

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes

### Active Transportation Advisory Committee

Monday, May 23, 2016

5:00 PM

NVTA Conference Room

#### 1. Call To Order

The meeting was called to order at 5:05 p.m.

**Present:** 5 - James Eales

Joel King

Eric Hagyard

Dieter Deiss

Frances Knapczyk

**Absent:** 3 - Chairperson Michael Costanzo

Barry Christian

Donna Hinds

#### 2. Introductions/Public Present

Public Present:

Lorien Clark- City of Napa

Aly Hite – Napa County Office of Education Safe Routes to School

Philip Sales, Napa Valley Vine Trail Coalition (NVVTC) Executive Director

#### 3. Public Comment

3.1 Philip Sales, NVVTC Executive Director is seeking volunteers to help support a fundraising ride being held on Wednesday June 1st.

#### 4. Committee Member and Staff Comments

4.1 Joel King commented on another successful Bike Fest which was held at the Oxbow Commons on May 15th.

4.2 Frances Knapczyk commented on the Oxbow Commons as an ideal area for bicycle and pedestrian events.

4.3 Diana Meehan reminded the committee that the environmental document for the Countywide Pedestrian Plan is now open for review and comment. The document link can be accessed on the NVTA website. A copy is also available at the NVTA office. The comment period will close on June 23, 2016.

## **5. Routine Accommodations/Complete Streets Checklist Review**

None.

## **6. CONSENT AGENDA**

- 6.1 Meeting Minutes of March 28, 2016 ATAC Meeting (Diana Meehan) (Pages 4-6)

**MOTION MADE by King SECONDED by Hagyard to APPROVE the March 28, 2016 minutes. Motion Passed Unanimously.**

## **7. REGULAR AGENDA ITEMS**

- 7.1 Transportation for Clean Air Projects - Call for Projects (Diana Meehan) (Pages 7-23)

Staff provided an overview of the Transportation for Clean Air program and call for projects extension. TFCA projects must have air quality benefits and meet cost-effectiveness criteria. There are approximately \$82,000 in remaining funds available for FYE17. The call will remain open until funds are exhausted or until September 2, whichever comes first.

- 7.2 Active Transportation Program (ATP) Cycle 3 Update (Diana Meehan) (Pages 24-67)

Staff provided an update on the ATP, Cycle 3. Approximately \$240 million in state and federal funds are available for this cycle. The 2017 ATP funding will be for Fiscal Years 2019-20 and 2020-21.

Two applications will be submitted in Cycle 3:

- City of Napa-SR 29 Bicycle and Pedestrian Undercrossing Project
- Napa County Office of Education (NCOE) Safe Routes to School Program

Letters of support for both applications are being requested by June 10th. Applications are due by June 15th. NVT staff will provide application assistance.

- 7.3 Bicycle Plan Review (Diana Meehan)

Staff provided a presentation on bicycle plans in order to prepare for the upcoming Countywide Bicycle Plan Update. Committee member Deiss requested the bike plan update include recognition of achievements in order to create momentum surrounding successful implementation of programs and policies.

## **8. FUTURE AGENDA ITEMS**

- Vine Trail Programs Committee Update
- Complete Streets Checklist Review

## **9. ADJOURNMENT**

- 9.1 **Approval of Next Regular Meeting Date of June 27, 2016 at 5:00 p.m. and Adjournment**

Meeting Adjourned at 6:50 PM.