

Glossary of Acronyms

AB 32	Global Warming Solutions Act	HBRR	Highway Bridge Replacement and Rehabilitation Program
ABAG	Association of Bay Area Governments	HIP	Housing Incentive Program
ADA	American with Disabilities Act	HOT	High Occupancy Toll
ATAC	Active Transportation Advisory Committee	HOV	High Occupancy Vehicle
ATP	Active Transportation Program	HR3	High Risk Rural Roads
BAAQMD	Bay Area Air Quality Management District	HSIP	Highway Safety Improvement Program
BART	Bay Area Rapid Transit District	HTF	Highway Trust Fund
BATA	Bay Area Toll Authority	HUTA	Highway Users Tax Account
BRT	Bus Rapid Transit	IFB	Invitation for Bid
CAC	Citizen Advisory Committee	ITIP	State Interregional Transportation Improvement Program
CAP	Climate Action Plan	ITOC	Independent Taxpayer Oversight Committee
Caltrans	California Department of Transportation	IS/MND	Initial Study/Mitigated Negative Declaration
CEQA	California Environmental Quality Act	JARC	Job Access and Reverse Commute
CIP	Capital Investment Program	LIFT	Low-Income Flexible Transportation
CMA	Congestion Management Agency	LOS	Level of Service
CMAQ	Congestion Mitigation and Air Quality Improvement Program	LS&R	Local Streets & Roads
CMP	Congestion Management Program	MaaS	Mobility as a Service
CalSTA	California Transportation Agency	MAP 21	Moving Ahead for Progress in the 21 st Century Act
CTP	Countywide Transportation Plan	MPO	Metropolitan Planning Organization
COC	Communities of Concern	MTC	Metropolitan Transportation Commission
CTC	California Transportation Commission	MTS	Metropolitan Transportation System
DAA	Design Alternative Analyst	ND	Negative Declaration
DBB	Design-Bid-Build	NEPA	National Environmental Policy Act
DBF	Design-Build-Finance	NOAH	Natural Occurring Affordable Housing
DBFOM	Design-Build-Finance-Operate-Maintain	NOC	Notice of Completion
DED	Draft Environmental Document	NOD	Notice of Determination
EIR	Environmental Impact Report	NOP	Notice of Preparation
EJ	Environmental Justice	NVTA	Napa Valley Transportation Authority
FAS	Federal Aid Secondary	NVTA-TA	Napa Valley Transportation Authority-Tax Agency
FAST	Fixing America's Surface Transportation Act	OBAG	One Bay Area Grant
FHWA	Federal Highway Administration	PA&ED	Project Approval Environmental Document
FTA	Federal Transit Administration	P3 or PPP	Public-Private Partnership
FY	Fiscal Year	PCC	Paratransit Coordination Council
GHG	Greenhouse Gas	PCI	Pavement Condition Index
GGRF	Greenhouse Gas Reduction Fund	PCA	Priority Conservation Area
GTFS	General Transit Feed Specification		
HBP	Highway Bridge Program		

