

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559



Agenda - Final

Wednesday, March 5, 2025
5:00 PM

JoAnn Busenbark Boardroom

Citizen Advisory Committee (CAC)

All materials relating to an agenda item for an open session of a regular meeting of the Citizen Advisory Committee (CAC) are posted on the NVTA website at: <https://nctpa.legistar.com/Calendar.aspx>

Napa Valley Transportation Authority (NVTA) Citizen Advisory Committee (CAC) meeting will be held both in person and remotely via Zoom. The Zoom option will be available for members of the public to participate, however all committee members are expected to be in person and following the traditional Brown Act rules.

PUBLIC MEETING GUIDELINES FOR PARTICIPATING VIA PHONE/VIDEO CONFERENCING

- 1) To join the meeting via Zoom video conference from your PC, Mac, iPad, iPhone or Android at the noticed meeting time, go to <https://zoom.us/join> and enter meeting ID 94573100120
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Public Comments

Members of the public may comment on matters within the purview of the Committee that are not on the meeting agenda during the general public comment item at the beginning of the meeting. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. Members of the public are welcome to address the Committee, however, under the Brown Act Committee members may not deliberate or take action on items not on the agenda, and generally may only listen.

Instructions for submitting a Public Comment are on the next page.

Members of the public may submit a public comment in writing by emailing info@nvta.ca.gov by 12:00 p.m. on the day of the meeting with PUBLIC COMMENT as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed to info@nvta.ca.gov after 12 p.m. the day of the meeting will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

1. To comment via Zoom, click the “Raise Your Hand” button (click on the “Participants” tab) to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted. Instructions for how to “Raise Your Hand” are available at <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>.

2. To comment by phone, press “*9” to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself by pressing “*6” when it is your turn to make your comment, for up to 3 minutes. After the allotted time, you will be re-muted.

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Note: The methods of observing, listening, or providing public comment to the meeting may be altered due to technical difficulties or the meeting may be cancelled, if needed.

All materials relating to an agenda item for an open session of a regular meeting of the NVTA CAC are posted on the NVTA website 72 hours prior to the meeting at: <https://nctpa.legistar.com/Calendar.aspx> or by emailing info@nvta.ca.gov to request a copy of the agenda.

Materials distributed to the members of the Committee present at the meeting will be available for public inspection after the meeting. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Americans with Disabilities Act (ADA): This Agenda shall be made available upon request in alternate formats to persons with a disability. Persons requesting a disability-related modification or accommodation should contact Laura Sanderlin, NVTA Board Secretary, at (707) 259-8633 during regular business hours, at least 48 hours prior to the time of the meeting.

Note: Where times are indicated for agenda items, they are approximate and intended as estimates only, and may be shorter or longer as needed.

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1. Call To Order
2. Roll Call
3. Public Comment
4. Committee Member Comments
5. Staff Comments

Note: Where times are indicated for the agenda items they are approximate and intended as estimates only, and may be shorter or longer, as needed.

6. PRESENTATIONS

6.1 Napa River Line (Brendan Hurley, City of Napa)

Estimated Time: 5:15 p.m.

6.2 Vine Trail Project Yountville to St Helena Segment (Graham Wadsworth, County of Napa)

Estimated Time: 5:30 p.m.

7. CONSENT AGENDA

7.1 Meeting Minutes of February 5, 2025 (Laura Sanderlin) (Pages 8-9)

Recommendation: CAC action will approve the meeting minutes of February 5, 2025.

Estimated Time: 5:50 p.m.

Attachments: [Draft Minutes](#)

8. REGULAR AGENDA ITEMS

8.1 Executive Director Report (Kate Miller) (Pages 10-12)

Recommendation: That the Napa Valley Transportation Authority (NVTA) Citizen Advisory Committee receive the Executive Director Report.

Estimated Time: 6:00 p.m.

Attachments: [Staff Report](#)

8.2 Accessible Transportation Needs Assessment Draft Plan (Diana Meehan) (Pages 13-14)

Recommendation: Information only

Estimated Time: 6:15 p.m.

