



NAPA VALLEY TRANSPORTATION AUTHORITY-Tax Agency Board Agenda Letter

TO: Board of Directors

FROM: Kate Miller, Executive Director

REPORT BY: Karrie Sanderlin, Program Manager-Administration and Human Resources
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SUBJECT: Resolution No. 18-03-TA Setting the Regular Meeting Time, Place, and Schedule of the Napa Valley Transportation Authority-Tax Agency (NVTA-TA) Governing Board and the Independent Taxpayer Oversight Committee (ITOC) for Calendar Year (CY) 2018

RECOMMENDATION

That the Napa Valley Transportation Authority-Tax Agency (NVTA-TA) Board approve Resolution No. 18-03-TA (Attachment 1) setting the regular meeting time, place, and schedule of the NVTA-TA Governing Board and the Independent Taxpayer Oversight Committee (ITOC) for Calendar Year (CY) 2018.

COMMITTEE RECOMMENDATION

At their April 4, 2019 meeting, the Independent Taxpayer Oversight Committee (ITOC) recommended that the NVTA-TA Board approve setting the regular meeting time, place, and schedule for the ITOC for CY 2018 as shown in Resolution No. 18-03-TA Exhibit "B" (Attachment 1).

EXECUTIVE SUMMARY

The NVTA-TA Governing Board and committee meetings fall under the requirements of the State of California Brown Act, and therefore must establish a regular meeting date, time, and place, and publish notice of each meeting.

PROCEDURAL REQUIREMENTS

1. Staff Report
2. Public Comment
3. Motion, Second, Discussion and Vote

FISCAL IMPACT

Is there a Fiscal Impact? No

CEQA REQUIREMENTS

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (California Environmental Quality Act (CEQA) Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The NVRTA-TA Governing Board and committee meetings fall under the requirements of the State of California Brown Act and must establish a regular meeting time and place, and publish a notice of each meeting. Resolution No. 18-03-TA (Attachment 1) will set the regular meeting times, set the regular meeting place as the NVRTA Board Room at 625 Burnell Street, Napa CA 94559, and set the meeting schedule for CY 2018.

The regular meeting time of the NVRTA-TA Governing Board will be 1:30 p.m., and the recommended regular meeting schedule for CY 2018 is as follows:

Wednesday, January 17
Wednesday, February 21
Wednesday, March 21
Wednesday, April 18
Wednesday, May 16
Wednesday, June 20
Wednesday, July 18
Wednesday, September 19
Wednesday, October 17
Wednesday, November 14
Wednesday, December 19

The regular meeting time for the Independent Taxpayer Oversight Committee (ITOC) will be 2:00 p.m., and the recommended regular meeting schedule for CY 2018 is as follows:

Wednesday, April 4
Wednesday, July 11
Wednesday, October 3
Wednesday, December 5

SUPPORTING DOCUMENTS

Attachment: (1) Resolution No. 18-03-TA

RESOLUTION No. 18-03-TA

**A RESOLUTION OF THE
NAPA VALLEY TRANSPORTATION AUTHORITY-TAX AGENCY (NVTA-TA)
SETTING THE REGULAR MEETING TIME, PLACE, AND SCHEDULE FOR
THE GOVERNING BOARD AND THE
INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE (ITOC)
FOR CALENDAR YEAR (CY) 2018**

WHEREAS, the Napa Valley Transportation Authority – Tax Agency (NVTA-TA) Governing Board and Committee meetings fall under the requirements of the State of California Brown Act; and

WHEREAS, the NVTA-TA Governing Board and Committees must establish a regular meeting time, place, and schedule, and publish notice of each meeting;

NOW, THEREFORE BE IT RESOLVED by the Governing Board of the Napa Valley Transportation Authority-Tax Agency that:

- 1. The regular meeting dates for the Governing Board for calendar year 2018, as shown in Exhibit “A”, sets the regular time at 1:30 p.m. and sets the regular meeting place as the NVTA Board Room at 625 Burnell Street, Napa, CA 94559.
- 2. The regular meeting dates for the Independent Taxpayer Oversight Committee (ITOC) for calendar year 2018, as shown in Exhibit “B”, sets the regular time at 2:00 p.m. and sets the regular meeting place as the NVTA Board Room at 625 Burnell Street, Napa, CA 94559.

Passed and Adopted this 18th Day of April 2018

Peter G. White, NVTA Chair

Ayes:

Nays:

Absent:

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ATTEST:

Karalyn E. Sanderlin, NVTA-TA Board Secretary

APPROVED:

Vicki A. Clayton, NVTA-TA General Counsel

EXHIBIT "A"

NVTA-TA Governing Board
Meeting Dates for CY 2018

Wednesday, January 17

Wednesday, February 21

Wednesday, March 21

Wednesday, April 18

Wednesday, May 16

Wednesday, June 20

Wednesday, July 18

Wednesday, September 19

Wednesday, October 17

Wednesday, November 14

Wednesday, December 19

EXHIBIT "B"

NVTA-TA Independent Taxpayer Oversight Committee (ITOC)
Meeting Dates for CY 2018

Wednesday, April 4

Wednesday, July 11

Wednesday, October 3

Wednesday, December 5