

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes Citizen Advisory Committee (CAC)

Wednesday, May 7, 2025

5:00 PM

JoAnn Busenbark Boardroom

### 1. Call To Order

Chair Baldini called the meeting to order at 5:05pm.

### 2. Roll Call

**Present:** 7 - Ron Richardson  
Larry Kromann  
Michael Baldini  
Jean Vincent Deale  
Patricia Lynch  
Ashley Tenschler  
Tom Kambe

**Absent:** 4 - Gary Woodruff  
Alex Crown  
Vincent Courtney  
Hans Korve

### 3. Public Comment

None

### 4. Committee Member Comments

Chair Baldini recognized Executive Director Miller on her last CAC meeting before entering retirement.

### 5. Staff Comments

Deputy Executive Director Schmitz reported member vacancies and encouraged applicants to serve.

Executive Director Miller reported the upcoming Board of Directors meeting agenda will include an employment agreement for the candidate selected to be her successor.

## **6. PRESENTATIONS**

### 6.1 Transit Priority for Roadways (Mika Miyasato and Joel Shaffer, MTC)

Miyasoto of AC Transit and Shaffer of MTC presented an overview of MTC's Regional transit priority efforts and transit-supportive design principles being created as a proposed policy, with a draft memo available for committee member feedback.

## **6.2 NVTA Project Update (Grant Bailey)**

Staff Engineer, Grant Bailey provided the CAC with updates of NVTA projects.

## **7. CONSENT AGENDA**

Motion **MOVED** by KAMBE, **SECONDED** by KROMANN to **APPROVE** Item 7 Consent Agenda.  
Motion passed unanimously.

### **7.1 Meeting Minutes of March 5, 2025 (Laura Sanderlin) (Pages 7-8)**

Attachments: [Draft Minutes](#)

Motion **MOVED** by KAMBE, **SECONDED** by KROMANN to **APPROVE** Item 7 Consent Agenda.  
Motion passed unanimously.

**Aye:** 7 - Richardson, Kromann, Member Baldini, Deale, Lynch, Tenscher, and Kambe

**Absent:** 4 - Member Woodruff, Member Crown, Courtney, and Korve

## **8. REGULAR AGENDA ITEMS**

### **8.1 Executive Director Report (Kate Miller) (Pages 9-11)**

Attachments: [Staff Report](#)

Information only/No action taken

Executive Director Miller suggested the committee consider a name change.

### **8.2 Vine Transit Update (Libby Payan) (Pages 12-20)**

Attachments: [Staff Report](#)

Information only/No action taken

Staff Cypress and Schenck reported on recent transit activities.

### **8.3 Countywide Transportation Plan and Supporting Plans Update (Diana Meehan) (Pages 21-26)**

Attachments: [Staff Report](#)

Information only/No action taken

Committee requested for staff to distribute list of public outreach events.

### **8.4 Farewell to Executive Director Miller (Chair Michael Baldini)**

Chair Baldini and committee shared sentiments of appreciation for Executive Director Miller for her service as she enters retirement.

## **9. FUTURE AGENDA ITEMS**

-Letter to NVTA Board proposing committee name change

## **10. ADJOURNMENT**

**Chair Baldini adjourned the meeting at 6:53pm.**

**10.1 The next Regular Meeting is July 2, 2025.**

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Laura M. Sanderlin, NVTB Board Secretary