Attachments: [Staff Report](#)

9. FUTURE AGENDA ITEMS**10. ADJOURNMENT****10.1 The next Regular Meeting is May 7.**

I, Laura Sanderlin, hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at the NVTA offices, 625 Burnell Street, Napa, CA by 5:00 p.m., on Friday, February 28th.

Laura Sanderlin

Laura Sanderlin, NVTA Board Secretary

Glossary of Acronyms

AB 32	Global Warming Solutions Act	FAS	Federal Aid Secondary
ABAG	Association of Bay Area Governments	FAST	Fixing America's Surface Transportation Act
ACFR	Annual Comprehensive Financial Report	FHWA	Federal Highway Administration
ADA	American with Disabilities Act	FTA	Federal Transit Administration
APA	American Planning Association	FY	Fiscal Year
ATAC	Active Transportation Advisory Committee	GHG	Greenhouse Gas
ATP	Active Transportation Program	GGRF	Greenhouse Gas Reduction Fund
BAAQMD	Bay Area Air Quality Management District	GTFS	General Transit Feed Specification
BAB	Build America Bureau	HBP	Highway Bridge Program
BART	Bay Area Rapid Transit District	HBRR	Highway Bridge Replacement and Rehabilitation Program
BATA	Bay Area Toll Authority	HIP	Housing Incentive Program
BIL	Bipartisan Infrastructure Law (IIJA)	HOT	High Occupancy Toll
BRT	Bus Rapid Transit	HOV	High Occupancy Vehicle
CAC	Citizen Advisory Committee	HR3	High Risk Rural Roads
CAP	Climate Action Plan	HSIP	Highway Safety Improvement Program
CAPTI	Climate Action Plan for Transportation Infrastructure	HTF	Highway Trust Fund
Caltrans	California Department of Transportation	HUTA	Highway Users Tax Account
CASA	Committee to House the Bay Area	HVIP	Hybrid & Zero-Emission Truck and Bus Voucher Incentive Program
CBTP	Community Based Transportation Plan	IFB	Invitation for Bid
CEQA	California Environmental Quality Act	ITIP	State Interregional Transportation Improvement Program
CIP	Capital Investment Program	ITOC	Independent Taxpayer Oversight Committee
CMA	Congestion Management Agency	IS/MND	Initial Study/Mitigated Negative Declaration
CMAQ	Congestion Mitigation and Air Quality Improvement Program	JARC	Job Access and Reverse Commute
CMP	Congestion Management Program	LCTOP	Low Carbon Transit Operations Program
CalSTA	California State Transportation Agency	LIFT	Low-Income Flexible Transportation
CTA	California Transit Association	LOS	Level of Service
CTP	Countywide Transportation Plan	LS&R	Local Streets & Roads
CTC	California Transportation Commission	LTF	Local Transportation Fund
CY	Calendar Year	MaaS	Mobility as a Service
DAA	Design Alternative Analyst	MAP 21	Moving Ahead for Progress in the 21 st Century Act
DBB	Design-Bid-Build	MPO	Metropolitan Planning Organization
DBE	Disadvantaged Business Enterprise	MTC	Metropolitan Transportation Commission
DBF	Design-Build-Finance	MTS	Metropolitan Transportation System
DBFOM	Design-Build-Finance-Operate-Maintain	ND	Negative Declaration
DED	Draft Environmental Document	NEPA	National Environmental Policy Act
EIR	Environmental Impact Report	NOAH	Natural Occurring Affordable Housing
EJ	Environmental Justice	NOC	Notice of Completion
EPC	Equity Priority Communities	NOD	Notice of Determination
ETID	Electronic Transit Information Displays		