Glossary of Acronyms

PDA	Priority Development Areas	STIP	State Transportation Improvement Program
PID	Project Initiation Document	STP	Surface Transportation Program
PMS	Pavement Management System	TAC	Technical Advisory Committee
Prop. 42	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	TCM	Transportation Control Measure
PSE	Plans, Specifications and Estimates	TCRP	Traffic Congestion Relief Program
PSR	Project Study Report	TDA	Transportation Development Act
PTA	Public Transportation Account	TDM	Transportation Demand Management Transportation Demand Model
RACC	Regional Agency Coordinating Committee	TE	Transportation Enhancement
RFP	Request for Proposal	TEA	Transportation Enhancement Activities
RFQ	Request for Qualifications	TEA 21	Transportation Equity Act for the 21 st Century
RHNA	Regional Housing Needs Allocation	TFCA	Transportation Fund for Clean Air
RM2	Regional Measure 2 (Bridge Toll)	TIGER	Transportation Investments Generation Economic Recovery
RM3	Regional Measure 3	TIP	Transportation Improvement Program
RMRP	Road Maintenance and Rehabilitation Program	TLC	Transportation for Livable Communities
ROW	Right of Way	TLU	Transportation and Land Use
RTEP	Regional Transit Expansion Program	TMP	Traffic Management Plan
RTIP	Regional Transportation Improvement Program	TMS	Transportation Management System
RTP	Regional Transportation Plan	TNC	Transportation Network Companies
SAFE	Service Authority for Freeways and Expressways	TOAH	Transit Oriented Affordable Housing
SAFETEA-LU	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	TOD	Transit-Oriented Development
SB 375	Sustainable Communities and Climate Protection Act 2008	TOS	Transportation Operations Systems
SB 1	The Road Repair and Accountability Act of 2017	TPA	Transit Priority Area
SCS	Sustainable Community Strategy	TPI	Transit Performance Initiative
SHA	State Highway Account	TPP	Transit Priority Project Areas
SHOPP	State Highway Operation and Protection Program	VHD	Vehicle Hours of Delay
SNCI	Solano Napa Commuter Information	VMT	Vehicle Miles Traveled
SNTDM	Solano Napa Travel Demand Model		
SR	State Route		
SRTS	Safe Routes to School		
SOV	Single-Occupant Vehicle		
STA	State Transit Assistance		
STIC	Small Transit Intensive Cities		

Napa Valley Transportation Authority

Meeting Minutes - Draft

April 4, 2019

TAC Agenda Item 6.1

Continued From: New

Recommended Action: Approval

625 Burnell Street
Napa, CA 94559

Technical Advisory Committee

Thursday, February 7, 2019

2:00 PM

NVTA Conference Room

1. Call To Order

Chair Ahmann Smithies called the meeting to order at 2:01 p.m.

Present: 9 - Mike Kirn
Brent Cooper
Lorien Clark
Doug Weir
Ahmad Rahimi
Debra Hight
Chairperson Erica Ahmann Smithies
Mallika Ramachandran
Steve Hartwig

Absent: 5 - Nathan Steele
Eric Whan
Dana Ayers
Juan Arias
Aaron Hecock

2. Introductions

Chair Ahmann Smithies invited all in attendance to introduce themselves.

Public present:

Patrick Band, Napa County Bicycle Coalition
Barry Eberling, Napa Valley Register
Philip Sales, Napa Valley Vine Trail Coalition
Madeline Oliver, Napa County Bicycle Coalition

3. Public Comment

No public comment was received.

4. Committee Member and Staff Comments

Danielle Schmitz, NVTA - Thanked all who participated in the PEER Process Caltrans Encroachment Permit workshop.

Alberto Esqueda, NVTA - The Imola Park & Ride Request for Proposal was released. Proposals are due Monday, February 11, 2019. Would like Caltrans to participate on the Selection Committee. [Ahmad Rahimi will check with Caltrans staff].

- The Metropolitan Transportation Commission will hold their North Bay Horizon workshop at the Petaluma Community Center on Saturday, March 16th from 10 am to 12 pm.

Erica Ahmann Smithies, City of St. Helena - Held kick-off meeting for their downtown streetscape improvement project.

- Design is almost complete on Hunt Avenue sidewalk gap closure, hopes to advertise project next month.
- Year One Measure T paving design is almost complete.

5. STANDING AGENDA ITEMS

5.1 Congestion Management Agency (CMA) Report (Danielle Schmitz)

Report by Danielle Schmitz.

- Plan Bay Area 2050 Call for Projects Roadmap 2050 - flyer included in packet.
- Regional Transportation Program Call for Projects will be released sometime between March and June.
- NVTA requested a Call for Projects presentation for a future meeting.
- There is a SuperRAWG meeting on March 11th.

5.2 Project Monitoring Funding Programs* (Alberto Esqueda)

Alberto Esqueda reviewed the updates to the Project Monitoring Spreadsheets.

5.3 Caltrans' Report* (Ahmad Rahimi)

Ahmad Rahimi reviewed the Monthly Caltrans Report, pointing out that the Conn Creek Bridge Project contract had been awarded.

5.4 Vine Trail Update (Erica Ahmann Smithies)

Chair Ahmann Smithies invited Philip Sales, Napa Valley Vine Trail Coalition (NVVTC) to provide an update.

