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## NAPA VALLEY TRANSPORTATION AUTHORITY PCC Agenda Letter

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**TO:** Paratransit Coordinating Council (PCC)  
**FROM:** Kate Miller, Executive Director  
**REPORT BY:** Matthew Wilcox, Principal Program Planner/Administrator  
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**SUBJECT:** Nomination and Election of Chairperson, Vice Chairperson, and the Representative to the NVTA Board for the 2020 Calendar Year

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### **RECOMMENDATION**

That the Paratransit Coordinating Council (PCC) elect a chair and vice-chair in advance of when the new chair and vice chair assume their responsibilities in January 2020. The committee shall also nominate and elect a representative to sit on the NVTA Board of Directors.

### **EXECUTIVE SUMMARY**

Each year the PCC elects a chair and vice-chair before the end of the calendar year for the year following. The chair facilitates the meetings and works with staff collaboratively to build and review agendas. The vice-chair serves as the chair when the chair is unable to attend meetings. The chair is the representative to the NVTA Board of Directors as a non-voting member to provide feedback on any and all transportation related issues that affect elderly or disabled populations.

### **FISCAL IMPACT**

Is there a fiscal impact? No

### **SUPPORTING DOCUMENTS**

None