31, 2024 (Addrell Coleman) (Pages 14-23)

Attachments: [Staff Report](#)

Information only/No action taken

Member McMinn reported two areas on the Vine Trail that have cracks requiring attention.

8.3 Measure U 5-Year Project List (Addrell Coleman) (Pages 24-58)

Attachments: [Staff Report](#)

Motion MOVED by PETERSON, SECONDED by MCMINN to APPROVE Item 8.3 recommending the NVTA-TA approve the five year project lists. Motion passed unanimously.

Aye: 7 - McMinn, Member Zizack-Morais, Peterson, Kindig, Tippitt, Figone, and Barwick

Absent: 1 - Joseph

8.4 October-December Quarter 4 Calendar Year 2024, Measure T Quarter 2 Fiscal Year 2025 Analysis and Financial Update (Antonio Onorato) (Pages 59-75)

Attachments: [Staff Report](#)

Information only/No action taken

8.5 Measure T Compliance and Performance Audit Work Plan for Cities of American Canyon and Calistoga (Antonio Onorato) (Pages 76-79)

Attachments: [Staff Report](#)

Motion MOVED by MCMINN, SECONDED by TIPPITT to APPROVE Item 8.5 recommending the selected projects for American Canyon and Calistoga. Motion passed unanimously.

Aye: 7 - McMinn, Member Zizack-Morais, Peterson, Kindig, Tippitt, Figone, and Barwick

Absent: 1 - Joseph

9. FUTURE AGENDA ITEMS

- County of Napa project presentation
- Red light camera overview by City of Napa

10. ADJOURNMENT

Chair Zizack-Morais adjourned the meeting at 3:11pm.

10.1 The next Regular Meeting is Wednesday, September 3rd.

Laura Sanderlin

Laura M. Sanderlin, NVTA-TA Board Secretary