Mr. Sales reported that the habitat assessment of the Calistoga to St. Helena segment has been completed.

Mr. Sales suggested that the jurisdictions discuss nighttime use and lighting of the trail.

5.5 Transit Update (Matthew Wilcox)

Mr. Wilcox reported that his report will be covered in Agenda Item 7.1, Vine Vision Implementation Plan.

5.6 Measure T Update (Alberto Esqueda)

Mr. Esqueda reported staff is working on resolving the 6.67% equivalent set aside issue.

6. CONSENT AGENDA

6.1 Meeting Minutes of January 10, 2019 TAC Meeting (Kathy Alexander) (Pages 7-11)

MOTION by KIRN, **SECOND** by COOPER to **APPROVE** the minutes of the January 10, 2019 Technical Advisory Committee meeting. Motion was approved with Member Hartwig abstaining.

7. REGULAR AGENDA ITEMS

7.1 Vine Vision Implementation Plan (Matthew Wilcox) (Pages 12-31)

Report by Matthew Wilcox which included:

- A review of the Vine Vision Implementation Plan.
- Regional route changes will be implemented first.
- Local route changes will be launched after more user-friendly revisions are made to VineTransit.com.
- Additional specific buses are needed to accommodate the service changes.
- Response to TAC members' questions regarding the service changes.

Mr. Wilcox also reviewed the Project Checklist for jurisdictions to provide to NVTA staff that will help:

- NVTA to make comments on projects that may affect Vine service
- determine if project will impact Vine Transit service, i.e., road closures, delays or diversions
- determine if Vine related improvements are warranted

Member Hartwig requested a map or list of Vine stops for the City of American Canyon.

Mr. Wilcox will provide Vine stop maps to each jurisdiction.

7.2 Transportation Fund for Clean Air (TFCA) Expenditure Plan Update (Diana Meehan) (Pages 32-36)

Report by Danielle Schmitz.

- Reviewed the existing three-year TFCA project list: 1) Imola Park and Ride Express Bus Improvements - FYI 2019 and 2020 and 2) Napa Valley Vine Trail Calistoga to St. Helena - FYE 2021.
- The funding amount at the time of the Call for Projects was only an estimate and the amount is trued up each year. There is an additional \$56,720 available. NVTA can either issue a CFP for the additional \$56,720 or program to a project on the list.
- Staff is recommending the additional \$56,720 be programmed to the Imola Park and Ride Express Bus Improvements Phase II project.
- Rolling funds over to the next year is no longer allowed in the TFCA program.

MOTION by HARTWIG, SECOND by KIRN to REVISE Agenda Item 7.2 from an Information Item to an Action Item. Motion was unanimously approved.

MOTION by KIRN, SECOND by HARTWIG to recommend the NVTA Board approve the additional allocation of available revenue to the Imola Park and Ride Express Bus Improvement Phase II project. Motion was unanimously approved.

7.3 Draft Napa Countywide Bicycle Plan (Diana Meehan) (Pages 37-40)

Report by Danielle Schmitz that included:

- The Draft Napa Countywide Bicycle Plan has been released for public comment
- Comment period ends March 15, 2019
- The public will be invited to provide comments through the website and open house meetings at NVTA on February 27th, American Canyon on March 12th, and Calistoga on March 14th.

Chair Ahmann Smithies inquired if the Draft Plan would be presented to the jurisdictions; planning commissions.

Ms. Schmitz responded staff member Meehan intends to reach out to the jurisdictions' planning commissions.

7.4 Legislative Update* (Kate Miller)

Kate Miller reviewed the Legislative Report.

7.5 February 20, 2019 NVTA Board Meeting Draft Agenda* (Kate Miller)

Kate Miller reviewed the February 20, 2019 NVTA Board meeting agenda.

8. FUTURE AGENDA ITEMS

Transportation Development Act Section 3 (TDA 3) Call for Projects.

9. ADJOURNMENT

9.1 Approval of Next Regular Meeting Date of March 7, 2019 and Adjournment.

The meeting was adjourned at 3 p.m.