Glossary of Acronyms

NOP	Notice of Preparation	SHA	State Highway Account
NVTA	Napa Valley Transportation Authority	SHOPP	State Highway Operation and Protection Program
NVTA-TA	Napa Valley Transportation Authority-Tax Agency	SNTDM	Solano Napa Travel Demand Model
OBAG	One Bay Area Grant	SR	State Route
PA&ED	Project Approval Environmental Document	SRTS	Safe Routes to School
P3 or PPP	Public-Private Partnership	SOV	Single-Occupant Vehicle
PCC	Paratransit Coordination Council	STA	State Transit Assistance
PCI	Pavement Condition Index	STIC	Small Transit Intensive Cities
PCA	Priority Conservation Area	STIP	State Transportation Improvement Program
PDA	Priority Development Areas	STP	Surface Transportation Program
PID	Project Initiation Document	TAC	Technical Advisory Committee
PIR	Project Initiation Report	TCM	Transportation Control Measure
PMS	Pavement Management System	TCRP	Traffic Congestion Relief Program
Prop. 42	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	TDA	Transportation Development Act
PSE	Plans, Specifications and Estimates	TDM	Transportation Demand Management Transportation Demand Model
PSR	Project Study Report	TE	Transportation Enhancement
PTA	Public Transportation Account	TEA	Transportation Enhancement Activities
RACC	Regional Agency Coordinating Committee	TEA 21	Transportation Equity Act for the 21 st Century
RAISE	Rebuilding American Infrastructure with Sustainability and Equity	TFCA	Transportation Fund for Clean Air
RFP	Request for Proposal	TIP	Transportation Improvement Program
RFQ	Request for Qualifications	TIFIA	Transportation Infrastructure Finance and Innovation Act
RHNA	Regional Housing Needs Allocation	TIRCP	Transit and Intercity Rail Capital Program
RM 2	Regional Measure 2 Bridge Toll	TLC	Transportation for Livable Communities
RM 3	Regional Measure 3 Bridge Toll	TLU	Transportation and Land Use
RMRP	Road Maintenance and Rehabilitation Program	TMP	Traffic Management Plan
ROW (R/W)	Right of Way	TMS	Transportation Management System
RTEP	Regional Transit Expansion Program	TNC	Transportation Network Companies
RTIP	Regional Transportation Improvement Program	TOAH	Transit Oriented Affordable Housing
RTP	Regional Transportation Plan	TOC	Transit Oriented Communities
SAFE	Service Authority for Freeways and Expressways	TOD	Transit-Oriented Development
SAFETEA-LU	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	TOS	Transportation Operations Systems
SB 375	Sustainable Communities and Climate Protection Act 2008	TPA	Transit Priority Area
SB 1	The Road Repair and Accountability Act of 2017	TPI	Transit Performance Initiative
SCS	Sustainable Community Strategy	TPP	Transit Priority Project Areas
		VHD	Vehicle Hours of Delay
		VMT	Vehicle Miles Traveled

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes Citizen Advisory Committee (CAC)

JoAnn Busenbark Boardroom

Wednesday, February 5, 2025

5:00 PM

1. Call To Order

Chair Baldini called the meeting to order at 5:06pm.

2. Roll Call

Present: 9 - Ron Richardson
Larry Kromann
Michael Baldini
Alex Crown
Patricia Lynch
Vincent Courtney
Ashley Tenscher
Tom Kambe
Hans Korve

Absent: 1 - Jean Vincent Deale

3. Public Comment

None

4. Committee Member Comments

Member Tenscher commented on GPS visibility and advocate for the CTP plan to include metrics.

Member Kromann commented on continued traffic congestion at the new Deer Park signal in St. Helena.

5. Staff Comments

Deputy Executive Director, Danielle Schmitz, provided updates regarding new staff and Federal transportation funding.

Staff member Patrick Band reported a community open house on February 26th at the Napa Valley College performing arts center.

6. PRESENTATIONS

6.1 NVTA Project Update (Grant Bailey)

Information only/No action taken

6.2 Projects: Concept to Delivery (Patrick Band)

Attachments: [Staff Report](#)

Information only/No action taken

7. CONSENT AGENDA

Motion MOVED by RICHARDSON, SECONDED by KORVE to APPROVE Consent Agenda Item 7.1. Motion passed unanimously.

Aye: 9 - Richardson, Kromann, Baldini, Crown, Lynch, Courtney, Tenscher, Kambe, and Korve

Absent: 1 - Deale

7.1 Meeting Minutes of November 6, 2024 (Laura Sanderlin) (Pages 11-13)

Attachments: [Draft Minutes](#)

8. REGULAR AGENDA ITEMS

8.1 Executive Director Report (Kate Miller) (Pages 14-16)

Attachments: [Staff Report](#)

Deputy Executive Director Schmitz provided report in the absence of Executive Director Miller.

Information only/No action taken

8.2 Vine Transit Update (Libby Payan) (Pages 17-22)

Attachments: [Staff Report](#)

Information only/No action taken

9. FUTURE AGENDA ITEMS

- Highway 29 at Carneros roundabout
- Napa RiverLine
- Accessible transportation needs assessment draft

10. ADJOURNMENT

Chair Baldini adjourned the meeting at 7:02pm.

10.1 The next Regular Meeting is Wednesday, March 5th.

Laura M. Sanderlin, NVTA Board Secretary



NAPA VALLEY TRANSPORTATION AUTHORITY

Citizen Advisory Committee Agenda Memo

TO: Citizen Advisory Committee (CAC)
FROM: Kate Miller, Executive Director
REPORT BY: Kate Miller, Executive Director
(707) 259-8634 / Email: kmiller@nvta.ca.gov
SUBJECT: Executive Director Report

RECOMMENDATION

That the Napa Valley Transportation Authority (NVTA) Citizen Advisory Committee receive the Executive Director Report.

BACKGROUND

Regional Update

- The Metropolitan Transportation Commission (MTC) released poll results for a transportation revenue measure. The poll was structured to evaluate a multi-revenue approach in four counties (Alameda, Contra Costa, San Francisco, and San Mateo), as well as all 9 Bay Area counties or a sales tax revenue in four counties. The results indicated a majority support position for the latter approach, which if supported by the Commission and successful moving through the legislature, could mean a *citizen initiative* on the ballot in 2026. The polling results were not strong enough to support a MTC-sponsored ballot measure. Based on previous Commission discussions, the revenue measure, if approved, is likely to be a 10-year measure that would prioritize transit needs in the earlier years and address other transportation needs in the outer years. The full presentation delivered to the MTC-Association of Bay Area Governments (ABAG) Joint Legislation Committee may be accessed on the [MTC website](#).
- A second unveiling of the Regional Mapping and Wayfinding project debuted at the Santa Rosa Downtown Transit Mall on February 20th. The Mapping and Wayfinding project is part of the Regional Network Management effort to improve

connections between transit systems. The first event was at the El Cerrito Del Norte BART station last fall.

- At the January 22nd MTC Commission meeting Sue Noack (Contra Costa) and Stephanie Moulton-Peters (Main) were appointed MTC Chair and Vice Chair, respectively, to serve 2-year terms.

Local Update

- NVTA welcomed new staff member, Ximena Espinosa. Ximena will be working in the planning/marketing area primarily filling the role of Spanish Language Outreach coordinator. Ximena most recently worked at the County of Napa in the Position of Staff Assistant/District Aid, prior to that she worked as a Campaign Coordination for Sonoma County Supervisor David Rabbitt. Ximena attended Grand Canyon University and received a Bachelor of Science in Business Administration with a Minor in Communications.
- NVTA Staff Member Patrick Band was appointed to the California Transportation Commission (CTC) Active Transportation Program Technical Advisory Committee, which is a two-year appointment, advising the CTC Staff about active transportation infrastructure.
- On January 27th NVTA filed the final notice of completion for the Vine Trail St. Helena to Calistoga segment, recording the completion of this important project.
- New NVTA appointments include Supervisor Liz Alessio and Supervisor Amber Manfree (who has also been appointed to MTC) representing the County of Napa, Mayor Pierre Washington representing the City of American Canyon, Councilmember Bernie Narvaez representing the City of Napa, and Councilmember Michelle Deasy representing the City of St. Helena.
- The Countywide Active Transportation Plan Workshop Number 1 will be held on February 26 at 6 PM at the NV College Performance Arts Center.
- The April 16th NVTA Board meeting will be a Board retreat to kick off the Countywide Transportation Plan. The Plan is prepared every 4-5 years. The framework of this plan will be to improve the connections between transportation and land use to address greenhouse gas emissions and improve mobility for all community members. The retreat will begin at 11 AM and is expected to end by 3 PM. The location is still being identified.
- In August of 2024, Jackie Rhodes, a long time Vine Transit Rider, was tragically killed by a hit and run on SR 29 near the new Vine Trail Segment in north St. Helena. NVTA is dedicating a bus stop and bench in her memory and we invite to you attend the dedication ceremony which will be on April 4th at 10 AM at the new bus stop near Freemark Abbey, which is located at 3022 St. Helena Highway. The event will begin at 10 AM.
- NVTA released its 2024 Annual Report. Highlights include the many ribbon cuttings and the passage of Measure U. The report will be available at the CAC meeting or you can view it on the [NVTA website](#).

ATTACHMENTS

None



NAPA VALLEY TRANSPORTATION AUTHORITY

Citizen Advisory Committee Agenda Memo

TO: Citizens Advisory Committee
FROM: Kate Miller, Executive Director
REPORT BY: Diana Meehan, Principal Planner
(707) 259-8327 / Email: dmeehan@nvta.ca.gov
SUBJECT: Accessible Transportation Needs Assessment Draft Plan

RECOMMENDATION

Information only

EXECUTIVE SUMMARY

The Accessible Transportation Needs Assessment (ATNA) study identifies barriers to mobility for seniors and individuals with disabilities across Napa County and proposes strategies to enhance equitable and accessible transportation options.

The Nelson/Nygaard team will present the ATNA Draft Plan recommendations to the Paratransit Coordinating Council on March 6 and the NVTA Board on March 16, with final approval anticipated in May.

FISCAL IMPACT

Is there a Fiscal Impact? No

BACKGROUND

In late 2019, Napa County officials, NVTA staff, and representatives from senior and disability advocacy groups convened to assess transportation gaps and potential mobility solutions. NVTA committed to leading a countywide needs assessment to identify and address these gaps.

Building on these efforts, the County of Napa Commission on Aging hosted a Transportation Needs Summit in March 2022, reinforcing that transportation remains a critical challenge for seniors and individuals with disabilities. Recognizing the need for a

collaborative approach, NVTA took the lead in conducting the ATNA with broad stakeholder engagement.

In February 2024, NVTA partnered with Nelson/Nygaard, a leading accessible transportation planning firm, to conduct the study. The assessment was coordinated with stakeholders from the County of Napa's Older Adults Needs Assessment (NOAA), which examined senior services countywide, including transportation issues exacerbated by the COVID-19 pandemic. Insights from the NOAA's transportation planning sessions informed many of the ATNA's proposed solutions.

As part of the ATNA study, Nelson/Nygaard:

- Reviewed relevant regional plans and conducted a peer review of accessible transportation models in other counties.
- Engaged stakeholders through meetings, public workshops, and data analysis to assess mobility service gaps.
- Developed targeted strategies to improve transportation for seniors and individuals with disabilities.

Key Implementation Strategies

The following six priority strategies were identified for phased implementation as funding becomes available:

- **Partner with healthcare providers** to enhance transportation access.
- **Expand non-NVTA transportation options** to increase service availability.
- **Improve access to medical facilities in neighboring counties.**
- **Establish a dedicated mobility manager** and formalize an ongoing implementation committee.
- **Enhance public awareness and outreach** to seniors and individuals with disabilities.
- **Expand Vine Go service** to improve mobility options.

The **Draft ATNA** will be available for public review and comment on the NVTA website ([ATNA Webpage](#)). Public comments are due by **March 31**.

ATTACHMENT

None